



St LUKE'S
Church Of England School



Recruitment Pack

Casual Supply

St Luke's Church of England, Exeter
Closing Date: Midday, 17th January 2025

Ted
Wragg TRUST

Ted Wragg Trust



An ambitious and inclusive Trust of schools strengthening our communities through excellent education.



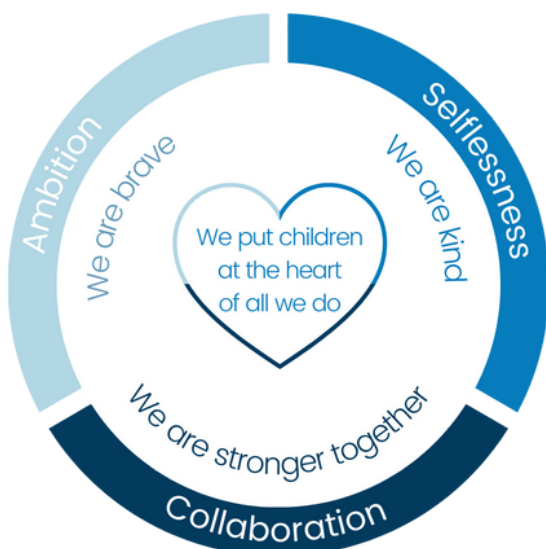
**Welcome from the Ted Wragg Trust
CEO, Moira Marder**



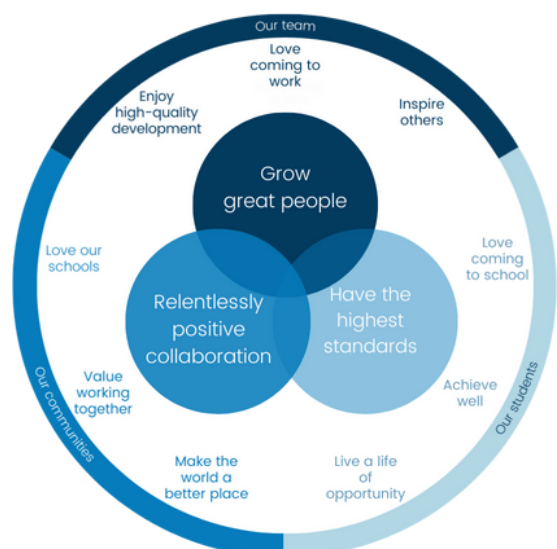
On behalf of the Ted Wragg Trust, I would like to thank you for your interest in working with us. The Ted Wragg Trust is an **ambitious** and **inclusive** Trust of schools **strengthening our communities** through **excellent education**. Our values driven, rapidly growing 2-18 Trust has the highest expectations for every child, every day, with social justice at our core.

This is a hugely exciting time for us as a growing Trust who work closely with other local schools and Trusts across Devon.

We demonstrate our love through our values



How we will succeed





St Luke's is an ambitious and inclusive Church of England School dedicated to ensuring all students live life to the full.

This is such an exciting time to be joining St Luke's. We were recently named among the top 5 schools in Devon for the progress students make in their GCSEs, and we are proud to have been rated 'Good' by Ofsted in 2024.

If you join St Luke's you will be surrounded by people who have an unapologetic mission to be better every day. We offer all staff exceptional professional development through weekly coaching which has seen us be named as one of only 13 national coaching hubs.

Our staff also benefit from disruption free classrooms, created by a centralised behaviour system, wider Trust leadership development programmes as well as access to exceptional leadership coaching and opportunities such as South West 100. At St Luke's, we are relentless in our mission to support the improvement of educational outcomes in the South West and are proud to be one of the most improved schools in the region following our 2023 outcomes. We are incredibly proud to be part of the values-lead Ted Wragg Trust, which continues to have a transformative impact on the lives of young people and communities. While we maintain a relentless focus on the highest standards and outcomes, our distinctive ethos means that everyone in our community acts with compassion in all they do. If you are someone who believes in the power of education to transform the lives of all young people, regardless of background, then St Luke's is the place for you. We will provide you with the very best training, opportunities and environment that ensures you can be brilliant every day.

