

**Child Supervisory Support
Officer
November 2024**





Welcome to Chiltern Primary School

Chiltern is a vibrant and friendly school that serves the community from Hessle Road up to Anlaby Road.

At Chiltern we aim to make learning exciting and meaningful so that every child in our community has the opportunity to achieve their full potential.

About Us

In November 2016 the school converted to academy status joining the Thrive Co-operative Learning Trust (formerly the Yorkshire and the Humber Co-operative Learning Trust) as a founder member.

Values and Ethos

At Chiltern we recognise every child's right to a broad and balanced education in a safe environment that nurtures talent, creativity and individuality in all its forms. We aim to equip every child with the academic, social and creative skills to flourish in a diverse, exciting and ever-changing world.

We strive to develop confidence, resilience and high self-esteem in all learners so that they are able to persevere in times of difficulty and see mistakes not as failure but as opportunities to learn.

We celebrate diversity and together we learn to value and respect each other's views, beliefs and ways of life.



Chiltern Primary School, Chiltern Street, Hull, East Yorkshire, HU3 3PL
Telephone: 01482 327315 Email: admin@chiltern.hull.sch.uk



Results - Chiltern Primary School

KS2	% at age related expectation - School	% at age related expectation - National
Reading	69	73
Writing	69	71
Maths	74.1	73
RWM	63.2	59

KS1	% at age related expectation - School	% at age related expectation - National
Reading	63.9	68.3
Writing	50.8	60.1
Maths	63.9	70.4

EYFS	% good level of development
School	57.6
National	68





**Welcome from
Thrive Co-operative
Learning Trust Chief
Executive Officer
(CEO), Jonathan
Roe**

On behalf of Thrive Co-operative Learning Trust, I would like to thank you for your interest in working with us.

Our mission is to *inspire pupils to thrive in life*. We work cooperatively as a multi-academy trust to enable each pupil, school, and community to reach their fullest potential, and to aspire living our co-operative values.

We hope that you would like to join us in this mission.




Our Values



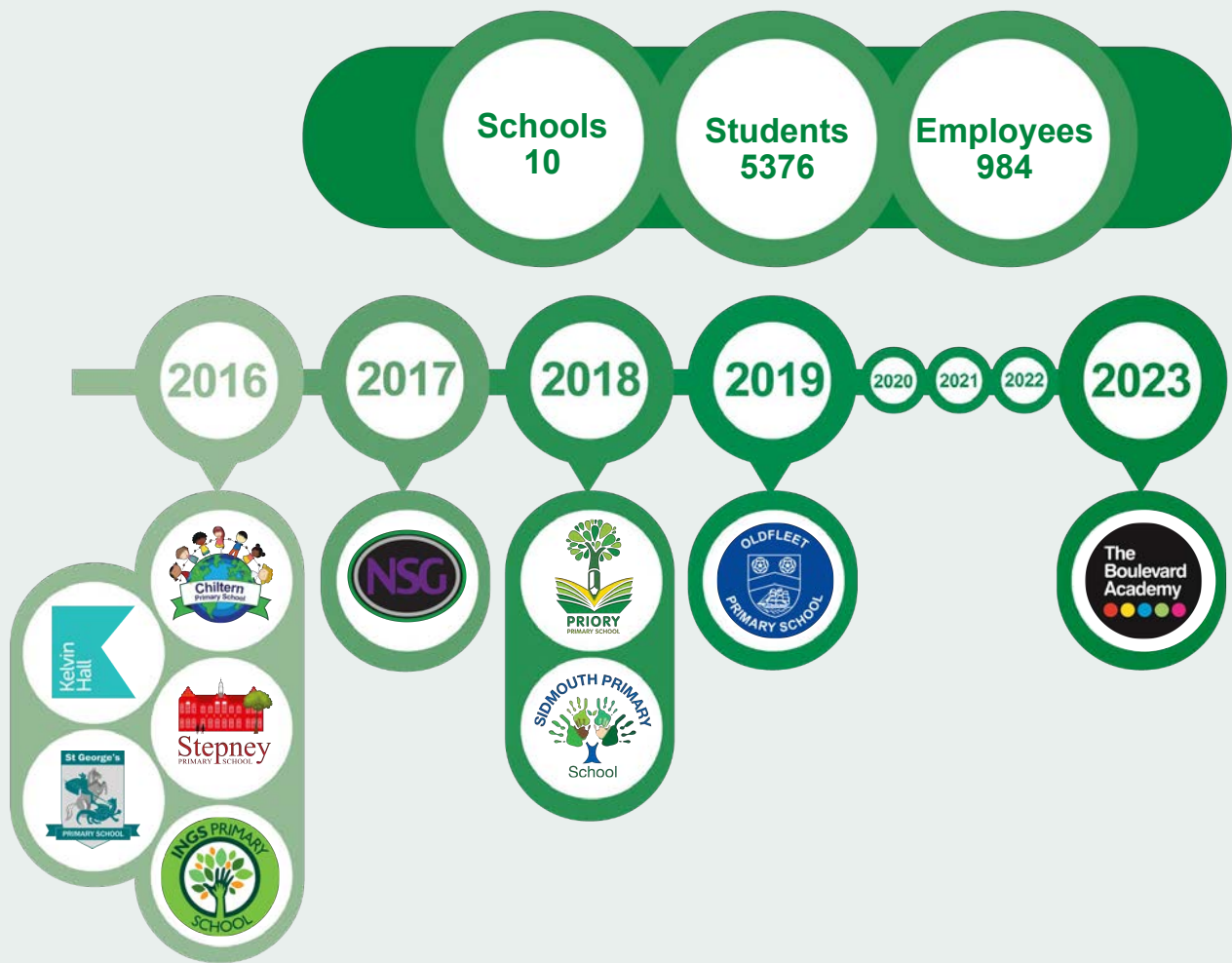
Thrive Mission Statement *Inspiring pupils to thrive in life*

