

Job Description: Class Teacher

Job Details

Salary: Classroom Teachers' Pay Scale England (Excluding London and the Fringe)

Contract Type: Full Time – Maternity Cover

Reporting To: Kathryn Day – Headteacher

Main Purpose

The Class Teacher will:

- Fulfil the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions Document.
- Meet the expectations set out in the Teachers' Standards.

Duties and Responsibilities

Teaching

- Plan and teach well-structured lessons to assigned classes, following the school's plans, curriculum and schemes of work.
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment.
- Adapt teaching to respond to the strengths and needs of pupils.
- Set high expectations which inspire, motivate and challenge pupils.
- Promote good progress and outcomes by pupils.
- Demonstrate good subject and curriculum knowledge.
- Participate in arrangements for preparing pupils for external tests.

Whole-School Organisation, Strategy and Development

- Lead on an area of the curriculum.
- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's vision and values.
- Make a positive contribution to the wider life and ethos of the school.
- Work with others on curriculum and pupil development to secure coordinated outcomes.

Health, Safety and Discipline

- Promote the safety and wellbeing of children.
- Maintain good order and discipline among children, managing behaviour effectively in line with the school's Behaviour for Learning Policy to ensure a good and safe learning environment.

Professional Development

- Take part in the school's appraisal procedures.
- Take part in further training and development in order to improve own practice.

Communication

- Communicate effectively with children, families and staff.

Working with Colleagues and Other Relevant Professionals

- Collaborate and work with colleagues and other relevant professionals within and beyond the school.
- Develop effective professional relationships with colleagues.

Personal and Professional Conduct

- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school.
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality.
- Understand and act within the statutory frameworks setting out professional duties and responsibilities.

Management of staff and resources

- Direct and supervise support staff assigned to them, and where appropriate, other teachers.
- Contribute to the recruitment and professional development of other teachers and support staff.
- Deploy resources delegated to them.

Safeguarding

- Work in line with statutory safeguarding guidance (e.g., Keeping Children Safe in Education, Prevent) and our safeguarding and child protection policies.
- Work with the designated safeguarding lead (DSL) to promote the best interests of children, including sharing concerns where necessary.
- Promote the safeguarding of all children in the school.

Person Specification

Criteria	Qualities
Qualifications and Experience	<ul style="list-style-type: none"> • Qualified Teacher Status • Degree • Successful primary teaching experience
Skills and Knowledge	<ul style="list-style-type: none"> • Working knowledge of the National Curriculum. • Working knowledge of effective teaching and learning strategies. • A good understanding of how children learn. • Ability to adapt teaching to meet children's' needs. • Ability to build effective working relationships with children. • Working knowledge of guidance and requirements around safeguarding children. • Working knowledge of effective behaviour management strategies. • Good ICT skills, particularly using ICT to support learning.
Personal Qualities	<ul style="list-style-type: none"> • A commitment to getting the best outcomes for all children's and promoting the ethos and values of the school. • High expectations for children's attainment and progress. • Ability to work under pressure and prioritise effectively. • Commitment to maintaining confidentiality at all times. • Commitment to safeguarding and equality.

Notes	
This job description may be amended at any time in consultation with the postholder.	
Last review date:	3 rd September 2024
Headteacher's signature:	
Date:	
Postholder's signature:	
Date:	