



Inspire Partnership Academy Trust

**Job Description & Person Specification**

**Class Teacher, Greenwich Schools**

## **Job details**

**Job title:** Class teacher

**Location:** Greenwich hub

**Salary:** MPS/UPS

**Hours:** in accordance with the School Teachers' Pay and Conditions Document

**Contract type:** Permanent

## **Main purpose**

The teacher will:

- Fulfil the professional responsibilities of a teacher in accordance with the School Teachers' Pay and Conditions Document as directed by the headteacher.
- Meet the expectations set out in the Teachers' Standards

## **Duties and responsibilities**

### **Teaching**

- Plan and teach well-structured lessons to assigned classes in the primary age range including EYFS, following the school's plans, curriculum and schemes of work
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment
- Adapt teaching to respond to the strengths and needs of pupils
- Set high expectations which inspire, motivate and challenge pupils
- Promote good progress and outcomes by pupils
- Demonstrate good subject and curriculum knowledge
- Participate in arrangements for preparing pupils for external tests

### **Whole-school organisation, strategy and development**

- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's values and vision
- Make a positive contribution to the wider life and ethos of the school
- Work with others on curriculum and pupil development to secure co-ordinated outcomes

- Provide cover, in the unforeseen circumstance that another teacher is unable to teach

### **Health, safety and discipline**

- Promote the safety and wellbeing of pupils
- Maintain good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment

### **Professional development**

- Take part in the school's appraisal procedures
- Take part in further training and development in order to improve own teaching including participation in events at other Inspire Partnership schools
- Where appropriate, take part in the appraisal and professional development of others

### **Communication**

- Communicate effectively with pupils, parents, carers and other appropriate professionals

### **Working with colleagues and other relevant professionals**

- Collaborate and work with colleagues and other relevant professionals within the school, wider trust and beyond
- Develop effective professional relationships with colleagues within the school and wider trust.

### **Personal and professional conduct**

- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
- Have proper and professional regard for the values, policies and practices of the school/trust and maintain high standards of attendance and punctuality
- Understand and act within the statutory frameworks setting out their professional duties and responsibilities

### **Management of staff and resources (if appropriate)**

- Direct and supervise support staff assigned to them, and where appropriate, other teachers

- Contribute to the recruitment and professional development of other teachers and support staff
- Deploy resources delegated to them

The teacher will be required to safeguard and promote the welfare of children and young people, and follow school/trust policies and the code of conduct.

Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the teacher will carry out. The postholder may be required to do other duties appropriate to the level of the role, as directed by the headteacher or line manager.

### Person specification

Essential criteria will be used to shortlist candidates.

#### Method of Assessment

A = Application form

T = Test

I = Interview

Criteria	Qualities	Essential/desirable	Method of assessment
<b>Qualifications and experience</b>	<ul style="list-style-type: none"> <li>• Qualified teacher status</li> <li>• Successful primary teaching experience</li> </ul>	E D	A A/I
<b>Skills and knowledge</b>	<ul style="list-style-type: none"> <li>• Knowledge of the National Curriculum</li> <li>• Knowledge of effective teaching and learning strategies</li> <li>• A good understanding of how children learn</li> </ul>	•	•

	<ul style="list-style-type: none"> <li>• Ability to adapt teaching to meet pupils' needs</li> <li>• Ability to build effective working relationships with pupils</li> <li>• Knowledge of guidance and requirements around safeguarding children</li> <li>• Knowledge of effective behaviour management strategies</li> <li>• Good ICT skills, particularly using ICT to support learning</li> </ul>		
<b>Personal qualities</b>	<ul style="list-style-type: none"> <li>• A commitment to getting the best outcomes for all pupils and promoting the values, policies and practices of the Inspire Partnership Academy Trust</li> <li>• Set high expectations for children's attainment and progress</li> <li>• Ability to work under pressure and prioritise effectively</li> <li>• Commitment to maintaining confidentiality at all times</li> <li>• Commitment to safeguarding and equality</li> </ul>	•	•

#### **Notes:**

This job description may be amended at any time in consultation with the postholder.

