Job Description and Person Specification

Role	Class Teacher
Grade and Range:	Main Pay Range/Upper Pay Range + TLR 2a
Department:	Teaching
Location:	School Based
Accountable to:	Headteacher
Date last reviewed:	September 2022

Position Overview

The role of a Class Teacher is to be a leader in the classroom and ensure every day counts for all children in your care. To be relentless in your pursuit to provide an excellent education for all. Fulfil the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions Document. You must meet the expectations set out in the Teachers' Standards

Main Duties

Teaching:

• Plan and teach well-structured lessons to assigned classes within the 3-11 age range, following the school's plans, curriculum and schemes of work

• Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment

• Adapt teaching to respond to the strengths and needs of the pupils

• Set high expectations which inspire, motivate and challenge the pupils

• Promote good progress and outcomes from pupils

• Demonstrate good subject and curriculum knowledge

• Participate in arrangements for preparing pupils for any relevant external tests

Whole-school organisation, strategy and development:

• Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's values and vision

• Make a positive contribution to the wider life and ethos of the school

Health, safety and discipline:

• Follow all safeguarding procedures within the school

• Promote the safety and well-being of pupils at all times

• Maintain good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment

Professional development:

• Take part in the school's appraisal procedures

• Take part in further training and development in order to improve own teaching

Communication:

• Communicate effectively with pupils, parents and carers Working with colleagues and other relevant professionals

• Collaborate and work with colleagues and other relevant professionals within and beyond the school

• Develop effective professional relationships with colleagues

Personal and professional conduct

• Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside the school

• Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality

 • Understand and act within the statutory frameworks setting out their professional duties and responsibilities

Safeguarding:

 • The teacher will be required to safeguard and promote the welfare of children and young people, and follow school policies and the staff code of conduct.

Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the teacher will carry out. There may be requirements to complete other duties appropriate to the level of the role, as directed by the Head teacher or line manager. Issued by: Received by: Head Teacher Post Holde

General Duties

- Be a positive influence on the climate and culture of the Flying High Partnership and be a positive example at all times.
- Be aware of and comply with policies and procedures relating to child protection, health, safety and security, confidentiality and data protection, copyright etc. reporting all concerns to your line manager.
- Be aware of and support difference and ensure equal opportunities for all.
- Contribute to the overall aims of the Flying High Partnership by engaging as an active member of the Central Team.
- Attend and participate in relevant meetings as required. Participate in training and other learning activities and performance development as required.
- Recognise own strengths and areas of expertise and use these to advise and support others.
- Be a flexible and supportive member of the team.
- To perform any other task under the reasonable direction of the Headteacher which could include assisting in other areas of the school and the wider trust.

Skills and Experience Required:

The following requirements will be assessed through either the Application Form (AF), during the Interview (I) or as part of an Assessment (AST).

	Essential	Desirable
Qualifications		
Qualified teacher status	AF	
Degree	AF	
Experience		
Successful previous teaching experience	AF/I	
Behaviours		
Excellent communicator	I	
Professional and approachable	I	
Ability to problem-solve as part of a team or working alone	I	
Confident at following through on tasks and resolving enquiries	I	
Proactive	I	
Positive attitude	I	
Demonstrates resilience	I	
Can work collaboratively with others and develop good working relationships	I	
Skills		
Excellent verbal communication skills	I	
Excellent written communication skills	AF/AST	
Knowledge of National Curriculum	AF/AST/I	
Knowledge of effective teaching and learning strategies	AF/AST/I	
Ability to adapt teaching to meet the needs of the children	AF/AST	
Excellent planning and organisation skills	I/AST	
Knowledge of effective behaviour management strategies	I/AST	
High degree of attention to detail	AST	
Good ICT skills, particularly ICT to support learning	AF/I/AST	
Experience of using school IT systems e.g. Scholar Pack/CPOMS		AF
Ability to adapt teaching to meet childrens needs	AST	
Attributes		
Demonstrate an understanding of the Flying High Partnership vision and values and how they will/do align themselves	I	
Committed to own continuing professional development		AF/I

Committed to putting children's education first	I	
Other		
High Expectations for children's attainment and progress	I	
Commitment to get stuck in with Partnership and Trust wide activities	I	
Ability to travel to all Trust sites		I
A commitment to abide by and promote the Trust's equal opportunities, health and safety and child protection policies	AF/I	