



## Person Specification

### Catering Assistant



	Essential	Desirable
<b>Qualifications Experience</b>	Some knowledge of the preparation and coking of simple food and beverages.	Experience of working in a School environment.  Experience of serving customers at the counter/hatch.  Experiences of all aspects of cleaning equipment (light and heavy), walls, floors, fixtures and fittings, cooking utensils, cutlery, glassware etc.  Food Hygiene Certificate.  Basic understanding of Health & Safety.
<b>Skills &amp; Abilities</b>	Ability to work effectively and supportively as a member of the school team.  Ability to work in an organised and methodical manner.  Ability to demonstrate commitment to Equal opportunities.  Able to work on own initiative with resilience and as part of a team.  Ability to respond positively and tactfully.  Friendly, flexible.  Hard working, gives freely of their time and is motivated and ambitious.  Honest.  Self-motivated.  A good timekeeper.	Ability to remain calm under pressure.

<b>Personal Qualities</b>	<p>Willingness to maintain a high standard of personal and general cleanliness and hygiene to comply with statutory and school regulations as requested by the Catering Manager and/or Headteacher.</p> <p>Willingness to take personal responsibility for standard of work carried out.</p> <p>Willingness to maintain confidentiality on all school matters.</p>	<p>Willingness to undertake training in relevant skills.</p>
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