

Job Description

Title of post	<i>Chief Education Director (Deputy CEO: Education)</i>
Salary	<i>L32-L36 £101,067 - £111,470</i>
Hours of work	<i>FTE Permanent</i>
Line manager and responsible for reviews	<i>CEO/ Trust Leader</i>

Purpose of the Post

Northern Star Academies Trust seek to recruit the very best people to work across our Trust Partnership. The purpose of the post is:

- Support the CEO and Board of Trustees to deliver the Trust's vision, values, mission and strategic business plan through; inspirational, strategic and professional leadership of school improvement across all primary and secondary schools.
- Contribute to the growth of the Trust and being externally focussed; working with the Department for Education, the external agencies and other trusts in order to achieve a national reputation for excellence and high standards
- Be a key member of the Trust's Executive Leadership Team
- Be accountable for developing the Trust Educational Strategy and Academy Improvement Strategy

Main Responsibilities

Trust strategy, vision and values

- Responsible for developing a Trust education strategy which leads to consistently high performance across all academies
- Develop and deliver an Education Improvement Strategy for the Trust
- Lead on the implementation of external policies, projects and inspections that are related to school improvement, including government, Department for Education, Ofsted, national and local authority initiatives, and externally funded projects
- Report to the CEO and/or Trust Board on progress made towards these plans

Demonstrating Leadership and Management through:

- Being a member of the Trust Executive Leadership Team and contributing to the achievement of the Trust's strategic aims by providing ethical, dynamic and professional leadership
- Engaging and motivating a high performing team within each primary and secondary academy, including the Headteacher, in order to achieve transformational change, growth and success.
- Co-ordinating and developing further the Trust Education Team
- Building a culture of continuous improvement and high-quality performance, ensuring that effective performance management and succession planning arrangements are in place
- Celebrating success and accepting responsibility for outcomes

Implementing the Education Improvement Strategy by:

- Leading the planning, development and implementation of an effective Education improvement strategy, ensuring that aspirations and standards continue to rise in each of the Trust's academies over the long term.

This will include:

- Developing fully costed annual programmes of academy improvement activities;
- Setting and reviewing educational targets on an annual basis;
- Identifying and facilitating staff development needs as required in conjunction with other senior colleagues within the Trust
- Liaising with strategic partners on the development of joint projects and initiatives meeting both national policy and local expectations so that the academies' provision and outcomes meet external requirements/accountability frameworks and ensuring that all learners benefit;
- Providing relevant school improvement information to Headteachers, including national policies from DFE, Ofsted and emerging agendas via national bodies, research etc
- Leading preparations for Ofsted and other external agency evaluations and inspections of the Trust
- Evaluating the Performance of each Academy across the Trust by:
 - Focusing on key performance data and ensuring that timely and accurate data is available at all times to the Trust Board and Chief Executive Officer;
 - Providing timely information to Trustees so that they have the information they require to evaluate

Operational Management:

- Responsible for achieving economies of scale across the academies in each geographical Hub, liaising effectively with members of the Trust Team ensuring high quality working practices for educational support and challenge.



- Lead, manage and facilitate the formation of networked schools. Developing partnership working (including business links) to ensure maximum engagement of the education community.
- Assess the suitability of new schools wishing to join the Trust, liaising with governors and other stakeholders prior to conversion, carrying out due diligence in order to make recommendations to the CEO and Trust Board on new projects.

Undertake any other duties of a similar level and responsibility as may be required by the CEO (Trust Leader).

This job description will be reviewed regularly and may be subject to amendment or modification at any time after consultation with the post holder. It is not a comprehensive statement of procedures and tasks but sets out the main expectations of the role in relation to the post holder's professional responsibilities and duties.