MICHAEL FARADAY PRIMARY SCHOOL
Teacher
JOB DESCRIPTION

PURPOSE OF THE JOB

This post requires you to teach pupils in the primary range and is to be performed in accordance with the provisions of the School Teachers' Pay and Conditions Document and within the range of duties set out in that document so far as relevant to the post holder's title and salary grade. The performance of these duties is under the reasonable direction of the Headteacher, made known from time to time as appropriate. Your major responsibilities under the direction of the Headteacher will include:

SUPERVISORY DUTIES

- **To take responsibility for the welfare and safety of all the children in our care and specifically those in the teacher's own class.**
- **To be an effective class teacher catering for the range of needs of all the children in the class.**
- **To teach within the framework of present school policies.**
- **To plan and prepare both long and short-term work, as a member of a team, and to attend regular planning and staff meetings.**
- **To plan and resource a classroom environment which will facilitate autonomous learning and enable children to maximise their full potential.**
- **To establish and maintain good relationships with colleagues, parents and children.**
- **To monitor children's progress, keep meaningful records and evaluate performance, in line with school policy.**
- **To attend parents' meetings and write reports to parents.**
- **To accept responsibility with other members of staff for implementing every day school activities in accordance with school policy.**
- **To accept responsibility for a curriculum area or area of organisation or a combination of both.**

SPECIAL CONDITIONS OF SERVICE

- **Because of the nature of the post, candidates are not entitled to withhold information regarding criminal convictions.**
- **Because the post allows substantial access to children, candidates are required to comply with departmental procedures in relation to police checks.**