

## **Job Description : Main Scale**

### **Salary: Main Scale**

#### **The Duties of Class Teacher:**

- teach a class of pupils, and ensure that planning, preparation, recording, assessment and reporting meet their varying learning and social needs;
- maintain the positive ethos and core values of the school, both inside and outside the classroom, and be a good role model to pupils as well as all members of the school community;
- contribute to constructive team-building amongst teaching and non-teaching staff, parents and governors;
- ensure that the current national conditions of employment for school teachers are met;
- implement agreed school policies and guidelines;
- support initiatives decided by the Headteacher and staff;
- plan appropriately to meet the needs of all pupils, through differentiation of tasks;
- be able to set clear targets, based on prior attainment, for pupils' learning;
- provide a stimulating classroom environment, where resources can be accessed appropriately by all pupils;
- keep appropriate and efficient records, integrating formative and summative assessment into weekly and termly planning;
- report to parents on the development, progress and attainment of pupils;
- maintain good order and discipline amongst pupils, in accordance with the school's behaviour policy;
- participate in meetings which relate to the school's management, curriculum, administration or organisation;
- communicate and co-operate with specialists from outside agencies;
- lead, organise and direct support staff within the classroom;
- participate in the performance management system for the appraisal of their own performance.

**Person Specification**

**Class Teacher**

The successful candidate will be expected to demonstrate that he/she has:

<b>Criteria</b>	<b>Essential/ Desirable</b>
Qualified teacher status and is registered with GTC	E
A sound understanding of the statutory framework for education	E
A recent record of sustained, creative and successful class teaching	E
A commitment to, and proven record of, using ICT within teaching and learning	E
Effectively implemented positive behaviour management strategies	E
Knowledge of, and successful experience in, supporting children with special educational needs and those at the early stages of learning English.	E
Can demonstrate strategies for developing individuals and groups of children having regard for their ability, gender, culture, ethnicity and physical ability.	E
A record of recent professional development	E
Sets a good example in their personal and professional conduct, particularly in relation to presentation, punctuality and attendance	E
Communicates effectively orally, in writing and using ICT	E
Can enthuse children, parents, staff and governors	E
A positive approach to problem solving	E