



The
**Oakwood
Academy**

The Oakwood Academy

Bewcastle Road

Warren Hill

Nottingham

NG5 9PJ

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Headteacher: Mr A Gilbert

Executive Headteacher: Mr T Croft

Job Description

Job Title:	Catering Assistant
Location:	The Oakwood Academy
Salary:	The Redhill Academy Trust Pay Scale, Band 5, point 28
Hours of Work:	16.25 hours per week, Term-time only
Contract Type:	Permanent

Main Duties and Responsibilities:

- To assist with the general duties involved in the production of and delivery of the lunchtime service
- To assist with following cleaning procedures during the lunchtime service and after.
- To assist in the preparation and cleaning of the dining area, including movement of furniture where appropriate
- To assist with any extra catering required by the academy other than the school meal
- To maintain hygiene and safety regulations for kitchen staff and self

All food hygiene, health & safety training, meals on duty and uniform provided.

This role involves working in regulated activity with children and an Enhanced DBS clearance is required for this position.