

CHIEF FINANCIAL OFFICER

Salary: £68,000 Pro -Rata (14 hours per week / 0.2 FTE)

St Carlos Catholic Academy Trust is looking to appoint a highly motivated and committed Chief Financial Officer, who will have strategic responsibility for all aspects of Trust finance. The successful applicant will be a member of the Trust's Executive Team, working closely with the Chief Executive Officer and the Board and will provide strong financial leadership and guidance across the organisation.

This is a busy and fulfilling role which includes responsibility for:

- Provide strategic financial leadership and expert advice to the CEO, Board of Directors, Headteachers and senior leaders across the Trust.
- Lead all aspects of financial planning, budgeting, forecasting, statutory reporting and annual accounts, ensuring compliance with Academy Trust Handbook and DfE requirements.
- Oversee robust financial governance, internal controls, audit processes and risk management across the Trust.
- Manage and develop high-quality finance services, systems and reporting structures that support operational efficiency and future growth.
- Lead the Trust's financial strategy, ensuring long-term sustainability, effective resource allocation and value for money.
- Oversee key financial operations including funding, cash flow, payroll, pensions, treasury management and major capital projects.
- Build strong relationships with stakeholders and support Trust growth, including financial due diligence for new schools joining the Trust.
- Please refer to the full Job Description for a comprehensive overview of the role and responsibilities.

The role requires a positive, flexible and organised person who will approach work with enthusiasm, honesty and integrity. This is an exciting opportunity for someone who has an excellent track record of relevant senior financial management and strategic leadership.

We welcome applications from all candidates willing to support the Catholic ethos

At St Carlo Catholic Academy Trust, we place Christ at the heart of all we do. We celebrate each person as a unique creation of God, nurturing their gifts and talents, embracing diversity, and inspiring lifelong learning. Guided by Gospel values, we empower confident, compassionate young people to seek truth, act with justice, and lead through service, reflected in the Trust's mission statement "**All people are born as originals, yet many die as photocopies**".

The closing date for applications is 9.00 am, 2nd October 2026 and should be sent by email to CEO@sccat.co.uk

CVs not accepted.

Interviews are to be arranged following shortlisting.

The role will commence **1st February 2027**

Please note that we may invite suitable applicants to interview before the closing date and at short notice. We may also close the application process early if a suitable candidate is found.

If you have not heard from us within two weeks after the closing date, please consider your application unsuccessful on this occasion and thank you for your interest in St Carlos Catholic Academy Trust.

St Carlos Catholic Academy Trust is committed to safeguarding and promoting the welfare of young people and expects all staff and volunteers to share in this commitment. Any successful candidate will be required to undertake an Enhanced CRB Disclosure by the DBS.

As part of our recruitment process we will also carry out an online search for information that is publicly available online. This will include social media accounts you may hold. This will only be carried out on shortlisted candidates and before the interview. This processing of data will be conducted under the legal basis of Article 6(e) public task in line with the guidance laid out in paragraph 221 of Keeping Children Safe in Education (KCSIE) 2023. Any data collected during this search will be retained in line with our retention schedule which is available on request.

ST CARLO
Catholic
Academy Trust



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Mount Carmel Catholic Primary School



Our Lady of the Visitation Catholic Primary School



St Anselm's Catholic Primary School



St Gregory's Catholic Primary School



St John Fisher Catholic Primary School



St Joseph's Catholic Primary School



St Raphael's Catholic Primary School



St Vincent's Catholic Primary School



Applying to join SCCAT
The Cardinal Wiseman Catholic School