

Eastfield Infant & Nursery School



Job Description

Catering Assistant

POST TITLE: Catering Assistant

GRADE: Scale 1c Starting point 3

RESPONSIBLE TO: Headteacher

Purpose of the job:

The core purpose of this role is to provide effective support to the Catering Manager through the ability to prepare food to a high standard, serve food to staff and pupils and clear away after service

1. Main areas of responsibility

1.1 To help prepare and cook high-quality meals for pupils and staff.

1.2 To maintain high standards of food hygiene in the kitchen in accordance with domestic and catering standards and adhere to the requirements of Level 2 award in Food safety and Hygiene at all times.

1.3 To ensure supplies are stored in accordance with domestic and catering standards.

1.4 To support the cleanliness and hygiene standards within the kitchen through cleaning down surfaces and washing up.

1.5 To promote the safety and well-being of pupils in accordance with the school's child protection policy and other relevant policies including the health and safety policy.

1.6 To work effectively as part of the catering team and wider school team.

1.7 To cover for catering staff absence as and when required

Eastfield Infant and Nursery School is committed to safeguarding and promoting the welfare of children.