

## Person Specification – Catering Assistant – Wallbrook Primary Academy

Category	Essential	Desirable	Method of Assessment
<b>Physical</b>	<ul style="list-style-type: none"> <li>• Smart appearance</li> <li>• High standard of personal cleanliness and hygiene.</li> <li>• Able to stand for prolonged periods.</li> <li>• Able to meet the physical demands of the role.</li> </ul>		Application Form
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>• A good general education</li> </ul>	<ul style="list-style-type: none"> <li>• Basic Food Hygiene.</li> </ul>	Application Form and Interview
<b>Experience</b>	<ul style="list-style-type: none"> <li>• Experience of working in a food preparation environment.</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	Application Form and Interview
<b>Training</b>	<ul style="list-style-type: none"> <li>• Willing to participate fully in all relevant training, including training to support the postholder in their safeguarding responsibilities.</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	Application Form and Interview.
<b>Special Knowledge</b>	<ul style="list-style-type: none"> <li>• Understanding of safeguarding children and the boundaries between adults and children in a school setting.</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	
<b>Circumstances</b>	<ul style="list-style-type: none"> <li>• Able to work during some school holiday periods.</li> <li>• Able to work some evenings.</li> <li>• Able to work Academy open and parents' evenings.</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	

	<ul style="list-style-type: none"> <li>• Able to be flexible to meet the development requirements of the catering operation</li> </ul>		
<b>Disposition</b>	<ul style="list-style-type: none"> <li>• Reliable, organised.</li> <li>• Flexible and open to change.</li> <li>• Able to remain calm under pressure.</li> <li>• Able to work as part of a team.</li> </ul>	•	
<b>Practical and Intellectual Skills</b>	<ul style="list-style-type: none"> <li>• Commitment to safeguarding children and young people.</li> <li>• Able to produce and present food to a high standard</li> <li>• Good communication skills.</li> </ul>	•	
<b>Legal Requirements</b>	<ul style="list-style-type: none"> <li>• Enhanced Disclosure &amp; Barring Service Check confirming the appointee is not on the Children's Barred list.</li> <li>• This post is covered by Part 7 of the Immigration Act (2016) and therefore the ability to speak fluent English is an essential requirement for the role.</li> <li>• Inline with the latest KCSIE guidance an online check will be carried out for all shortlisted applicants.</li> </ul>	•	

**Shireland Collegiate Academy Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.**