



# Christ Church First School

# Candidate Information Pack

**June 2025**

[www.christchurch-stone.staffs.sch.uk](http://www.christchurch-stone.staffs.sch.uk)



Proud Member of The  
Key Educational Trust



# Welcome

Dear applicant,

Thank you for your interest in the position of class teacher at Christ Church First School. You will find lots of information within this pack about the role and you are most welcome to visit the school in advance of an application. By visiting the school, you will gain a real understanding of how our school operates and the vibrant, supportive learning environment we seek to provide.

Christ Church First is a small school nestled in a terraced street close to Stone town centre. We welcome children from Reception and they leave us at the end of Year 4 when they move to middle school. We are part of The Key Educational Trust which serves 5 academies (including First, Primary and Middle schools) and is part of the wider Stone School Partnership. Our schools vary in size from 545 children in the largest to 57 in the smallest and cover a wide age range; Reception (age 3-4yrs) to Year 8 (age 12-13yrs).

Christ Church is a popular school with a dedicated and experienced staff who are all committed to providing the best possible educational experiences for our diverse catchment of children. Christ Church is an attachment aware school and prides itself on supporting and nurturing all children, especially the most vulnerable.

We are looking to employ a teacher who is able to teach across Key Stage 1 and lower Key Stage 2 and who would be interested in subject leadership. We are keen to develop staff and CPD will be provided.

This role would be suited to an early career teacher. We are looking for candidates who want to become part of our school community and want to inspire a generation of children in order to prepare them for their future. Personality, patience, enthusiasm, innovation and a commitment to the role are key characteristics that we will be looking for! Please do not hesitate to get in touch if you have any questions and I wish you good luck with your application.

With kind regards

A handwritten signature in black ink, appearing to read 'Agra', followed by a long, horizontal, wavy line.

Executive Headteacher

# Job Advert

## KS1/KS2 Class Teacher

Salary - M1-M3

Closing date - 12.00pm on Friday 20<sup>th</sup> June 2025

Interview - Monday 30<sup>th</sup> June 2025

Start date - 1<sup>st</sup> September 2025

The governors wish to appoint an enthusiastic, creative and nurturing Class Teacher to join our highly committed and professional team.

The post would suit an experienced practitioner or an early career teacher, who is committed to raising standards at all levels; delivering excellent lessons and enthusing pupils through their passion for teaching.

To be successful in this role, you must be:

- Suitably qualified in the appropriate age range and experience teaching KS1 or KS2.
- Passionate about using your knowledge of current theory and practice in teaching and learning to provide highly effective curriculum delivery, in a stimulating and enjoyable way.
- Strong in the core subjects and capable of using technology in the classroom.
- Ready to contribute to a curriculum that is innovative and flexible in terms of delivery and content.
- An enthusiastic team player, willing to participate fully in the school's extra-curricular programme and wider school life.
- Engaged with the school's ethos, thinking creatively and reflectively within an open, honest and hardworking team.
- Supportive of the school's Christian Values and daily acts of worship.

Above all, you must want the very best for our pupils and be prepared to put their needs first. You recognise the importance of educating the whole child within a broad curricular and co-curricular programme and of achieving high standards. In return, we offer a positive working environment, with supportive colleagues and regular opportunities for professional development and training.

In return we can offer you:

- A forward thinking and supportive team
- Highly motivated and engaged pupils who display good behaviour for learning
- Excellent care and support for all staff as wellbeing is important to us
- Comprehensive induction and on-going opportunities for professional development

The normal place of work would be Christ Church First School. This school is part of 'The Key Educational Trust' and the Trust reserves the right to deploy the successful candidate to work at any other Academy within the Trust.

The Academy and the Trust are committed to safeguarding and promoting the welfare of children and expect all staff and volunteers to share this commitment. The school follows safer recruitment practices, and the successful applicants will be subject to all necessary pre-employment checks including an enhanced Disclosure and Barring Service check. Our Safeguarding Policy is available on our website, and we encourage applicants to review it before applying.

This post is exempt from the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (2013 and 2020). This means that certain convictions and cautions are considered 'protected' and do not need to be disclosed to employers, and if they are disclosed, employers cannot take them into account. Guidance about whether a conviction or caution should be disclosed can be found on the Ministry of Justice website:

<https://www.gov.uk/government/publications/new-guidance-on-the-rehabilitation-of-offenders-act-1974>

Please note if you are shortlisted, an online search may be carried out before interview which may identify any incidents or issues that have happened, and are publicly available online, which may indicate that you are unsuitable to work with children or that we might want to explore with you at interview.

# Job Specification

We are seeking to appoint an enthusiastic, creative and nurturing Class Teacher to join our highly committed and professional team. The post would suit an experienced practitioner or an early career teacher, who is committed to raising standards at all levels; delivering excellent lessons and enthusing pupils through their passion for teaching.

