



STOKE PARK
— SCHOOL —

Casual Tutor

Recruitment Pack





BUILDING BRIGHTER FUTURES

Our story is one of moral purpose. We are a learning community where everyone works collaboratively to plan, spread expertise and tackle challenges together — always focused on putting the needs of our students first. Together we build brighter futures.

Our Mission

We aim to make a difference by raising the horizons and ambitions of everyone who learns, works, and lives within our diverse communities.

Our Values

The Trust is committed to building brighter futures. This commitment is underpinned by three core values:

- Student's first
- It's about learning
- No barriers

Join Us

This is an exciting time to become part of The Futures Trust. Every role here is more than a job — it's real, impactful work that makes a meaningful difference in the lives of our students and their communities. We offer trust wide career paths and invest in outstanding opportunities for our staff to learn, grow, and truly change lives.



4

Primary Schools



6

Secondary Schools



9000+

Students



1300+

Staff



Thank you for considering a career with The Futures Trust.

We are delighted to provide you with this recruitment pack, designed to offer all the information you need to embark on a rewarding journey with us.

Ann-Marie Smith

Head of School



Stoke Park School is a thriving school that is committed to Building Brighter Futures for all of its students.

Every decision we make is about the young people we serve, their learning experience and their personal development. We are looking to expand our team of talented professionals who excel in their field to help us on the next phase of our exciting journey.

We look forward to hearing from you.



Job Details

JOB TITLE	CASUAL TUTOR
OPPORTUNITY	This is an exciting time to join Stoke Park School. We are seeking to appoint a professional and motivated individual to work with students and support them in achieving their full potential. The successful candidate will work one to one with students as well as small group intervention. You will have a flexible and supportive approach to work and be a positive role model to pupils.
REPORTING TO	Subject Leader
LOCATION	Based at Stoke Park School with a requirement to travel to work at or for schools in the Trust.
SALARY / HOURS	Salary commensurate with experience
BENEFITS ENHANCING WORKING LIVES	- Competitive rates of pay - Professional development opportunities - Career pathways across the Trust - Teacher / Local Authority Pension Scheme - Online retail discount - Employee Assistance Programme - Family Friendly policies to support family & carer commitments - Flexible Working Arrangements www.thefuturestrust.org.uk/why-work-for-the-futures-trust



Job Description

Job Purpose:

To take a key role in the delivery and development of the Curriculum area. To lecture and provide appropriate support in the teaching of A-Level and GCSE curriculum subjects.

Duties and responsibilities:

Educational Responsibilities

- To teach subject to groups of students from all abilities across all KSs.
- To support teachers by ensuring that all lessons are planned with clear aims and objectives.
- To support teachers by ensuring that all lessons are delivered in line with the departmental schemes of work and school policies.
- To take into account the differing ability lessons of students and differentiate work accordingly.
- To encourage all students to be actively engaged in their own learning and in reviewing their progress against targets.
- To ensure that all students are known by name and that the classroom atmosphere is positive at all times.
- To encourage and foster intellectual curiosity.
- To deal with inappropriate behaviour quickly and effectively according to the school behaviour policy.
- To check that all subject matter is effectively communicated and understood by all groups of students.



- To set appropriate tasks and challenges for homework, and ensure that it is regularly marked with constructive feedback.
- To keep careful records of student progress in line with departmental and school policy.
- To ensure that there is a high standard of display work in the classroom, which is changed frequently.
- To keep work areas tidy and well organised.
- To attend scheduled meetings in the subject Department if necessary.
- To work with colleagues in the subject Department to formulate plans which have coherence and relevance to the needs of the individuals.
- To help develop subject resources for the school.

Standards and Policies:

- To ensure the implementation of Equal Opportunities and Safeguarding across the school.
- To ensure the implementation of Health, Safety and Welfare policies across the school.
- To be committed to professional development
- To contribute to the marketing, promotions and enhancing of the profile of the programme area.
- To work with employers to identify and engage learners.
- To safeguard children and vulnerable adults from harm and to report concerns in accordance with the school's internal referral arrangements.
- To foster good relationships and advance equality of opportunity between different groups
- To deal professionally with colleagues and external partners as required.
- To attend training/refresher courses and meetings as required by the Line Manager



▼ Person Specification

AREAS	ESSENTIAL CRITERIA	DESIRABLE CRITERIA	MEASURED BY
EDUCATION AND QUALIFICATIONS	- Subject level degree or working towards completion of subject level degree. - Ability to teach subject up to GCSE		Application Form Certificates
SKILLS AND ABILITIES	- Able to follow the school's safeguarding procedures and recognise when to report any concerns - Excellent written and verbal communication skills - Adaptable to changing circumstances and new ideas - Self-motivated with good organisational skills and the ability to prioritise workload effectively		Application Form Interview Test

AREAS	ESSENTIAL CRITERIA	DESIRABLE CRITERIA	MEASURED BY
EXPERIENCE	- Principles and practices of effective teaching and learning - Planning and preparation of lessons - Principles and practices of monitoring/assessment/evaluation - The application of information and communications technology (ICT) learning and teaching in subject area(s) - Experience of tutoring both groups and individual students		Application Form Interview
KNOWLEDGE AND UNDERSTANDING	- Accesses, analyses and interprets information - Committed to: Raising standards for all in the pursuit of excellence - Entitlement of all pupils to effective learning and teaching - Choice and flexibility to meet the personal learning needs of every child		Application Form Interview Test
OTHER REQUIREMENTS	- A professional role model who is committed to their own continuous professional development and to developing others - Committed to and able to promote the aims of the school and the values of the Trust: Students First, It's about Learning, No Barriers - Values diversity and the unique contribution that every individual makes to the learning community - Able to work calmly under pressure - Demonstrates professionalism, loyalty and integrity - Able to work flexibly		Application Form Interview



How to apply

Closing date:
30th August 2026

Interviews:
w/c 31st August 2026

If you wish to find out more about this role and a career within The Futures Trust please contact the Recruitment Team:

tel: 02477 102134

To apply for this post, please complete the online application form found at:

www.thefuturestrust.org.uk/work-with-us/current-vacancies

On application please read the following policies found at:

www.thefuturestrust.org.uk/work-with-us/recruitment-pack

- Stoke Pak School Safeguarding & Child Protection Policy
- Safer Recruitment Policy
- Suitability Policy
- GDPR Privacy Notice for Applicants



The Futures Trust are committed to safeguarding and promoting the welfare of children and young people and require all staff and volunteers to share this commitment.

The successful candidates for all positions will be subject to an enhanced DBS check and Social Media check.