



The Sherwood School

Job Description for Maths Lead

Post: Class Teacher & Maths Lead

Appointment Start Date & Duration: September 2021

Contract Type: Permanent

Salary: MPS/UPS + TLR 2.1

Location: The Sherwood School, Mitcham, Surrey CR4 3PQ

Responsible to: Headteacher

Duties: The duties outlined in this job description are in addition to those covered by the latest School Teachers' Pay and Conditions Document. It may be modified by the Headteacher, with your agreement, to reflect or anticipate changes in the job, commensurate with the salary and job title

Strategic Direction	<ol style="list-style-type: none"> 1. Work with the Senior Leadership Team to develop and implement policies and practices for mathematics which reflect our school's commitment to high achievement, effective teaching and learning using maths mastery approaches. 2. Create a climate which enables staff to develop and maintain positive attitudes towards mathematics and confidence in teaching it. 3. Establish a clear, shared understanding of the importance and role of the subject in preparing pupils for the opportunities, responsibilities and experiences of adult life. 4. Use data effectively to identify pupils who are underachieving in the subject and create and implement effective plans to support those pupils where necessary. 5. With the involvement of relevant staff, establish short, medium and long term plans for the development and resourcing of mathematics and make sure that the headteacher, senior leaders and governors are well informed about the success in meeting objectives and targets and subject-related professional development plans. 6. Work with the Senior Leadership Team to implement clear policies and practices for assessing, recording and reporting on pupil achievement, and for using this information to monitor progress. Use this analysis to guide further improvement, recognise achievement and set targets. 7. Consult pupils, parents and staff about the subject and its effectiveness, and assess the feedback against the school's values, visions and aims. 8. Work with the Early Years Foundation Stage (EYFS) leader to understand how the subject is developed at the EYFS and to support the EYFS to implement maths mastery techniques.
Leading the Curriculum	<ol style="list-style-type: none"> 1. Ensure curriculum coverage, continuity and progression in mathematics for all pupils, including higher attaining pupils, pupils with special educational needs and pupils with English as an additional language across EYFS, KS1 and KS2. 2. Make sure that teachers are clear about the teaching objectives in lessons, understand the sequence of teaching and learning using mathematics mastery approaches and communicate such information to all pupils effectively. 3. Ensure effective development of pupils' mathematics skills and retrieval practice strategies to embed fluency across the school. 4. Work with the SENDCO and any other staff with special educational needs expertise, to make sure that Education, Health and Care plans are used to set subject-specific targets and match work well to pupils' needs.

	<ol style="list-style-type: none"> 5. Evaluate the teaching of mathematics, use this analysis to identify effective practice and areas for improvement and take action to improve further the quality of teaching. 6. Ensure effective development of pupils' individual and collaborative study skills. 7. Work with staff to establish a partnership with parents to involve them in their child's learning of the subject, as well as providing information about curriculum, attainment, progress and targets. 8. Develop effective links with the local community, including business and industry, in order to extend the curriculum, enhance teaching and to develop pupils' wider understanding.
Leading & managing Staff	<ol style="list-style-type: none"> 1. Hold staff meetings on the subject to keep staff informed of any developments or changes and to enable teachers to achieve expertise in their teaching of maths mastery approaches. 2. Audit training needs of staff. 3. Provide support to staff regarding teaching and learning, resources, and planning in the subject area. 4. Monitor teaching and learning by visiting lessons, scrutinising books, and talking with pupils to assess how well the subject area is being implemented and how well it is delivered across the school. 5. Provide feedback to staff based on the above observations to identify training needs and provide continuing professional development (CPD) in the subject area. 6. Coach and model team teaching. 7. Support teachers to make accurate assessments, manage internal and external moderation, and complete external moderation exercises. 8. Make sure that trainee and newly qualified teachers are appropriately trained, monitored, supported and assessed.
Efficient and effective deployment of resources	<ol style="list-style-type: none"> 1. Provide support with resources and library books in the subject area. 2. Provide support with classroom displays for the subject area across the school to ensure they are stimulating, of high quality, and inspire curiosity in pupils. 3. Audit, check and manage resources to ensure they are up to date and match pupil and curriculum needs. 4. Prepare appropriate resources for remote learning to ensure the curriculum can be delivered to pupils learning from home due to Coronavirus



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The Sherwood School

Job Description for Class Teacher

Teaching and Learning	<ul style="list-style-type: none"> • To be able to consistently deliver high quality teaching and learning. • To effectively teach children, meeting their many and varied needs. • To use a repertoire of strategies to meet children's different learning styles. • To have thorough subject knowledge and keep abreast of national and local developments. • To create a safe, welcoming and stimulating classroom environment that supports learning. • To plan and teach engaging and effective lessons that motivate, inspire and develop knowledge, skills and understanding. • To promote excellent learning behaviour.
Recording and Assessment	<ul style="list-style-type: none"> • Carry out duties in accordance with the school's vision, aims and policies. • Set clear targets for children's learning and use assessment information to inform all aspects of planning. • Display commitment to raising standards and accelerating pupil progress. • Attend consultation evenings and keep parents informed about their child's progress, in line with the school's strategies during the Coronavirus pandemic. • To maintain effective records of pupil progress of the assigned class, including all groups and individual pupils.
Standards and Quality Assurance	<ul style="list-style-type: none"> • Support the aims and ethos of The Sherwood School and role model the school's Rights Respecting principles. • Follow The Sherwood school policies and procedures. • Set a good example in terms of dress, punctuality and attendance. • Attend and participate in open evenings and report on pupil progress. • Uphold the school's Rights Respecting culture of behaviour and achievement expectations. • Participate and contribute to staff training and meetings. • Positively embrace professional development and research. • Ability to reflect on and improve performance.
Additional Duties	<ul style="list-style-type: none"> • Be a role model in all your actions and behaviour. • To undertake professional development and research as agreed. • To direct additional adults so that they add significant value to learning outcomes. • To be aware of and comply with policies and procedures relating to Child Protection and Safeguarding, Health and Safety and report all concerns to the appropriate person. • Undertake other general tasks that the Headteacher may reasonably ask. • Run a school club that enriches pupils' experiences beyond the classroom.