



WORK WITH US

Catering Officer

Permanent, 30 hours per week / 39 weeks per year (47 paid weeks incl. holiday)

NJC Band 4 SCP 6, £25,183 pro rata (actual salary £18,405 per annum)

To commence 1st September 2025

We wish to appoint a skilled and enthusiastic Catering Officer, to work within our school catering service.

Duties will include basic food preparation and cooking, assisting with the set-up of the dining area, setting out and serving food, clearing away and washing up. To succeed in this role, you will have a Basic Food Hygiene Certificate or equivalent, previous relevant catering experience and knowledge of health and safety practices at work. Good verbal communication and customer care skills are also essential, as is the ability to work successfully as part of a team.

For further information or to discuss the post please contact Mrs Sarah Jones, Operations and Business Manager on sjones@nalp.org.uk.

Information for applicants, including the job description and person specification for this role and an on-line application form, can be viewed at <https://nalp.face-ed.co.uk/vacancies> If you have any difficulties completing the on-line application form, please contact Sam Recruit on 01924 907319 or the People Team on people@nalp.org.uk.

Closing date: Midday, Monday 7th July 2025

Interviews: Wednesday, 16th July 2025

Northern Arch Learning Partnership and its partner schools are passionate about safeguarding the welfare of pupils and maximising their life chances. We expect all staff and volunteers to share this commitment. This post is subject to a satisfactory enhanced Disclosure and Barring Service criminal records check for work with children

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