Paddock School

To Nurture, Inspire and Transform Lives

Class Teacher– Paddock School

Salary: MPS (Inner London)
Allowance: Special Needs Allowance

Contract type: Permanent

Reporting to: Head of Department and Head of School

Main purpose

The teacher will:

- Fulfil the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions *Document*
- Meet the expectations set out in the Teachers' Standards

Duties and responsibilities

Teaching

- Plan and teach well-structured lessons to assigned classes, following the school's plans, curriculum and schemes of work
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment
- Adapt teaching to respond to the strengths and needs of pupils using a range of specialist teaching strategies including structured teaching, PECS, Attention Autism and Intensive Interaction
- Set high expectations which inspire, motivate and challenge pupils
- Promote good progress and outcomes by pupils
- Demonstrate good subject and curriculum knowledge

Whole-school organisation, strategy and development

- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's values and vision
- Make a positive contribution to the wider life and ethos of the school
- Work with others on curriculum and pupil development to secure co-ordinated outcomes
- Provide cover, in the unforeseen circumstance that another teacher is unable to teach

Health, safety and discipline

- Promote the safety and wellbeing of pupils
- Maintain good order and emotional regulation among pupils, managing behaviour that challenges effectively to ensure a good and safe learning environment

Professional development

- Take part in the school's appraisal procedures
- Take part in further training and development in order to improve own teaching
- Where appropriate, take part in the appraisal and professional development of others
- Work towards developing an area of expertise that you can share with others

Communication

- Communicate effectively with pupils, parents and carers.

Working with colleagues and other relevant professionals

- Collaborate and work with colleagues and other relevant professionals within and beyond the school
- Develop effective professional relationships with colleagues

Personal and professional conduct

- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality
- Understand and act within the statutory frameworks setting out their professional duties and responsibilities

Management of staff and resources

- Direct and supervise support staff assigned to them, and where appropriate, other teachers
- Contribute to the professional development of other teachers and support staff
- Deploy resources delegated to them

The teacher will be required to safeguard and promote the welfare of children and young people, and follow school policies and the staff code of conduct.

Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the teacher will carry out. The postholder may be required to do other duties appropriate to the level of the role, as directed by the headteacher or line manager.

Person specification

Criteria	Essential	Desirable
Qualifications and experience	• Qualified teacher status • Degree	• Successful special school experience • Training and experience of using a range of specialist strategies
Skills and knowledge	• Knowledge of the National Curriculum and how to apply to teaching in a specialist setting • Knowledge of effective teaching and learning strategies for pupils with special educational needs • A good understanding of how children learn • Ability to adapt teaching to meet pupils' needs • Ability to use skills and knowledge and interpersonal skills to build effective working relationships with pupils, colleagues, parents and the wider school community • Knowledge of guidance and requirements around safeguarding children and how to implement it effectively • Knowledge of effective behaviour management strategies and commitment to follow whole school protocols to support emotional regulation • Good ICT skills, particularly using ICT to support learning	
Personal qualities	• A commitment to getting the best outcomes for all pupils and promoting the ethos and values of the school • High expectations for children's attainment and progress • Ability to work under pressure and prioritise effectively • Commitment to maintaining confidentiality at all times • Commitment to safeguarding and equality	

Notes:

This job description may be amended at any time in consultation with the postholder