**Person Specification – Catering Assistant**

*The successful candidate will be suitably qualified with a breadth of relevant experience and capable of* *inspiring trust and confidence across a diverse range of students, staff and parents.*

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|  | **Essential** | **Desirable** |
| **Qualifications** | Educated to GCSE level standard or equivalent. | Level 2 Award in Food Safety or equivalent qualification |
| **Relevant Experience** | Previous Catering Experience  Experience of using Library Management Systems. | Experience of working within a school setting.  Good level of ICT skills (/Microsoft Word, Excel and Outlook essential)  Softlink’s Oliver System |
| **Knowledge and understanding** | A proven experience of working under pressure.  A proven experience of successfully working with children or young people |  |
| **Skills and aptitudes** | Must be familiar with health and cleanliness standards for food preparation and presentation.  Must have exceptional interpersonal skills for working with the general public.  Must be a team player and willing to take on additional tasks to get the job done.  Able to perform well and remain professional whilst under pressure.  Familiarity with a variety of food types, menus, recipes, and general aesthetics and food presentation.  The ability to work flexibly  The ability to find creative and imaginative solutions to problems  The ability to undertake manual handling tasks of heavy items | An eagerness to gain experience, expertise and professional development in this position  A commitment and enthusiasm for the role  Adaptability and a professional approach to the responsibilities of the role  Ability to keep up to date with the Academy’s Policies and Procedures. |
| **Special Requirements** | Enhanced DBS clearance  Compliance with all School and Trust policies  Safeguarding and promoting the welfare and success of all students and young people.  The implementation of equal opportunities practice.  Promoting the stated aims and policies. |  |