

JOB DESCRIPTION

Position: Class Teacher
Responsible to: The Headteacher
Salary: MPR/UPR

In addition to carrying out the duties of a class teacher as outlined in the School Teachers' Pay and Conditions Document, the class teacher will be expected to carry out the following where appropriate:

Strategic direction and development

Key tasks:

- Promote the Catholic ethos and core values of the school;
- Take responsibility for implementing school policies and practices, and contribute to whole-school reviews of policy and aims;
- Make appropriate contributions to actions laid out in the school development plan and support any other initiatives decided by the headteacher and staff;
- Use school policy and National Curriculum requirements to set clear targets for the improvement of pupils' achievement and monitor progress towards those targets;
- To effectively lead a curriculum area across the school (not ECTs).

Teaching and learning

Key tasks:

- Plan effectively to ensure that all pupils make at least good progress through inclusive practice;
- Encourage a love for learning;
- Develop pupils' self-esteem, confidence and independence;
- Clearly communicate expectations, and use a variety of teaching and learning strategies to ensure that these are met;
- Keep efficient records of pupils' learning and progress and use to inform planning;
- Provide feedback to pupils so that they know how well they are doing and their next steps;
- Secure an excellent standard of pupil behaviour in line with the school's behaviour policy;
- Contribute to the wider life of the school;
- Monitor the quality of teaching and learning in your curriculum area (not ECTs).

Working with others

Key tasks:

- Promote the safety and well-being of pupils;
- Deploy support staff effectively;
- Work as a member of a team, planning cooperatively, sharing information, ideas and good practice;
- Contribute to teacher meetings and parent workshops;
- Communicate and cooperate with specialists from outside agencies;
- Ensure positive and effective relationships with parents;
- Take personal responsibility for professional development, setting objectives for improvements and taking action to keep up-to-date with research and developments in pedagogy and subject knowledge;
- Fully engage in the appraisal system;
- Work collaboratively across the schools to build effective learning communities;
- Demonstrate high standards of professionalism and confidentiality.

This job description may change either as your contract changes or as the organisation of the school is changed. This will be done in consultation with the appointed class teacher.