

Person Specification – Catering Assistant

| Category | Essential | Desirable | Method of Assessment |
|--------------------------|---|---|---------------------------------|
| Physical | <ul style="list-style-type: none"> • Smart business-like appearance • High standard of personal cleanliness and hygiene. • Able to stand for prolonged periods. • Able to meet the physical demands of the role. | | Application Form |
| Qualifications | <ul style="list-style-type: none"> • A good general education. | <ul style="list-style-type: none"> • Basic Food Hygiene. | Application Form and Interview |
| Experience | <ul style="list-style-type: none"> • Experience of working in a food preparation environment. | <ul style="list-style-type: none"> • | Application Form and Interview |
| Training | <ul style="list-style-type: none"> • Willing to participate fully in all relevant training, including training to support the postholder in their safeguarding responsibilities. | <ul style="list-style-type: none"> • | Application Form and Interview. |
| Special Knowledge | <ul style="list-style-type: none"> • Understanding of safeguarding children and the boundaries between adults and children in a school setting. | <ul style="list-style-type: none"> • | Application Form and Interview |
| Circumstances | <ul style="list-style-type: none"> • Able to work during some school holiday periods. • Able to work some evenings. • Able to work Academy open and parents' evenings. • Able to be flexible to meet the development requirements of the catering operation | <ul style="list-style-type: none"> • | Application Form and Interview |
| Disposition | <ul style="list-style-type: none"> • Reliable, organised. • Flexible and open to change. | <ul style="list-style-type: none"> • | Interview |

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| | <ul style="list-style-type: none"> • Able to remain calm under pressure. • Able to work as part of a team. | | |
| Practical and Intellectual Skills | <ul style="list-style-type: none"> • Commitment to safeguarding children and young people. | • | Application Form and Interview |
| Legal Requirements | <ul style="list-style-type: none"> • Enhanced Disclosure & Barring Service Check confirming the appointee is not on the Children's Barred list. • This post is covered by Part 7 of the Immigration Act (2016) and therefore the ability to speak fluent English is an essential requirement for the role. | • | |

Shireland Collegiate Academy Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.