**JOB DESCRIPTION**

**Title:** Class Teacher

**Salary and grade:** Main Pay Scale Teacher

**Supervisory responsibility:** The post holder may be responsible for the supervision of the work of teaching assistants.

**LINE MANAGER**: A member of the Senior Leadership Team

**PURPOSE OF POST:**

* To offer all learners an effective education in a stimulating environment, which provides equality of opportunity for all
* To deliver the National Curriculum as relevant to the age and ability group/subject, other relevant initiatives, including the school’s own schemes of work
* To work in collaboration and partnership with learners, parents/carers, governors, other staff and external agencies
* To be responsible for promoting and safeguarding the welfare of children and young people within the school
* To be responsible for a subject or area of the curriculum across the school

**DUTIES AND RESPONSIBILITIES:**

*All teachers are required to carry out the duties of a schoolteacher as set out in the current School Teachers Pay and Conditions document.*

 **Teaching**

* Deliver the relevant curriculum to the age and ability group/subject/s that you teach
* Be responsible for the preparation and development of teaching materials, teaching programmes and pastoral arrangements as appropriate
* Be accountable for the attainment, progress and outcomes of pupils you teach
* Be aware of pupils’ capabilities, their prior knowledge and plan, teach and differentiate appropriately to build on these, demonstrating knowledge and understanding of how pupils learn
* Set high standards of work and behaviour in the class and all other areas of the school
* Have a clear understanding of the needs of all pupils, including those with SEND; More Able; EAL; and be able to use and evaluate distinctive teaching approaches to engage and support them
* Demonstrate an understanding of, and take responsibility for, promoting high standards of literacy
* Demonstrate excellent, up to date subject knowledge and pedagogy
* Demonstrate a clear understanding of appropriate teaching strategies, specific to developing reading
* Use an appropriate range of observation, assessment, monitoring and recording strategies as a basis for setting challenging learning objectives for pupils of all backgrounds, abilities and dispositions, monitoring learners’ progress and levels of attainment
* Provide timely, accurate and constructive feedback that ensures children can reflect on their progress and develop as independent learners
* Use relevant data to monitor progress, set targets, and plan subsequent lessons
* Set home learning that consolidates and extends pupils’ knowledge and understanding
* Attend parent consultation sessions and report on individual pupil achievement and development
* Deliver the National Curriculum as relevant to the age and ability group/subject that you teach, other relevant initiatives and the school’s own schemes of work
* Participate in arrangements for examinations and assessments

**Behaviour and Safety**

* Be responsible for promoting the safeguarding and welfare of children and young people within the school, raising any concerns following school protocol/procedures
* Establish a safe, purposeful and stimulating environment for pupils, rooted in mutual respect and establish a framework for discipline that uses a range of strategies
* Manage classes effectively, using approaches, which are appropriate to pupils’ needs in order to inspire, motivate and challenge them
* Maintain good relationships with pupils, exercise appropriate authority, and act decisively when necessary
* Be a positive role model and demonstrate consistently the positive attitudes, values and behaviour, which are expected of pupils
* Have high expectations of behaviour, promoting self-control and independence of all learners
* Carry out playground and other duties as directed

**Team working and collaboration**

* Participate in any relevant meetings/professional development opportunities at the school, which relate to the learners, curriculum or organisation of the school including, pastoral arrangements and assemblies
* Work as a team member and identify opportunities for working with colleagues and sharing the development of effective practice with them
* Liaise with those responsible for inclusion within the school
* Ensure that colleagues working with you are appropriately involved in supporting learning and understand the roles they are expected to fulfil

**Fulfil wider professional responsibilities**

* Work collaboratively with others to develop effective professional relationships
* As appropriate deploy support staff effectively
* Communicate effectively with parents/carers with regard to pupils’ achievements and well-being using school systems/processes as appropriate
* Communicate and co-operate with relevant external bodies
* Make a positive contribution to the wider life, ethos and values of the school including promoting positive mental health and well-being

**Administration**

* Register the attendance of and supervise learners, before, during or after school sessions as appropriate
* Participate in and carry out any administrative and organisational tasks within the remit of the current School Teachers’ Pay and Conditions Document

**Professional development**

* Regularly review the effectiveness of your teaching and assessment procedures and its impact on pupils’ progress, attainment and well-being, refining your approaches where necessary responding to advice and feedback from colleagues
* Be responsible for improving your teaching through participating fully in training and development opportunities identified by the school or as developed as an outcome of your appraisal
* Proactively participate with arrangements made in accordance with Hillside’s Performance Appraisal Policy for Teachers

**Other**

* To have professional regard for the ethos, policies and practices of Hillside Junior School, and maintain high standards in your own attendance and punctuality
* Perform any reasonable duties as requested by the Head teacher and/or Governors in the context of the changing needs of the school and its pupils