



Catering Assistant Based at Queen Elizabeth's Grammar School

If you have experience of working in a fast paced catering environment this could be the job for you!

Key Responsibilities:

- To assist with deliveries, food preparation and general cooking tasks.
- To prepare the dining area, serving food at break, lunch and at other times as required.
- To complete washing up, both manual and using the plate wash and general cleaning ensure that cleaning materials and equipment are stored carefully when not in use.
- To operate tills as required, stock vending machines and assist with related services.
- To report to the Deputy Catering Manager / Catering Manager any problems relating to stock, cleaning materials and equipment.
- Assisting with deep cleaning as directed.

Benefits:

- A permanent part-time role of 23.75 hours per week for 39 weeks per year.
- Salary upon appointment Grade 2 Scale Point 3 £24,515 (actual £13,475), with potential to rise to Grade 2 Scale Point 6.
- Access to wellbeing support, physio, counselling and GP services.
- Discounted gym membership.
- Excellent training opportunities to support career progression.
- Access to the Local Government Pension Scheme.
- Access to Salary Sacrifice Schemes including Childcare Vouchers and Cycle to Work.
- Employment within a strong and progressive educational trust with firm family values.

Join Us:

- View the Job Description
- Complete the Support Staff Application Form www.horncastleeducationtrust.org
- Email it to recruitment@horncastleeducationtrust.org by Monday 1st June 2026.

We believe that every student whatever their background has the right to flourish, to achieve and to succeed and everything undertaken by Horncastle Education Trust should have this ambition at its heart.

The Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The post is subject to enhanced DBS disclosure, medical, reference and online checks, and all pre-employment checks are in line with 'Keeping Children Safe in Education'.

We are committed to promoting equality, diversity and inclusion within our recruitment process.

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