Job Description

SERVICE AREA: **Children and Young People Service**

SECTION: **Ravensthorpe CE (VC) Junior School**

POST TITLE: **KS2 Teacher**

LOCATION: **Ravensthorpe CE (VC) Junior School**

GRADE/SCALE: **Main Pay Scale**

PURPOSE OF POST

To have Qualified Teacher Status and to be responsible for carrying out the professional duties set out in the most recent Teachers' Pay and Conditions Document as directed by the Headteacher, within the context of the job description set out below.

1. Professional Duties

1.1 To carry out the duties of a school teacher as described in the School Teachers' Pay and Conditions Document.

1.2 To carry out the duties of a school teacher in accordance with the LA's Local Conditions of Service.

2. Teaching Duties

2.1 To teach pupils in the primary age range of 7-11 years.

2.2 To ensure the effective education of pupils in your charge in line with agreed aims and objectives of the school, policy statements and schemes of work, by preparation, provision and review of class-based activities, including appropriate coverage of the National Curriculum.

2.3 To maintain a high quality of classroom organisation and teaching, managing resources effectively in accordance with school policy.

2.4 To expect and maintain high standards of behaviour from the pupils, both inside and outside the classroom, promoting good behaviour in accordance with the school's behaviour policy and development in the positive attitudes to adults, peers, property and work.

2.5 To provide a sound education for all pupils in your care, using different teaching strategies and differentiation techniques to maximise the potential of each child in all areas of their development.

2.6 To undertake and maintain effective assessment procedures and keep accurate records according to school policy, including records of each child's development and progress. To pass on such information to: parents, Governors, school staff and other outside agencies when required.

2.7 To consult and inform parents regarding progress, attainment and attitude, including report writing.

2.8 To maintain careful records for those children with special educational needs – devising activities appropriate to needs, evaluating progress and enlisting the support and co-operation of parents.

2.9 To liaise with other staff.

3. General Duties

3.1 To participate fully in the life of the school.

3.2 To undertake appropriate training courses relevant to the post.

3.3 To undertake any other duties that may be reasonably required within the scope of the post.

3.4 To undertake such other duties and responsibilities of an equivalent nature as may be determined by the postholder's supervisor from time to time, in consultation with the postholder.

3.5 The postholder's duties must at all times be carried out in compliance with the Council's Equality and Diversity Policy and other policies designed to protect employees or service users from harassment.

a) Take reasonable care of the health and safety of self, other persons and resources whilst at work.

b) Co-operate with management of the service as far as is necessary to enable the responsibilities placed upon the service under the Health and Safety at Work Act to be performed, eg operate safe working practices.

c) It is the duty of the postholder not to act in a prejudicial or discriminatory manner towards service users or employees, including those who may be, for example, from minority ethnic communities, women, disabled or older people, lesbians or gay men. The postholder should also counteract such practice or behaviour by challenging or reporting it.

3.6 Safeguarding
As part of your wider duties and responsibilities, you are required to promote and actively support the School's/LA's responsibilities towards safeguarding.

RESPONSIBLE TO: HEADTEACHER

JD Reference No	
JD Prepared / Amended	12 November 2026
Refers to Estab(s)	Ravensthorpe CE (VC) Junior School