



The King's School

Person Specification

CARETAKER	
Experience/Qualifications	
ESSENTIAL	DESIRABLE
<ul style="list-style-type: none"> • Experience of working with a range of contractors. • Experience in handling various tools and equipment required for maintenance work. • Experience of using IT. • Willingness to complete training specific to the role. • Full standard driving licence and current driving experience with a willingness to train for a D1 category to drive the school minibuses. 	<ul style="list-style-type: none"> • GCSE at level A-C or 9-4 in English and mathematics or equivalent experience. • Working with heights. • Asbestos / Legionella awareness. • IPAF – Cherry Picker Training. • Access Tower Assembly Training. • Experience of working within an education setting.
Knowledge and Skills	
ESSENTIAL	DESIRABLE
<ul style="list-style-type: none"> • Skilled in a variety of maintenance and caretaking tasks. • Knowledge and understanding of Health & Safety requirements. • IT literate, including experience in using Microsoft Office, particularly Excel and the internet. • Excellent attention to detail. • Ability to organise one's own work, prioritise tasks and keep to deadlines. • Ability to be flexible and respond effectively to the unexpected. • Excellent interpersonal and customer service skills, with the ability to communicate effectively with a diverse range of people, establishing and maintaining effective working relationships. • Commitment to professional development. 	<ul style="list-style-type: none"> • Experience of the operation of Biomass Systems. • Experience of Legionella and Asbestos Control Systems.
Interpersonal Skills	
ESSENTIAL	
<ul style="list-style-type: none"> • Tact and diplomacy in all interpersonal relationships with the public, students and colleagues at work. • Act with integrity and honesty at all times. • Self-motivation and personal drive to complete tasks to the required timescales and quality standards. • Flexibility to adapt to changing workload demands and new challenges within the school. • Comfortable working and contributing fully within a team setting. • Personal commitment to continuous self-development. • Personal commitment to the culture of continuous service improvement. • Personal commitment to the school's professional standards. • Ability to work independently and to tight deadlines; remain calm under pressure, and keep things in perspective. • Flexible, proactive and able to work under pressure. • A sense of humour. • Display a commitment to the protection and safeguarding of children and young people. 	
Special Circumstances	
ESSENTIAL	
<ul style="list-style-type: none"> • Prepared to work antisocial hours as part of a shift pattern to cover extended opening hours. 	