



The Vale Federation Job Description

Inspire—Enable—Achieve

School Name:	Booker Park School / Stocklake Park School
Position:	Class Teacher
Salary Range:	Teacher's Main Pay Scale M1-M6
Responsible To:	Deputy and Assistant Head Teachers

The Vale Federation Values

DETERMINATION	Staff are unfailing determined to support pupils in achieving their very best.
EXCELLENCE	Staff have high expectations of themselves and fulfil their role to a standard of excellence.
COURAGE	Staff model having courage and support children's resilience.
TRUST	Staff always act in a trustworthy manner. They are honest and reliable at all times.
KINDNESS	Staff always act in a manner that demonstrates kindness towards children and towards each other. Staff will be positive role models for children.
FRIENDSHIP	Staff demonstrate friendship by being caring, supportive, having fun, and sharing ideas.
RESPECT	Staff are positive role models at all times and demonstrate their respect for others through their behaviour.
EQUITY	Staff are committed to ensuring that each individual has their needs well met.

Job summary:

- To take responsibility for the education and welfare of a designated group of children in accordance with the current School Teachers' Pay and Conditions document, having due regard to the requirements of the National Curriculum and LA and school policies

Role:

- To take responsibility for planning and implementing appropriate work programmes for all children in the designated group, within the framework of national and school policies
- To maintain assessment records and report on pupils' progress and attainment in accordance with school policy
- To have an impact on the wider school community by engaging with, implementing, or leading on school improvement actions (dependent on pay-scale)
- To follow safeguarding policies and procedures
- To lead and manage additional adults within the classroom, including carrying out annual appraisals and target setting, to ensure they have maximum impact on pupil progress
- To support the wellbeing of the class team (pupils and staff) and promote positive attitudes
- To ensure a close match between the learning experiences offered and the individual needs of the children in the class, so as to give each child an opportunity to achieve to the maximum of his/her capability
- To make appropriate educational provision for children with Special Educational Needs and those learning English as Additional Language
- To ensure that the school curriculum is delivered using a method that is appropriate for each individual child, usually through practical, hands-on activities and experiences
- To provide children with opportunities to manage their own learning and become independent learners
- To create a secure, happy and stimulating classroom environment, maintaining the highest standards of organisation and behaviour management
- To foster each child's self-image and esteem and establish relationships which are based on mutual respect
- To arrange for resources, equipment and materials to be available in such a way that they are properly cared for, easily accessible and will encourage the children to become more responsible for their own learning
- To liaise and work cooperatively with other professionals supporting teaching and learning (speech and language therapists, occupational therapists, physiotherapists and specialist teachers) including engaging in multi-disciplinary meetings and joint assessments
- To implement recommendations from therapists and specialist teachers both in terms of classroom environment and curriculum delivery
- To assess children's progress, maintain records and provide written reports to parents and carers in accordance with school policies
- To communicate and consult with parents and carers and with outside agencies, as necessary, about children's progress and attainment
- To ensure that the school's aims and objectives in relation to the curriculum, safeguarding, equal opportunities and behaviour management are promoted in every day classroom organisation and practice
- To take up the opportunity for continuous professional development through self-directed reading, courses and in-service training
- To undertake any other reasonable and relevant duties in accordance with the changing needs of the school
- You are responsible for checking emails regularly and keeping up to date with all school and Federation communication

Safeguarding Statement:

The Vale Federation is committed to safeguarding and promoting the welfare of children, young people, and vulnerable adults and expects all staff, workers, and volunteers to share this commitment. The successful candidate will be required to provide two satisfactory references, undertake pre-employment checks including a health check, and have a cleared Enhanced Disclosure & Barring check. An online search (including social media) will be carried out for all shortlisted candidates as part of our recruitment process.

This job description describes in general terms the normal duties which the post-holder will be expected to undertake. In addition, duties may vary from time to time. The job description may be changed at any time, after consultation with the employee.

I agree to accept this job description:

Signed:

Print Name:

Date:



The Vale Federation of Schools

Person Specification

Inspire, Enable, Achieve

School Name:	Booker Park School/Stocklake Park School
Post:	Class Teacher

Factors	Essential	Desirable	Assessment Method
Education, Training and Experience	<p>Qualified teacher Status</p> <p>Evidence of commitment to own professional development</p> <p>Proven excellence as a classroom teacher</p> <p>Working within a team</p>	<p>Degree</p> <p>Additional SEN Qualification</p> <p>Further/continued CPD</p>	Certificates at interview
Professional Knowledge, understanding and skill	<p>What constitutes quality and high standards in learning and teaching</p> <p>Inclusion and strategies for engaging all learners</p> <p>What constitutes appropriate and successful relationships with children</p> <p>Achieving and sustaining high standards</p> <p>Up to date with current developments in curriculum and initiatives</p> <p>Ability to work well with parents and carers</p> <p>Able to motivate pupils with a commitment to using inclusion strategies to maximize the potential of all pupils.</p> <p>Experienced in assessment and planning individual programmes for children with special educational needs.</p> <p>Using a positive approach to promote learning and excellent behaviour</p>	<p>How the curriculum supports the ethos and values of a school</p> <p>Support for an enriched curriculum through out of hours learning and educational visits</p>	Application form References Interview

	<p>Confident and competent user of ICT</p> <p>The National Curriculum and its assessment</p> <p>Principles underlying excellence and enjoyment in education</p>		
Professional Values	<p>Working constructively as part of a team, understanding classroom roles and responsibilities and your own position within these</p> <p>Ability to follow directions and take own initiative</p> <p>Flexible, adaptive and supportive</p>	Support for an enriched curriculum through out of hours learning and educational visits	
Personal Qualities	<p>Passionate about teaching and learning</p> <p>Displays warmth, care and sensitivity in dealing with children</p> <p>Open minded, self-evaluative and adaptable to changing circumstances and new ideas</p> <p>Able to enthuse and reflect upon experience</p> <p>Willingness to be involved in the wider life of the school</p> <p>Ability to work cooperatively and collaboratively</p> <p>Have good organisational skills and be able to manage a diverse workload</p> <p>Good interpersonal/communication skills</p> <p>Ability to maintain a good sense of humour, a willingness to learn and to continue to strive for excellence</p> <p>Very good attendance record</p>	<p>Insight into what is important in our school</p> <p>Brings personal interests and enthusiasms to the school community</p>	

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