Thrive Co-operative Learning Trust **understands thriving to mean learning**, and learning to mean **growing in knowledge, self-reliance and in responsibility towards others**. Achieving this will allow pupils and staff to **develop a sense of agency and co-agency**, which is the awareness that we are powerful and can affect change, that life is something to be grasped rather than something that happens, and that we have maximum impact when **we work together for the common good**. This sense of agency plays out at three scales as it affects the future of **the individual, their community (local and national), and their planet**.

View our Thrive Charter here... 



Our Journey so far...

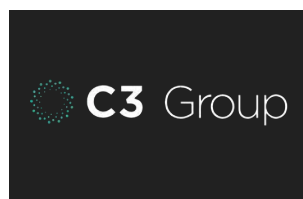


Our Partners

Our ongoing partnerships with the following organisations



Our partnership with the Reach Foundation is leading us to develop a 'Cradle to Career' model across our three schools in HU3 - and later across the whole of Thrive.



Our recent partnership with C3 Group has brought us closer to achieving our goal of net-zero emissions, reinforcing our pledge to create a more sustainable future for our students, staff, and the wider community.



Yorkshire 100 aims to identify 100 future school leaders and take them on a development journey of peer-led support and cutting edge national and international school development.



Coop Schools provides services and support for the network of cooperative schools, strengthening school improvement and local accountability.



Registered Office Address:

Kelvin Hall School, Bricknell Avenue, Hull, East Yorkshire HU5 4QH

Tel: (01482) 342229 | Email: jobs@thrivetrust.uk



Child Supervisory Support Officer
Salary: Grade 2 Point 2 (£4,816 - £4,891 actual salary per annum)
Hours: 9 hours per week, Term Time Only
Monday 11:25am - 13:25pm Tuesday to Friday 11:25am to 13:10pm
Fixed Term Contract until 31st August 2025
ASAP

The Thrive Co-operative Learning Trust is responsible for nine schools across Hull; two secondary and seven primary. A Thrive school is one that is a dynamic community of staff, pupils and their families all focussed on one thing - *inspiring pupils to thrive in life*.

Chiltern Primary School is looking to appoint a flexible and enthusiastic Child Supervisory Support Officer to join our existing team.

You would be responsible for:-

- Ensure dining hall is set up for lunch, cleaned during and at end of service.
- Supporting children in playing games and being physically active during the lunchtime break
- Support with our Move More Active lunches
- Giving children the freedom to spend their leisure time in their own way
- Encouraging fair play behaviour among the children
- Encouraging independence and self-esteem
- Talking to children about their concerns or worries
- Keeping records
- First Aid

We are looking for someone who enjoys motivating children and has the ability to supervise activities and promote positive social skills. You would be a good role model reflecting the ethos of the school. You would need to make sure that play is safe, and encourage children to be aware of their own safety and that of others.

Closing date: Thursday 14th November 2024, 12 noon

Interviews: Friday 22nd November 2024

As part of Thrive Co-operative Learning Trust commitment to safer recruitment processes and in accordance with statutory guidance: [Keeping Children Safe in Education](#), an online search will be carried out on all shortlisted candidates.

Please note, we do not accept CVs, applications must be submitted using our application form.

Our commitment to Safeguarding: Thrive Co-operative Learning Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Each school has a robust Safeguarding Policy and all staff receive training relevant to their role at induction and throughout their employment.

