



PERSON SPECIFICATION – Caretaker

Person Specification	Essential	Desirable	Recruiting Method
Education and Training	<p>Level 2 NVQ in a recognised trade or GCSE's level qualifications plus suitable trade certificates</p> <p>Basic Health & Safety qualification</p> <p>Lifting & manual handling training</p>	<p>High level cleaning safety training</p>	<p>Application</p> <p>Certificates</p>
Skills and Experience	<p>Physical fitness</p> <p>Able to work unsocial hours</p> <p>Good standard of practical knowledge, skills and experience of building and grounds maintenance work</p>	<p>Experience of work in a school or similar environment</p> <p>Experience of being a key holder</p> <p>Budget and stock management experience</p>	<p>Application</p> <p>Interview</p> <p>Assessment</p>
Specialist Knowledge and Skills	<p>Good communication and team working skills</p> <p>Experience of accurate record keeping</p> <p>Attention to detail</p> <p>Good IT skills</p> <p>Demonstrates an awareness, understanding and commitment to the protection and safeguarding of children and young people</p> <p>Demonstrates an awareness, understanding and commitment to equal opportunities</p>	<p>Knowledge of specialist equipment maintenance</p> <p>Knowledge of COSHH</p> <p>Knowledge and experience of using Smart Log</p>	<p>Application</p> <p>Interview</p> <p>Assessment</p>
Behaviours and Values	<p>Self-motivated & enthusiastic</p> <p>Able to undertake physically demanding work</p> <p>Comfortable with children and young people</p> <p>Acceptance of different attitudes</p> <p>Patient, friendly and polite approach</p> <p>Trustworthy and honest</p>		<p>Application</p> <p>Interview</p> <p>Assessment</p>

The Trust is committed to safeguarding, promoting the welfare of children and to ensuring a culture of valuing diversity and ensuring equality of opportunities.