

2021

**WARRINGTON BOROUGH COUNCIL
CHILDRENS SERVICES DIRECTORATE**

JOB DESCRIPTION

SCHOOL: Stretton St Matthew's CE Primary School

POST TITLE: Class Teacher (M1 – M6) (point 1-6)

REPORTS TO: Headteacher

MAIN PURPOSE

- Carry out his/her duties in accordance with the School Teachers' Pay and Conditions Document (STPCD), the Teachers' Standards and the school's policies
- Provide and facilitate learning that enables individuals and groups of pupils to achieve high standards and make good progress.
- Share and support the corporate responsibility for the wellbeing, education and discipline of all pupils in the school.

At Stretton St Matthew's CE Primary School all teachers will therefore:-

- Set high expectations which inspire, motivate and challenge pupils
- Promote good (or better) progress and outcomes by pupils
- Demonstrate good (or better) curriculum and subject knowledge
- Plan and teach well-structured lessons
- Adapt teaching to respond to the strengths and needs of all pupils
- Make accurate and productive use of assessment
- Manage behaviour effectively to ensure a good and safe learning environment
- Fulfil wider professional responsibilities ¹

¹ *Wider professional responsibilities include*

Attending staff meetings, INSET and staff training, meeting with parents, including annual parents consultations, report writing, liaison with outside agencies and other educational establishments, curriculum leadership activities, off site visits including residential activities, moderation, professional evaluation and performance management.

SUPPORT FOR THE PUPIL

- To actively involve parents in the education of pupils by fostering open lines of communication and mutual respect.
- To deliver, organise, facilitate the teaching and learning of a group of children within the age range 3-11 in accordance with most recent DfES conditions of employment and Warrington Borough Council's employment documents to raise standards of all pupils.
- To plan prepare and produce planning with due regard for work appropriate for pupils developmental stages and curriculum content to deliver quality learning.
- To ensure that resources reflect differentiated group learning and that they cater for different learning styles to enable the appropriate deployment of additional adults in order to raise standards for all pupils.
- To develop personalised learning strategies using modern technologies with due regard to pupil groupings e.g. G&T, EAL, SEN, and FSM etc.
- To set class and individual targets based on formative and teacher assessments.
- To regularly mark, assess and provide feedback and record progress.
- To write reports as and when requested and provide information to outside agencies, in order to supporting individual pupils.
- To encourage high standards of behaviour and work.
- To promote mutual respect and tolerance of all forms of difference.
- To develop spiritual, social, moral and cultural awareness of pupils to ensure that they become well rounded individuals sensitive to the community's diverse cultures.
- To operate with an emphasis on the recognition of rewards and praise, seeking areas of strength and build on self confidence and self esteem.
- To work in partnership and involve parents, pupils and staff in the development of pupils in order to raise the standards of teaching and learning for all pupils.
- To promote positive learning attitudes by creating an appropriate environment to ensure quality provision for all pupils.
- Attend assemblies, register the attendance of pupils and supervise pupils.

SUPPORT FOR STAFF

- Willingness to participate and lead in whole school and individual CPD opportunities that benefits own and others professionalism.
- Willingness to mentor and model good practice to colleagues and students.
- Willingness to share best practice across key stages.
- To follow appropriate safeguarding procedures including Whistleblowing policy.
- To engage actively in own, and when appropriate, colleagues performance management procedures.
- Advise and co-operate with the Headteacher and colleagues on the preparation and development of tracking materials and methods of tracking and assessment of pastoral arrangements.
- To plan, organise, direct and monitor Teaching Assistant and learning support assistants within your class.

SUPPORT FOR THE SCHOOL

- To work with the Governing Body and staff to determine the vision and strategic direction for St Matthew's CE Primary School.
- To ensure that the agreed vision is clearly stated, understood, shared and acted upon in a positive way by all stakeholders.
- To work with all stakeholders to motivate and generate enthusiasm and commitment to ensure continuous school improvement.
- To follow the school's policies, schemes of work and procedures as laid out in the staff handbook to raise standards for all pupils.
- To implement duties as reasonably requested by the Headteacher and decisions taken at staff meetings with regard to Health and Safety procedures to ensure the raising of standards for all pupils.
- To contribute to the school's ethos, aims, improvement plan and establish best practice.
- To monitor and evaluate the impact of new initiatives introduced and make suggestions to share with staff in staff meetings.
- To develop the whole school environment to celebrate the work of St Matthew's CE Primary through high quality displays and an orderly tidy environment.
- Have due regard for safeguarding and promoting the welfare of children and young people and to follow the child protection procedures adopted by the Local Authority and the school's safeguarding policy. Reporting all concerns to the appropriate person.
- To implement equal opportunities in all aspects of school life.

ADDITIONALLY

A teacher is expected to demonstrate consistently high standards of personal and professional conduct. The following statements define the behaviour and attitudes which set the required standard for conduct throughout a teacher's career.

Teachers uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school by:-

- Treating pupils with dignity, building relationships rooted in mutual respect, and at all times observing proper boundaries appropriate to a teacher's professional position.
- Having regard for the need to safeguard pupils' well-being, in accordance with statutory provisions.
- Showing tolerance of and respect for the rights of others.
- Not undermining fundamental British values, including democracy, the rule of law, individual liberty and mutual respect, and tolerance of those with different faiths and beliefs.
- Ensuring that personal beliefs are not expressed in ways which exploit pupils' vulnerability, or might lead them to break the law.

Teachers must have proper and professional regard for the Christian ethos, policies and practices of the school in which they teach, and maintain high standards in their own attendance and punctuality.