Harrison Littler
Headteacher



Key Details

Job Title: Casual Supply

Location: St Luke's Church of England School, Devon

Salary: £23.80 per hour

Closing Date: Midday, 17th January 2025

Interviews: W/C TBC

Required From: ASAP

Our Mission

We are an ambitious and inclusive Church of England School, dedicated to ensuring all students live life to the full

Our Values

As a community:

We work hard
to achieve
our best

We are
inclusive

We give hope

We take
responsibility

We show
respect



How to apply

If you would like an informal conversation about this role please contact Kerri Moore – kerri.moore@stlukescofe.school

Please use the application form available on the Trust/School website and email it to:
Office@stlukescofe.school



Job Description

1. Key Purpose of Job:

- Enable the Trust to realise its mission to 'Transform lives, strengthen communities and make the world a better place by supervising whole classes so that students are motivated to succeed and are supported to maximise their learning
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2. Anticipated Outcome of Post

- Students, regardless of their social or cultural background, are motivated to succeed and are supported to maximise their learning and progress at school.
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3. Key Duties and Accountabilities of the Post

- Supervise whole classes to cover the short-term absences of teachers, assisting students with their set activities and responding to any questions
 - Ensure students are actively engaged in pre-set work where this has been provided
 - Adapt lesson plans where appropriate to support the continued learning for students in the absence of their regular teacher
 - Provide 1-1 support to students or support other classroom activities
 - Promote the inclusion and acceptance of all students while recognising and responding to individual needs.
 - Promote independence, encouraging students to interact and work collaboratively
 - Recognise and reward student achievement and self-reliance
 - Promote and enable excellent pupil behaviour dealing promptly with conflict/incidents and reporting in line with school policies
 - Support in assessment and exam invigilation
 - Accompany teaching staff and students on visits, trips and out of school activities.
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4. Supervision / Line Management Responsibilities of the Post

- None.
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5. Working Environment & Conditions of the Post

- In support of the Trust's vision and ethos of shared teaching and learning to improve educational outcomes for young people the post holder may be required to work at other sites.
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6. Other Duties

- All staff must commit to Equal Opportunities and Anti-Discriminatory Practice.
- The Trust operates a Smoke-Free Policy and the post-holder is prohibited from smoking in any of the Trust buildings, enclosed spaces within the curtilage of buildings, and Trust vehicles.
- The post-holder will be expected to have an agreed working pattern to ensure that all relevant functions are fulfilled through direct dialogue with employees, members of other agencies and community members.
- The post-holder is expected to familiarise themselves with and adhere to all relevant Trust and School Policies and Procedures.
- The post-holder must comply with the Trust's Health and Safety requirements specifically for the school they are working at.
- This post is based at St Luke's CofE School but the post holder may be required to move their base to any other location within the Trust upon request.
- The duties of this post may vary from time to time without changing the general character of the post or level of responsibility entailed.
- To undertake additional duties as required, commensurate with the level of the job.
- To attend Awards Evenings and Celebration Events.

As this post meets the requirements in respect of exempted questions under the Rehabilitation of Offenders Act 1974, all applicants who are offered employment will be subject to an Enhanced Disclosure and Barring Service Check (DBS) before the appointment is confirmed. This will include details of ALL cautions, reprimands or final warnings as well as convictions, whether "spent" or "unspent". Criminal convictions will only be taken into account when they are relevant to the post.

This role is paid in accordance with ranges M1- M3 within the teachers pay ranges based on the knowledge, experience and skills required of the post holder. There is no requirement for the post holder to fulfill the role of a post threshold teacher

The Ted Wragg Trust is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. All offers of employment are subject to an Enhanced DBS check, and where applicable, a prohibition from teaching check will be completed for all applicants.





Person Specification

Job requirements	Essential/ Desirable
Qualifications and Professional Development <ul style="list-style-type: none"> • Qualified Teacher Status • Relevant honours degree • Further CPD or relevant qualifications 	<p style="text-align: center;">E E E</p>
Knowledge & Experience <ul style="list-style-type: none"> • Strong teaching ability • Experience of working with young people • Able to act as a role model for students with a genuine passion and belief in the potential of every child • Commitment to driving up standards and ensuring every child is challenged to achieve their potential • Good numeracy and literacy skills • Excellent communication skills • Able to use own initiative and work independently and as part of the team • Able to work under pressure and remain calm in difficult situations • Good ICT skills, particularly Word and Excel • Able to fulfil all aspects of the role with confidence and fluency in English 	<p style="text-align: center;">E E E E E E E E E E</p>
Skills/Abilities <ul style="list-style-type: none"> • Good subject knowledge • Understanding of relevant curriculum area • Adaptive teaching that challenges and supports all • Ability to receive and act on feedback • Demonstrates resilience, motivation and commitment to driving up standards of achievement • Act as a role model to staff and children • Commitment to safeguarding • Commitment to regular and on-going professional development and training to establish outstanding classroom practice 	<p style="text-align: center;">D E E E E E E E</p>
Values <ul style="list-style-type: none"> • Ambitious: works hard, has the highest standards and is positive for the future. • Selfless: is self-aware and emotionally intelligent to be able to support self and others to thrive. Works selflessly to support the Trust's mission and strategic priorities. • Collaborative: builds strong relationships and networks. 	<p style="text-align: center;">E E E E</p>