A candidate's suitability to work with children will be explored at all stages of the recruitment process. The successful applicant will, in accordance with statutory guidance, be subject to a comprehensive pre-employment checking process including receipt of a satisfactory enhanced disclosure from the Disclosure and Barring Service (DBS), a Children's Barred List check, a Section 128 Management Check if relevant, Prohibition check and overseas checks as applicable, identity check, medical clearance, proof of qualifications, satisfactory references and a check regarding their eligibility to work in the UK.

This role involves contact with children and provides regular access to children, therefore it is 'regulated activity'. As such, this post is exempt from the Rehabilitation of Offenders Act - 1974 and the amendments to the Exceptions Order 1975, 2013 and 2020.

Our commitment to equality and diversity: Thrive Co-operative Learning Trust recognises and celebrates the diversity of its schools and their communities. There is a shared commitment across the Trust to develop further a culture of respect, where discrimination is not tolerated, and individuals are treated equitably and fairly and feel a sense of belonging.

Please visit [Thrive Trust website](#) to view our Job Applicants Privacy Notice, which explains how we collect, store, and use personal data about individuals applying for jobs at our school.



Job Description



Post Title	Child Supervisory Support
Grade	2
Location	Chiltern Primary School
Reporting to	Senior Lunchtime Supervisor

Key Responsibilities

1. To promote and safeguard the welfare of children and young people.
2. Supervise pupils in the dining areas, playgrounds or other parts of the school premises.
3. Ensure good standards of behaviour by the pupils are maintained and engage children in developmental play in the playground.
4. To assist in the layout of dining room furniture/equipment and clearing of tables for all the operational needs of the school's catering provision.
5. Ensure school security procedures are maintained.
6. Provide welfare support to the pupils of the school, including undertaking first aid duties.
7. Change clothes, clean and care for the personal cleanliness of the children as appropriate
8. To promote and safeguard the welfare of children and young people.
9. The Health and Safety at Work etc. Act (1974) and other associated legislation places responsibilities for Health and Safety on all employees. Therefore, it is the post holder's responsibility to take reasonable care for the Health, Safety and Welfare of themselves and colleagues in accordance with legislation and the schools Health & Safety Policy.

Safeguarding Children

Thrive Co-operative Learning trust is committed to safeguarding and promoting the welfare of our pupils and young people. Each school has a robust Safeguarding Policy and all staff will receive training relevant to their role at induction and throughout employment at the school. We expect all staff to share this commitment. All post holders are subject to a satisfactory Enhanced disclosure from the Disclosure & Barring Service (DBS) and satisfactory employment references, as well as identification and qualification checks which will be required before commencing duties.

Responsibilities for Staff:	None
Responsibilities for Customers/Clients:	Safeguarding and promoting the welfare of children. To promote healthy eating for children and encourage good dining habits. To encourage children to make the right choice and maintain good behaviour at all times.
Responsibility for Budgets/Financial Resources:	None
Responsibility for Physical Resources:	To maintain a safe and engaging environment in the dining area, on the playground and all other areas in school. To ensure all dining furniture and play resources are used appropriately and stored correctly.



		E	D	How Identified
Qualifications	Basic literacy and numeracy, Level 2 or equivalent	✓		Application Form Certificated
	First Aid certificate		✓	
Relevant Experience	Working with or caring for children of relevant age	✓		Application Form Interview References
	Collaborative working within a team	✓		
	A good understanding of healthy eating for children	✓		
	An understanding of why equality of opportunity is important	✓		
Skills & Abilities	Motivation to work with children and young people	✓		
	Ability to form and maintain appropriate relationships and personal boundaries with children and young people	✓		
Knowledge	A knowledge and commitment to safeguarding and promoting the welfare of children and young people	✓		
	A secure knowledge of good dining habits	✓		
Interpersonal/ Communication Skills: Verbal Skills	Ability to work well as part of a team	✓		
	Ability to communicate effectively with children, parents/carers, colleagues and outside agencies.	✓		
	To show respect and courtesy at all times when dealing with routine enquiries from pupils, parents/carers, colleagues and members of the public	✓		
Written Skills	Basic written/email correspondence appropriate to respondents. Basic accurate report writing and record keeping appropriate to requirements.	✓		
Disclosure & Barring Service	The successful candidate's appointment will be subject to the School obtaining a satisfactory Enhanced disclosure from the Disclosure & Barring Service and Children's Barred list check	✓		DBS
	This post is exempt from the Rehabilitation of Offender Act 1974 the candidate is required to declare full details of everything on their criminal record.	✓		(after short listing)



How to apply



Application forms can be downloaded from our website and should be returned to people@thrivetrust.uk by the closing date below.

Should you wish to have an informal and completely confidential discussion please contact the school office on 01482 343690 or email admin@chiltern.hull.sch.uk

Closing Date: Thursday 14th November 2024, 9:00am

Interview Date: Friday 22nd November 2024