## Job Purpose

To teach, develop and facilitate the learning of Key Stage 1 or Key Stage 2.

To carry out the professional duties of a teacher as circumstances may require and in accordance with the School's policies under the direction of the Executive Headteacher. To be an effective professional who demonstrates a thorough curriculum knowledge, can teach and assess effectively, takes responsibility for professional development and has aspiration for pupils to achieve well.

## A. Teachers' Standards

In addition to the School's general requirements and key responsibilities set out below, Teaching Staff must also have regard for the Teachers' Standards set out by the Department for Education. As a minimum, a Teacher must:

- Set high expectations which inspire, motivate and challenge pupils
- Promote good progress and outcomes by pupils
- Demonstrate good subject and curriculum knowledge
- Plan and teach well-structured lessons
- Adapt teaching to respond to the strengths and needs of all pupils
- Make accurate and productive use of assessment
- Manage behaviour effectively to ensure a good and safe learning environment
- Fulfil wider professional responsibilities

## B. Key Responsibilities

- Effectively teach pupils of all abilities across Key Stage 1 or 2, planning, preparing and delivering engaging and challenging lessons which enable all pupils to make good progress in their learning. Strong focus on core subjects English, Maths and Science.
- Facilitate learning through creative and exciting learning opportunities, ensuring a positive and creative learning environment.
- Be accountable for the academic and pastoral development of pupils.
- Use a range of appropriate classroom management strategies to maintain high levels of behaviour and discipline and deal promptly and effectively with misbehaviour in accordance with the school's policies.
- Where appropriate, use ICT in preparation and delivery of lessons, in the tracking and reporting of pupils and in accordance with the general professional expectations of teaching staff.
- Recognise each student as an individual, for instance liaising with the SENCO and supporting the gifted and talented.
- Regularly mark pupils' work, including homework, carefully and conscientiously and provide pupils with regular written and verbal feedback on their learning, employing strategies to promote independent learning, in accordance with school policy.
- Write and deliver regular reports on pupil progress to parents and guardians, giving clear and constructive feedback in accordance with the School's policies.
- Develop own teaching practice, and support colleagues' development, in line with whole School initiatives.
- Be responsible for identifying and participating in further professional development and continuous INSET as appropriate/required to maintain a thorough and up-to-date subject knowledge and wider developments relevant to your work\*.
- Contribute to the whole School aims, policies and practices including those in relation to pastoral care, behaviour, discipline and bullying.
- Lead and/or support through participation in two extra-curricular activities
- Assist in the development of new schemes of work/programmes of study, in the updating of current schemes of work/programmes of study.



- Support and be prepared to implement strategies to promote the School's values.
- Attend staff meetings, open mornings and parents' evenings (and other functions of a similar nature) as deemed necessary by the Headteacher.
- Attend and participate in all in-house training and INSET days.
- Work safely for own protection and the protection for others (see also Health and Safety policy).
- Undertake any additional responsibilities, including cover work and participation in the school's arrangements for performance management, as required by the Headteacher and/or Senior Management Team from time to time.

This job description will be reviewed annually and may be subject to amendment or modification at any time after consultation with the post holder. It is not a comprehensive statement of procedures and tasks but sets out the main expectations of the school in relation to the post holder's professional responsibilities and duties.



# How to apply

Please apply in writing, including a completed application form. Application forms are available to download from our website or by emailing [office@christchurch-stone.staffs.sch.uk](mailto:office@christchurch-stone.staffs.sch.uk). Completed applications should also be sent to this email address.

Alternatively, please post completed forms to the following address:

Christ Church C.E. First School  
Northesk Street  
Stone  
Staffs  
ST15 8EP

Visits to the school are warmly welcomed and we would love to meet you. To arrange a tour please see below. If you would like an informal discussion regarding the vacancy, please contact the headteacher - Mrs Graham on 01785 336545 or email [headteacher@christchurch-stone.staffs.sch.uk](mailto:headteacher@christchurch-stone.staffs.sch.uk)

## Key Dates

Visits to the school: w/c 9<sup>th</sup> June 2025: to book a tour during the school day, please email [office@christchurch-stone.staffs.sch.uk](mailto:office@christchurch-stone.staffs.sch.uk) or call 01785 334900

Closing date for applications: Friday 20<sup>th</sup> June 2025 (midday)

Shortlisted candidates notified: Monday 23<sup>rd</sup> June 2025

Interview Dates: Monday 30<sup>th</sup> June 2025

Applications must be received by 12.00pm on Friday 20<sup>th</sup> June 2025.

*NB: CVs will not be accepted in place of an application form or letter.*