

HEARTS Academy Trust

Class Teacher Job Description

Purpose of Post

To promote high standards of learning and ensure that all children make excellent progress and meet national benchmarks for attainment.

Relationships

The post holder is accountable to the Key Stage lead teacher and school SLT. The post holder will interact on a professional level with colleagues and seek to establish and maintain productive relationships to promote mutual understanding of student progress, with the aim of improving the quality of teaching and learning in the academy(s).

Responsibilities

The main responsibilities will be to ensure that all students are given the opportunity to achieve their full potential thereby raising standards.

Teachers will be expected to be able to demonstrate or have the potential to demonstrate high quality teaching, successful outcomes for pupils and a willingness to work as a team. They will also have a good understanding of the primary curriculum and assessment as it relates to their key stage.

- Teach students in accordance with the professional duties of a teacher
- Implement agreed school policies and guidelines
- Support initiatives decided by the SLT and the Trust
- Plan appropriately to meet the needs of all pupils, through differentiation of tasks
- Be able to set clear targets based on prior attainment, for pupils' learning
- Provide a stimulating class environment, where resources can be accessed appropriately by all pupils
- Build effective relationships with staff, pupils and parents across the school
- Keep appropriate and efficient records, integrating formative and summative assessment into planning
- Work with school leaders to track the progress of individual children and intervene where pupils are not making progress
- Report to parents on the development, progress and attainment of pupils
- Promote the school's code of conduct amongst pupils, in accordance with the school's policy
- Communicate and co-operate with specialists from outside agencies and the Trust
- Make effective use of ICT to enhance learning and teaching
- Lead, organise and direct support staff within the classroom
- Participate in the performance management system

Any other tasks which may be reasonably required without changing the general character of the post.

General

The duties above are neither exclusive nor exhaustive and the postholder may be required by the Headteacher to carry out appropriate duties within the context of the job, skills and grade.

- Comply with policies and procedures relating to child protection, equal opportunities, health, safety and security, confidentiality and data protection, reporting concerns to an appropriate person
- Be aware of and support difference and ensure all pupils have equal access to opportunities to learn and develop
- Contribute to the overall ethos/work/aims of the school
- Establish constructive relationships and communicate with other agencies/professionals, to support achievement and progress of pupils

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Registered office: HEARTS House, 2 Mount Road, Wickford, Essex SS11 8HE



Stambidge
Primary School and Nursery



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- To participate in the performance and development review process, taking personal responsibility for identification of learning, development and training opportunities in discussion with line manager.
- To comply with individual responsibilities, in accordance with the role, for health & safety in the workplace
- Ensure that all duties and services provided are in accordance with the School's Equal Opportunities Policy
- The Board of Trustees is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share in this commitment.

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Name of employee:

Signature of employee:

Date: