



## **Booker Park School**

### **Job Description for Class Teacher**

**M1 - £25,714 – U3 £41,604**

#### **Job Purpose**

To take responsibility for the education and welfare of a designated group of children in accordance with the current School Teachers' Pay and Conditions document, having due regard to the requirements of the National Curriculum and LA and school policies.

#### **Reports to Deputy Head**

#### **Role:**

- To take responsibility for planning and implementing appropriate work programmes for all children in the designated group, within the framework of national and school policies.
- To maintain assessment records and report on pupils' progress and attainment in accordance with school policy.
- To have an impact on the wider school community by engaging with, implementing, or leading on school improvement actions (dependent on pay-scale).
- To follow safeguarding policies and procedures.
- To lead and manage additional adults within the classroom, including carrying out annual appraisals and target setting, to ensure they have maximum impact on pupil progress.
- To support the wellbeing of the class team (pupils and staff) and promote positive attitudes.
- To ensure a close match between the learning experiences offered and the individual needs of the children in the class, so as to give each child an opportunity to achieve to the maximum of his/her capability.
- To make appropriate educational provision for children with Special Educational Needs and those learning English as Additional Language.
- To ensure that the school curriculum is delivered using a method that is appropriate for each individual child, usually through practical, hands on activities and experiences.

- To provide children with opportunities to manage their own learning and become independent learners.
- To create a secure, happy and stimulating classroom environment, maintaining the highest standards of organisation and behaviour management.
- To foster each child's self-image and esteem and establish relationships which are based on mutual respect.
- To arrange for resources, equipment and materials to be available in such a way that they are properly cared for, easily accessible and will encourage the children to become more responsible for their own learning.
- To liaise and work cooperatively with other professionals supporting teaching and learning (speech and language therapists, occupational therapists, physiotherapists and specialist teachers) including engaging in multi-disciplinary meetings and joint assessments.
- To implement recommendations from therapists and specialist teachers both in terms of classroom environment and curriculum delivery.
- To assess children's progress, maintain records and provide written reports to parents and carers in accordance with school policies.
- To communicate and consult with parents and carers and with outside agencies, as necessary, about children's progress and attainment.
- To ensure that the school's aims and objectives in relation to the curriculum, safeguarding, equal opportunities and behaviour management are promoted in every day classroom organisation and practice.
- To take up the opportunity for continuous professional development through self-directed reading, courses and in-service training.
- To undertake any other reasonable and relevant duties in accordance with the changing needs of the school.

The Vale Federation of Schools is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff, workers and volunteers to share this commitment. The successful candidate will be required to provide two satisfactory references, undertake pre-employment checks and have a cleared Enhanced Disclosure & Barring check.

*This job description describes in general terms the normal duties which the post-holder will be expected to undertake. In addition, duties may vary from time to time. The job description may be changed at any time, after consultation with the employee.*

I agree to accept this Job Description:

Signed: ..... Name: .....

Date: .....