



explore·dream·grow

Important guidance on completing your application form

- All jobs since leaving school, college or university must be listed in your application. Any gaps **must** be explained in your application.
- All grades **must** be listed alongside all qualifications.
- We cannot accept friends or family as referees. Your referees should ideally have been line managers, tutors or where you have worked in a school should ideally be the Headteacher.
- Successful candidates will be asked to bring *original* identification and certificates to the interview.
- **Candidates will need to write a supporting statement stating how they meet the attached person specification. (page 4)**

Discovery Primary School is committed to safeguarding children and expects all staff and volunteers to share this commitment. This job is subject to a satisfactory disclosure through the Criminal Records Bureau.

JOB DESCRIPTION

Post:	Teacher
Responsible to:	The Headteacher and Governors of the School
Salary:	Main Scale
Start Date:	September 2020
Purpose:	To carry out the professional duties of a teacher as defined in the School Teacher Pay and Conditions of Employment.

Duties and Responsibilities:

1. Strategic direction and development

- To work in partnership with the Headteacher and the Governors, in consultation with other interested parties, to work towards the vision and aims of the school.
- To support the Headteacher in maintaining the community ethos of the school.

2. Teaching and Learning

- To work in partnership with the Headteacher to monitor, evaluate and ensure an appropriate curriculum relevant to the needs and abilities of the pupils in the school.
 - To work in partnership with the Headteacher to promote and develop strategies for ensuring equal opportunities and inclusion for all members of the school community.
 - To plan for and teach children within the school community.
 - To attend weekly planning meetings and weekly staff meetings.
 - To carry out specialist assessments and keep up-to-date records.
3. To lead and supervise adults working with the pupils, meeting regularly with them to plan for appropriate provision and to resolve any problems.
 4. To liaise with other professionals and outside agencies as appropriate.
 5. To attend Annual Review meetings for all pupils in the facility.
 6. To provide advice to the Headteacher and Governing Body on issues relating to the Provision and keeping the Senior Leadership Team of the school updated on progress.

7. To maintain accurate records regarding the resources and equipment available within the Provision and to identify future needs for resources.

The postholder will be required to:

1. Participate in whole school activities – e.g staff meetings.
2. Carry out any other tasks/duties as required by the Headteacher in accordance with the needs of the school.

**Person Specification
For Teacher**

<p>The Person Specification is a picture of the skills; knowledge and experience need to carry out the job. It has been used to draw up the advert and will also be used in the shortlisting and interview process for this post.</p> <p>Those categories marked 'S' will be used especially for the purpose of shortlisting.</p> <p>Those categories marked 'T' will be tested at interview.</p> <p>If you are a disabled person, but are unable to meet some of the job requirements specifically because of your disability, please address this in your application. If you meet all the other criteria you will be shortlisted and we will explore jointly with you if there are ways in which the job can be changed to enable you to meet the requirements.</p>	<p>S T</p>
<p>Essential Requirements S*</p> <p>Job related knowledge/aptitude/skills</p> <p>Knowledge:</p> <ul style="list-style-type: none"> • Qualified Teacher Status. • A clear understanding of the issues to be considered in the education of pupils. • Sound knowledge of the theoretical framework of appropriate interventions for pupils. • A clear understanding of current and impending Special Educational Needs legislation. • Knowledge of classroom organisation and teaching strategies. <p>Aptitude:</p> <ul style="list-style-type: none"> • Ability to establish and maintain good relationships with children, parents and other professionals. <p>Skills</p> <ul style="list-style-type: none"> • Effective communication skills both written and oral. • Training skills to facilitate the development and delivery of training to teachers, parents and others within Children's Services. 	<p>S S S S S S&T T</p>
<p>Experience Required:</p> <ul style="list-style-type: none"> • Teaching and supporting children. • Of assessing, planning and developing educational programmes for children for delivery by parents and school staff. • Of effectively prioritising own work load. • Of producing reports within specified timescales. 	<p>S S S S</p>
<p>Personal Qualities</p> <ul style="list-style-type: none"> • Sensitivity to the needs of children and to the needs of their parents/carers. 	<p>T</p>
<p>Equal opportunities</p> <ul style="list-style-type: none"> • Commitment to implement the Council's Equal Opportunities Policy. • Understanding of how Greenwich's Equal Opportunities Policy relates to this post. 	<p>S</p>