

**Job Description**

**Post: Class Teacher**

**Main Pay Range: Points 1-6**

**Aim:** To be responsible for providing the conditions and learning provision that enables all pupils to achieve and make the best possible progress. To be responsible for the safeguarding and wellbeing of all pupils in the class and wider school community.

**Class Teacher Responsibilities:**

**Set high expectations which inspire motivate and challenge pupils**

- Teach pupils across the age and ability range
- Establish clear targets for achievement and evaluate progress through the use of appropriate assessments and analysis of data
- Prepare, develop and deliver lessons using materials and techniques that engage and stimulate pupils of all abilities
- Provide pupils with regular, purposeful feedback, both orally and through accurate marking
- Encourage pupils to respond to feedback, reflect on progress and take a responsible and conscientious attitude to their own work and study

**Promote good progress and outcomes by pupils**

- Prioritise the personal and social development, health and welfare of all pupils
- Have a thorough knowledge of all pupils – socially and academically
- Provide an engaging and relevant curriculum for all pupils
- Be aware of pupils' capabilities and prior knowledge and plan teaching to build on these, demonstrating knowledge and understanding of how pupils learn
- Use a range of observation, assessment, monitoring and recording strategies as the basis for setting challenging learning objectives for pupils of all backgrounds, abilities and dispositions and to underpin good quality teaching and learning
- Monitor, track and report the academic progress of pupils in line with the school's approach
- Promote the involvement of pupils in the school's extracurricular activities and clubs

**Demonstrate good subject and curriculum knowledge**

- Maintain a secure and current knowledge of subject content (across all curriculum areas) through research, collaboration and participation in training and development opportunities
- Deliver the full curriculum as relevant to the age and ability of the pupils
- Set weekly homework in line with school policy
- Capitalise on opportunities to develop pupils' reading, writing, mathematics and communication skills across the curriculum
- Demonstrate an understanding of, and take responsibility for, promoting high standards of literacy, always modelling the correct use of standard English

**Plan and teach well-structured lessons**

- Contribute to the development of schemes of work
- Engage fully in the planning process with consideration of how each lesson fits logically within a progressive sequence
- Demonstrate a clear understanding of age-appropriate teaching strategies with consideration of the needs and cultures within the group
- Plan and undertake interventions to close gaps, consolidate learning and extend the knowledge and understanding of pupils

**Adapt teaching to respond to the strengths and needs of all pupils**

- Monitor the progress of groups to close any emerging gaps quickly
- Plan lessons with appropriate scaffolding and support to enable the least able pupils to engage with the subject and learn effectively whilst challenging and stretching the most able pupils
- Pose and target questions that draw appropriately on the needs and abilities of pupils to check, extend and challenge their understanding

**Make accurate and productive use of assessment**

- Use formative and summative assessment opportunities to maximise pupils' progress
- Use relevant data or observations to monitor progress, set targets, set homework and plan subsequent lessons
- Use feedback opportunities, verbal and in marking, to secure and accelerate pupils' progress

**Manage behaviour effectively to ensure a good and safe learning environment**

- Implement the whole school policy and agreed strategies to support behaviour for learning
- Carry out break duties as required
- Establish the school's framework for discipline using praise, sanctions and rewards consistently and fairly
- Maintain mutually respectful relationships with pupils, exercising appropriate authority and acting decisively as necessary
- Maintain your position as a positive role model and consistently enact the desired attitudes, values and behaviour expected of pupils
- Promote and safeguard the welfare of all pupils within the school, raising any concerns in accordance with the school's protocols and procedures

**Fulfil wider professional responsibilities**

- Participate in the school's induction training activities as required and as is appropriate
- Take a proactive approach to continual professional development
- Observe and share good practice to develop consistently high standards of teaching and learning
- Reflect on your own practice and action supportive feedback
- Deploy support staff to enhance pupils' progress through close liaison and planned direction
- Work professionally, respectfully and collaboratively with parents and carers to best support pupils' progress
- Support pupils to develop in all aspects of the curriculum – including extra-curricular opportunities
- Attend and actively participate in meetings and briefings, including bi-annual parents' evenings
- Make a positive contribution to the wider life and ethos of the school
- Uphold all school and One Academy Trust policies

**Abbey Primary School (as a member of the ONE Academy Trust) is committed to safeguarding and promoting the welfare of our children and young people and expects all staff and volunteers to share this commitment. The successful applicant will be required to undertake relevant safeguarding checks in line with the government safer recruitment guidance.**