

## Job Advert

**Role:** Casual Minibus Driver

**Hourly rate:** Grade 4 Pt 5 £14.86 per hour (inclusive of holiday pay and Crawley weighting)

**Contract Type:** Casual

**Required from:** As soon as possible

**Closes:** 3<sup>rd</sup> November 2025

**Interview:** To be confirmed

At Holy Trinity our mission is to be a centre of excellence for learning inspired by Christian values where young people fulfil their potential.

Join our school team as a Casual Minibus Driver. We are seeking a reliable and enthusiastic Casual Minibus Driver to assist with transporting students to and from various school fixtures and events. This essential, 'as and when required' role offers flexible hours, ideal for someone looking to fit work around other commitments.

If you hold the necessary D1 license and enjoy being part of a vibrant school community, we look forward to hearing from you to explore this rewarding opportunity to support our students.

The position would be ideally suited to a responsible and calm individual who possesses effective communication skills and has the ability to remain vigilant for the duration of all journeys. Candidates must be able to follow clear instructions regarding routing, timing, and passenger safety protocols. Successful applicants will be responsible for the safe transport of students.

Successful applicants are subject to satisfactory pre-employment checks including: references; enhanced clearance from the Disclosure and Barring Service; overseas Police clearance if required (with certified English translation of such); evidence of your Right to Live and Work in the UK, pre-employment Occupational Health clearance and satisfactory completion of our online Safeguarding training.

Application forms and details about the post are available on the school website. All enquiries and completed application forms should be sent to HR: [hr@holytrinitycrawley.org.uk](mailto:hr@holytrinitycrawley.org.uk)

The preferred method of communication in connection with this vacancy is by email. This is how invitations to interview will be sent. Please ensure that you check your emails and junk or spam folders on a regular basis.

**The closing date is a guide only. We intend to review applications as they are received and call those shortlisted for immediate interview. An early application is advised, as once we have appointed, we will close the recruitment process**

**Safeguarding Statement**

This school and West Sussex County Council are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. We will ensure that all our recruitment and selection practices reflect this commitment. All successful candidates will be subject to an appropriate Disclosure and Barring Service check along with other relevant employment checks, including satisfactory — references.