



REDHILL SCHOOL

CASUAL FACILITIES ASSISTANT

Salary: £12.18 per hour

Required ASAP

Redhill School is a successful 11-16 mixed non-selective school situated in Stourbridge in the West Midlands. OFSTED (Nov 2011) identified the school as Outstanding in all key areas and in March 2013 the school was awarded Teaching School status which is entirely in keeping with our commitment to developing the best practice in teaching and learning in our own school and the wider educational community.

We are looking to appoint a Casual Facilities Assistant who will be required to tend to our community users, manage bookings and payments as well as help the Sports & Community Lettings Officer with the general running and maintenance of the centre. The ideal candidate would have good customer support skills, be friendly and approachable at all times, and be capable of working efficiently alone or as part of a team.

You will be required to work on an agreed and adaptable rota basis on some evenings and weekends during term time and during the day in school holidays, the Sports Centre is open 5.30pm to 10.30pm weekdays and during the daytime at weekends.

The person Redhill is looking for will be:

- Committed to consistently delivering the highest quality of customer service.
- Responsible, adaptable, proactive and approachable.
- Enthusiastic and passionate about community involvement in sport.
- Able to prioritise own workload and work efficiently alone or as part of a team.
- You need to be 18+ to apply for this role.

Application form and further details can be obtained from the school web-site
<https://www.redhill.dudley.sch.uk/career-opportunities>

Please send completed application form to:
Mrs J Endicott at Redhill School, Junction Road, Stourbridge, DY8 1JX
or email to: jobs@redhill.dudley.sch.uk

Closing Date: Monday 11 November 2024, 9am.

Interviews: To be advised

Prospective candidates are welcome to visit the school, please contact the Headteacher's PA, Mrs Joanne Endicott, for an appointment.
<https://www.redhill.dudley.sch.uk/career-opportunities>

The school is committed to safeguarding and promoting the welfare of children.
All candidates are subject to safer recruitment procedures.