Growing great people

Our aim is to be the greatest place to work in the South West. We know that to succeed in our mission we must invest in and grow great people. Our comprehensive suite of development opportunities are available for everyone whether you are just starting in your career or an experienced leader, there will be a development pathway to suit you.

Tim Rutherford – Deputy CEO

We know to be the greatest place to work we must welcome great people, retain great people and develop great people.

Click on the areas below to find out about our comprehensive benefits and development opportunities.

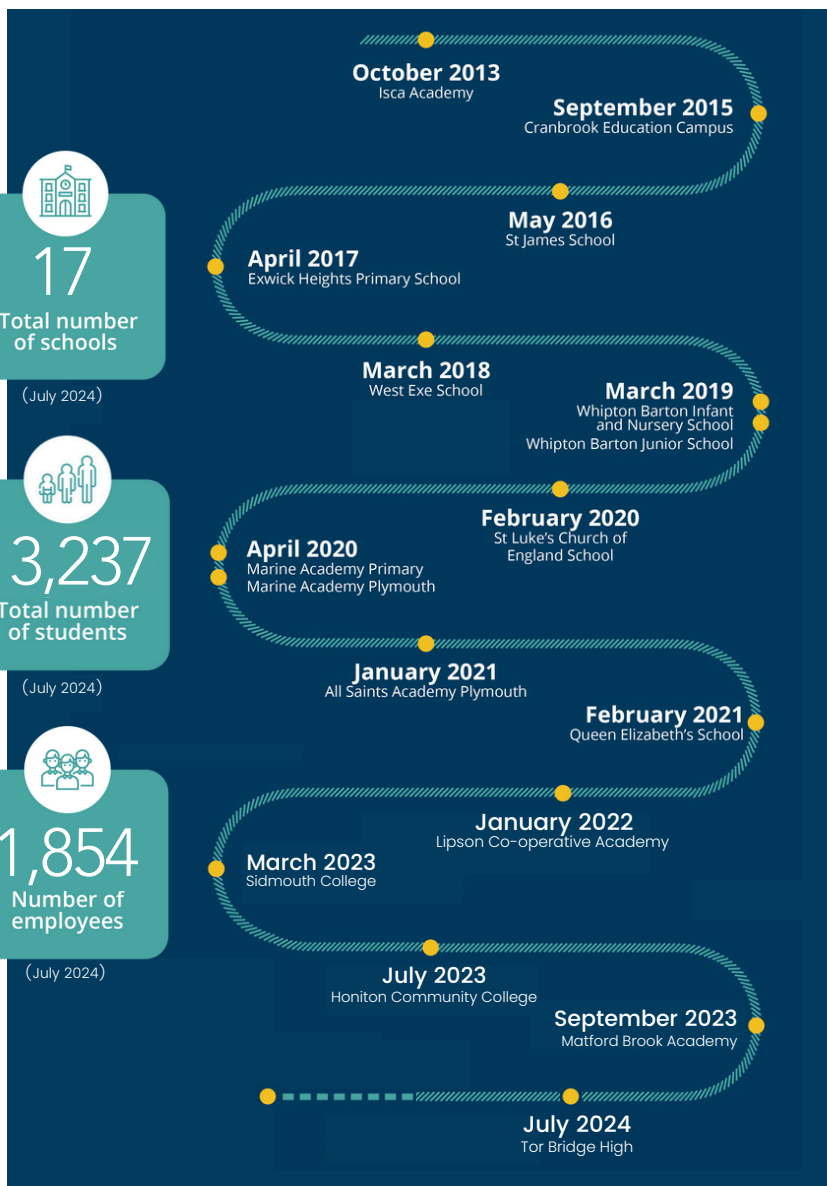


In our Trust, we are committed to nurturing a workplace where our employees feel that they belong. We believe that the culture of our trust thrives when individual differences are embraced so that everyone feels comfortable and confident in being who they are. This is supported through ensuring inclusivity in culture and equity in opportunities. We are committed to high quality and reflective employment practice so that we attract, retain and grow employees from diverse backgrounds and communities.

