



Person Specification

Post Title: Children's Supervisor (Lunchtimes)

Grade: Scale 1

Line Manager: Admin Manager

SPECIFICATION	ESSENTIAL	DESIRABLE
Experience		• Experience of working in a school environment. • Experience of basic first aid. • Experience of working with students or young people.
Qualifications	• Able to use basic IT such as the school email system. • Willing to undertake any training offered which is relevant to the duties of the post.	
Skills/Attributes	• Ability to work as part of a team and independently when required. • Ability to take pride in role and ensuring all school practices are adhered to. • Ability to follow instructions.	
Personal Qualities	• Confident and hard working. • Reliable, honest & flexible. • Good communication skills and can positively manage challenging behaviour. • Enthusiasm and positivity. • Ability to respect confidential issues regarding students, parents and staff.	
Knowledge & Understanding	• Can demonstrate a basic understanding of Health & Safety.	