



Divine Saviour Catholic Primary School

JOB DESCRIPTION

KEY RESPONSIBILITIES Class Teacher

It is the duty of any teacher employed by Divine Saviour Catholic Primary School to support the School's Mission Statement and aims.

Divine Saviour is a Catholic school which values the unique way in which God has chosen to create all of us. We believe that each member of our community is born with a purpose that it is our job as teachers to begin to fulfil and facilitate through the development of the whole child.

We endeavour to promote the Catholic faith and the gospel values Christ gives us by our care, respect and affirmation of each other regardless of ability, age, race or role; offering the highest of standards academically, spiritually and morally to our pupils.

Knowledge and Understanding:

- Have a detailed knowledge of the relevant aspects of the National Curriculum and other statutory requirements.
- Have a secure knowledge and understanding of their specialist subject and National Curriculum requirements for given year group.
- Understand progression in their Key Stage including before and after the age range.
- Cope securely with subject-related questions which pupils raise and know about and identify pupils' common misconceptions and mistakes.

Planning and setting expectations:

- Identify clear teaching objectives, content, lesson structures and sequences appropriate to the subject matter and the pupils being taught.
- Set and maintain appropriate and demanding expectations for pupils' learning, motivation, behaviour and conduct. Set clear targets for pupils' learning, building on prior attainment.
- Identify pupils who have special educational needs, and know where to get help in order to give positive and targeted support. Implement and keep records on individual 'Learning Plans.'

Teaching and managing pupil learning:

- Ensure effective teaching of whole classes, groups and individuals so that teaching objectives are met, momentum and challenge are maintained, and best use is made of teaching time.
- Use teaching methods which keep pupils engaged, including stimulating pupils' intellectual curiosity, effective questioning and response, clear presentation and good use of resources.

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- Set high expectations for pupils’ behaviour, establishing and maintaining a good standard of discipline through positive and productive relationships.

Assessment and evaluation:

- Assess how well learning objectives have been achieved and use this assessment for future teaching.
- Mark and monitor pupils’ class and homework as per the school’s marking policy providing constructive oral and written feedback, setting targets for pupils’ progress
- When applicable, understand the demands expected of pupils in relation to the National Curriculum.

Pupil Achievement:

- Secure progress towards pupil targets.

Relations with parents and wider community

- Know how to prepare and present informative reports to parents.
- Recognise that learning takes place outside the school context and provide opportunities to develop pupils’ understanding by relating their learning to real and work-related examples.
- Understand the need to liaise with agencies responsible for pupils’ welfare.

Managing own performance and development

- Understand the need to take responsibility for their own professional development and to keep up to date with research and developments in pedagogy and in the subjects they teach.
- Understand their professional responsibilities in relation to school policies and practices.
- Set a good example to the pupils they teach in their presentation and their personal conduct.
- Evaluate their own teaching critically and use this to improve their effectiveness.

Managing and developing staff and other adults:

- Establish effective working relationships with professional colleagues including, where applicable, associate staff.

Strategic leadership:

- Establish working effectively as part of an Upper/Lower Key Stage Team.

Curriculum and/or Responsibility Areas (other than ECT teachers):

- To support the curriculum development of the school by making a positive contribution during INSET and curriculum meetings.
- To keep up to date with the latest developments in the specified area(s) of responsibility through attendance at INSET courses, educational publications and other sources.
- To bring these developments to the attention of the staff through course evaluations, meetings, workshops and other school focused activities.
- To be familiar with the standards, strengths and areas for development in the specified area(s) of subject responsibility through a system of regular work sampling and knowledge of assessment implications
- To be responsible for the management and monitoring of the appropriate curriculum budget(s) within the priorities of the School Improvement Plan

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- To play a leading role in promoting continuity and progression between classes, Year Groups and Key Stages in the teaching of the curriculum area(s), with specific reference to the National Curriculum and EYFS Foundation Stage Curriculum
- To liaise with the leadership team, and other members of staff, over the ordering of new equipment to support the curriculum responsibility area(s).
- To review school guidelines and other documentation for the curriculum area(s), in conjunction with the leadership team and other members of staff when appropriate.

Accountable for:

- High standards of professional practice in curriculum delivery and curriculum monitoring and management;
- Reporting on developments to link governors and, if required, the curriculum standards committee.