

## ADVERT

St Bede's Catholic College has an exciting opportunity for Caretaker to join our existing site team.

Are you practical, can you turn your hand to most things, good at solving problems, able to use your own initiative, have good people skills, have high standards for health and safety and a clean and organised environment?

Are you a can-do person who is reliable, hardworking, patient, well organised, self-motivated, takes pride in their work, and has a sense of humour?

We need an exceptional person to join our Caretaking team who will support ensuring the site and premises are safe, secure and well organised so that our students have the very best learning environment.

St Bede's has a diverse community of students and we would be pleased to receive interest from applicants of all backgrounds.

The hours of work will be Monday to Thursday 11.30am – 7.30pm and 11.30am – 7.00pm on Friday, with a 30-minute break (37 hours per week, term time only including inset days).

All posts at St Bede's are subject to a 6-month probationary period.

The successful candidate will:

- Be motivated to make a real difference to the life of the school.
- Have a comprehensive understanding of health and safety.
- Be a good communicator, liaising with school staff, the cleaning team and site contractors.
- Be able to prioritise and manage own workload.
- Have extensive knowledge of and ability to complete repair and maintenance work.

In return we offer:

- A warm, friendly and very caring school community, with a staff team who are extremely supportive.
- A dedicated and cohesive team of staff, governors and parents who are committed to high standards.
- Excellent opportunities for continued professional development.
- The opportunity to make a difference to the children and the school community
- Onsite parking
- Free Employee Assistance Programme
- Local Government Pension Scheme
- Members of the DfE Staff Wellbeing Charter
- Cycle to work scheme
- Free use of the college gym

You will be someone who can work calmly and reliably under pressure as well as build relationships with the students and staff to help maintain a positive learning environment.

Support staff at St Bede's are highly valued, highly professional and always have young people's best interests at heart. You will be encouraged to be pro-active, take the initiative and look for ways in which you can better serve the college through your role. We are looking for someone who is committed to our school values of Work Hard. Be Kind. Do The Right Thing.

Please complete the application form and submit this with a letter outlining your experience and suitability for this role.

The closing date for applications is noon on Wednesday 3<sup>rd</sup> July 2024.

Interviews will be held week beginning 8<sup>th</sup> July 2024.

The successful candidate will join St Bede's on 1<sup>st</sup> September 2024.

Offers of employment are subject to Enhanced Disclosure and Barring Service clearance, excellent references and medical clearance.