

# Advert, JD & PS

## JOB DESCRIPTION

JOB TITLE	Class Teacher
EMPLOYER	University of Brighton Academies Trust
LOCATION (Academy)	Silverdale Primary Academy
RESPONSIBLE TO	Principal
RESPONSIBLE FOR	Teacher Main Pay Scale
MAIN PURPOSE OF THE JOB	To carry out the professional duties of a teacher as circumstances may require and in accordance with the school's policies under the direction of the Principal.
MAIN TASKS / KEY RESPONSIBILITIES	
1	Planning, Teaching and Class Management
	<ol style="list-style-type: none"> <li>1. Develop and Implement Lesson Plans: Create engaging and age-appropriate lesson plans in line with the framework and school curriculum.</li> <li>2. Deliver Effective Instruction: Provide high-quality teaching that meets the diverse needs of all children, using a variety of teaching methods and resources.</li> <li>3. Manage Classroom Behaviour: Establish and maintain a positive and supportive learning environment, implementing consistent behaviour management strategies.</li> <li>4. Differentiate Instruction: Adapt teaching methods and materials to cater to the individual learning styles and needs of each child.</li> <li>5. Promote Inclusion: Ensure all activities and lessons are accessible and inclusive, promoting equal opportunities for all children.</li> <li>6. Use ICT: Incorporate technology effectively into teaching to enhance learning experiences and prepare children for a digital world.</li> </ol>
2	Monitoring, Assessment, Recording, Reporting
	<ol style="list-style-type: none"> <li>1. Assess Children's Progress: Regularly observe and assess children's learning and development, using both formal and informal assessment methods.</li> <li>2. Maintain Records: Keep accurate and up-to-date records of children's achievements, progress, and any concerns, ensuring confidentiality and data protection.</li> <li>3. Analyse Data: Analyse assessment data to identify trends, strengths, and areas for improvement in teaching and learning.</li> <li>4. Report to Parents/Carers: Provide regular and clear feedback to parents/carers on their child's progress, including written reports and parent-teacher meetings.</li> </ol>

	5. Collaborate with Colleagues: Work closely with other staff members and external professionals to share information and collaborate on strategies to support children's learning and development.
3	<b>Curriculum Development</b>
	<p>1. Review and Adapt Curriculum: Stay up-to-date with changes to framework and school curriculum, and adapt teaching practices and resources accordingly.</p> <p>2. Develop Learning Materials: Create and modify learning materials and resources to support the delivery of the curriculum and meet the diverse needs of children.</p> <p>3. Participate in Professional Development: Engage in ongoing professional development and training opportunities to enhance knowledge and skills in early years education.</p> <p>4. Promote Best Practice: Share knowledge and expertise with colleagues to promote best practice in early years education and contribute to continuous improvement within the setting.</p> <p>5. Engage with Parents/Carers: Involve parents/carers in their child's learning journey and provide them with information and resources to support learning at home.</p>
<p>This Job Description is correct at the time of print and gives the main responsibilities and tasks of the role. These may however be changed or added to as appropriate.</p> <p>There may also be the need for staff to undertake additional duties from time to time, appropriate to the level of the post. Should these additional tasks become a frequent part of the role, the job description will be revised through consultation with the post holder.</p>	
<b>Additional Information</b>	
<ul style="list-style-type: none"> <li>• This post is subject to an Enhanced Criminal Record Check</li> <li>• This post is exempt from the Rehabilitation of Offenders Act (1974) – applicants must be prepared to disclose all criminal convictions and cautions including those that would otherwise be spent under the Act.</li> </ul>	
<p>University of Brighton Academies Trust is committed to safeguarding and promoting the welfare of children and young people, and expects all staff and volunteers to share this commitment.</p>	

## PERSON SPECIFICATION

<b>Post Title: Class Teacher</b>		
Requirements	Essential (E) or Desirable (D)	To be identified by application form (AF) or interview (I)
<b>Qualifications:</b> Newly Qualified Teacher Status	E	AF
<b>Experience:</b> Teaching experience in a KS1 class at primary school Use of varied teaching styles to promote active learning	E E	AF/I AF/I
<b>Skills:</b> Communication Listening Organisational Problem solving Monitoring and evaluation	E E E E E	I I AF/I I AF/I
<b>Knowledge:</b> ICT Understanding of school data Behavioural strategies	E E E	AF/I AF/I AF/I
<b>Ability to:</b> Work as a team Prioritise and work to deadlines Self-motivate Have high expectations Lead and motivate staff Have a good understanding of assessment for learning Evidence of successfully implementing strategies for raising standards Ability to communicate effectively <b>To have a:</b> Calm and supportive approach to children, staff and parents Commitment to the ethos of the school Willingness to participate in and contribute to the whole life of the school	E E E E E E E E E E E E E E E	AF/I AF/I I AF/I AF/I I I AF/I I I I I
<b>Personal Qualities:</b> Enthusiastic, energetic and eager to progress Self-reflective Flexible and adaptable Integrity, loyalty, sensitivity Sense of humour	E E E E E	I I I I I