



FINHAM PARK  
MULTI ACADEMY TRUST

## PERSON SPECIFICATION

**Job Title:** General Catering Assistant

**Location:** Lyng Hall

**Hours:** 17.5 hours per week, term time only

	JOB REQUIREMENTS
<b>KNOWLEDGE</b>	<p>How to serve food and beverages to customers.</p> <p>Personal hygiene in a kitchen environment.</p> <p>Basic health and safety in a kitchen environment.</p> <p>Food hygiene in preparing and presenting food.</p>
<b>SKILLS &amp; ABILITIES</b>	<p>Able to communicate face to face with all customers in a courteous and polite manner.</p> <p>Able to undertake simple catering, cleaning and food preparation duties.</p> <p>Able to add, subtract, divide and multiply in order to handle large sums of money.</p> <p>Able to operate a cashless till system and occasionally handle cash.</p> <p>Able to lift heavy items on a regular daily basis.</p> <p>Able to work in a hot and busy environment often under pressure.</p> <p>Able to adhere to Trust's Equal Opportunities policy.</p> <p>Able to work as part of a team, in order to ensure that tasks are completed.</p>
<b>EXPERIENCE</b>	<p>Experience in serving the public, cash handling and food preparation in either a paid or non-paid capacity</p>
<b>ATTITUDE &amp; PERSONAL QUALITIES</b>	<p>Flexibility</p> <p>Approachable</p> <p>Sense of humour</p> <p>Sympathetic and supportive towards children</p> <p>Customer focussed</p>