

Person Specification – Catering Assistant

Category	Essential	Desirable	Method of Assessment
Physical	<ul style="list-style-type: none"> • Smart business-like appearance • High standard of personal cleanliness and hygiene. • Able to stand for prolonged periods. • Able to meet the physical demands of the role. 		Application Form
Qualifications	<ul style="list-style-type: none"> • A good general education. 	<ul style="list-style-type: none"> • Basic Food Hygiene. 	Application Form and Interview
Experience	<ul style="list-style-type: none"> • Experience of working in a food preparation environment. 	<ul style="list-style-type: none"> • 	Application Form and Interview
Training	<ul style="list-style-type: none"> • Willing to participate fully in all relevant training, including training to support the postholder in their safeguarding responsibilities. 	<ul style="list-style-type: none"> • 	Application Form and Interview.
Special Knowledge	<ul style="list-style-type: none"> • Understanding of safeguarding children and the boundaries between adults and children in a school setting. 	<ul style="list-style-type: none"> • 	Application Form and Interview
Circumstances	<ul style="list-style-type: none"> • Able to work during some school holiday periods. • Able to work some evenings. • Able to work Academy open and parents' evenings. • Able to be flexible to meet the development requirements of the catering operation 	<ul style="list-style-type: none"> • 	Application Form and Interview
Disposition	<ul style="list-style-type: none"> • Reliable, organised. • Flexible and open to change. 	<ul style="list-style-type: none"> • 	Interview

	<ul style="list-style-type: none"> • Able to remain calm under pressure. • Able to work as part of a team. 		
Practical and Intellectual Skills	<ul style="list-style-type: none"> • Commitment to safeguarding children and young people. 	•	Application Form and Interview
Legal Requirements	<ul style="list-style-type: none"> • Enhanced Disclosure & Barring Service Check confirming the appointee is not on the Children's Barred list. • This post is covered by Part 7 of the Immigration Act (2016) and therefore the ability to speak fluent English is an essential requirement for the role. • Inline with the latest KCSIE guidance an online check will be carried out for all shortlisted applicants 	•	

Shireland Collegiate Academy Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.