



SKILLS / PERSON SPECIFICATION –
Child and Family Support Worker and Portico Attendance Lead

<u>Attributes</u>	Activity	Essential	Desirable
<u>Qualifications</u>	Evidence of continuing professional development inc. GSCE in English and Maths pass or equivalent	√	
<u>Knowledge</u>	Working knowledge of child protection, looked after children and associated child in need social work practice issues Local practical knowledge of LA social work practice Experience using a variety of methods of social work intervention Knowledge of relevant legislation, regulations guidance & policy issues.	√ √ √	√
<u>Experience</u>	Significant experience in a role working with families, children or vulnerable adults. Solid experience of working in safeguarding children, young people or vulnerable adults. Experience in LA attendance process and meetings Experience attending court on behalf of organisation Experience of multi-disciplinary working with children and families. Good communication skills inc. verbal, written, negotiation and role modelling Good keyboard/IT skills	√ √ √ √ √ √	

	<p>Ability to use school data to monitor, track and analyses progress and attainment of vulnerable pupils, providing reports to the relevant staff and agencies.</p> <p>Experience leading a group across multiple sites/locations</p>		√
<u>Skills & Attributes</u>	<p>Interpersonal Skills; Works effectively with individuals, teams, clients, and staff. Supporting others and showing clear personal values in line with those of the organisation.</p> <p>Adapting and Coping; Adapts and responds well to change. Manages pressure effectively and copes well with setbacks.</p> <p>Analysing, Interpreting and judging; Thinks analytically, ability to solve complex problems and issues, makes rational, realistic and sound judgements</p> <p>Planning & performing; Plans ahead and works in a systematic and organised way. Follows direction and procedures</p> <p>Child centered approach</p> <p>Able to undertake public speaking and deliver training</p> <p>Hold valid driving license and own vehicle to travel between sites</p> <p>Able and willing to work when required during school holiday closure periods – e.g., court hearings, child protection meetings.</p>	<p>√</p> <p>√</p> <p>√</p> <p>√</p> <p>√</p> <p>√</p> <p>√</p>	<p>√</p> <p>√</p> <p>√</p> <p>√</p> <p>√</p> <p>√</p> <p>√</p>