Our Journey



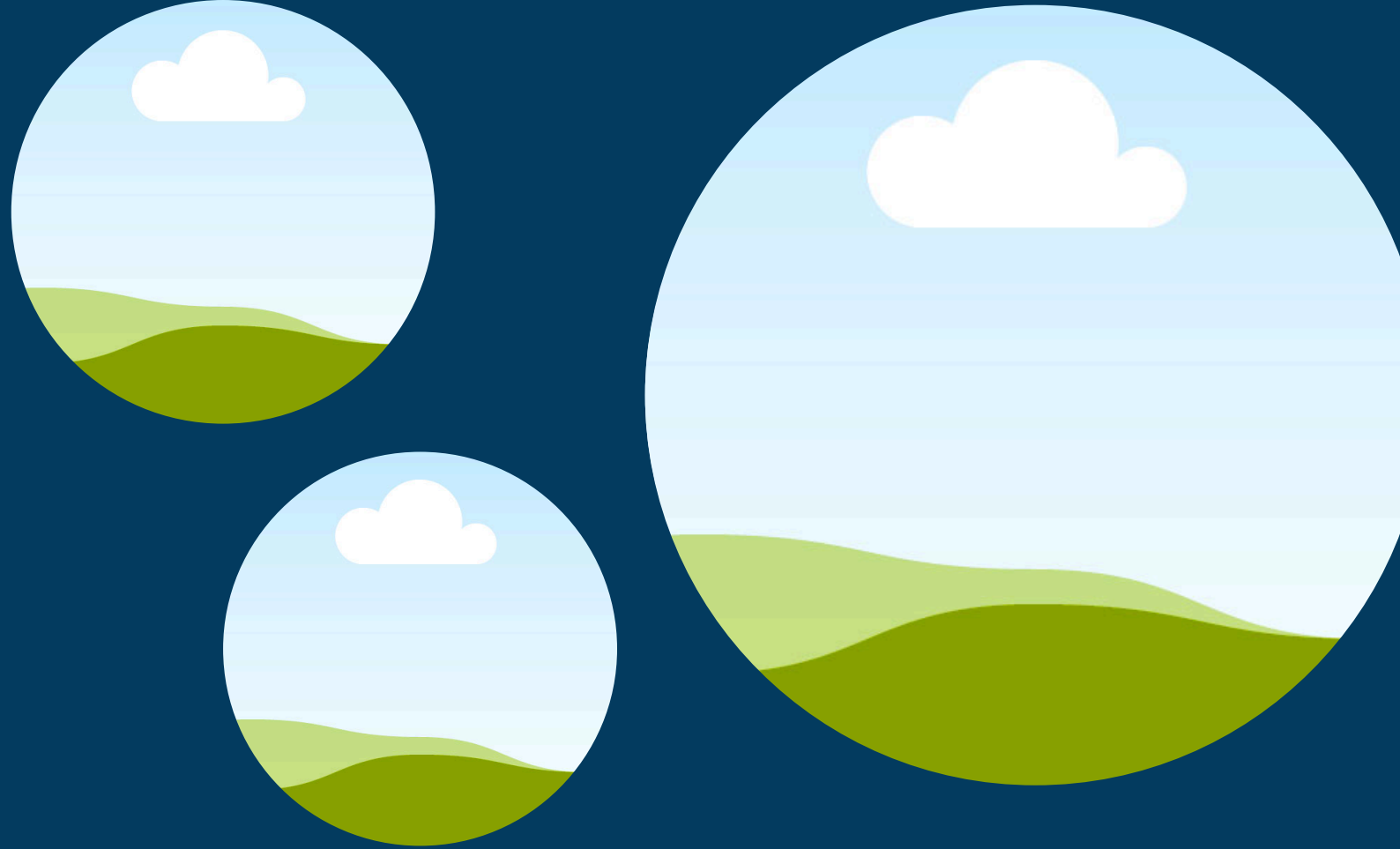
Professor Ted Wragg, in whose memory the Ted Wragg Trust is named, was passionate about how education can transform young people's futures.



Our Partnerships:

Our ongoing partnerships with the following organisations creates opportunities for a Headteacher joining our Trust to access leadership development, study tours and wider networks with some of the best schools, trusts and leaders across the country.





Recruitment Pack

Thank you for your interest!

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