Class Teacher

(main scale) suitable for ECT

Job Description

**Main Scale Teacher – Class Teacher**

Millbrook Park is a thriving primary school and nursery, offering a rich and fulfilling education in London’s green belt. We are blessed to be situated in a super new building with a generous outdoor space, which includes a 3G pitch and our own woods. We serve families in the growing community in Mill Hill.

Our vision is “Educating for life in all its fullness”. We do this by working to enable everyone within our community to flourish and enjoy a life filled with meaning, purpose and loving relationships, underpinned by Christian values. We aim to instill a passion for seeking wisdom and knowledge, a keenness to develop individual God-given talents and an eagerness to make a positive contribution to community.

You would be working with an enthusiastic staff team who work together to make learning irresistible for our children.

Visits to the school are warmly welcomed and strongly encouraged.

The job description should be read alongside the range of professional standards for Qualified Teachers. The post holder will be expected to undertake duties in line with the professional code of the General Teachers Council for England.

The postholder would also be expected to contribute to initiatives to improve/develop the school’s response to Government legislation and children’s services guidelines. The post holder is accountable to the Headteacher.

# Main Teacher Responsibilities

* Pupils: The pupils in your class
* Staff: Learning Support Assistants in your class
* Curriculum: To deliver the school’s curriculum
* Ethos: To support and drive the vision and values of the school

## Main Responsibilities

* To plan and teach effective lessons in collaboration with other year group teacher/s.
* To lead by example as a teacher/leader, achieving high standards of pupil attainment, behaviour and motivation through effective teaching.
* To deploy the part time teaching assistant in your class.
* To respond to issues raised by pupil, staff or parents, with support from the Leadership Team, if needed.
* To deliver the Millbrook Curriculum and Concepts.
* To be responsible and accountable for securing the highest standards of pupil

achievement in your class, through a process of effective monitoring,

evaluation, reporting and review of learning, progress and teaching outcomes.

* To support the leadership team by promoting the school improvement plan.
* To evaluate assessment data in your class and discuss outcomes with the phase Leader, Assessment Lead, Deputy Head and Head Teacher.
* To liaise with other Phase Leaders to ensure progression & continuity across the school.
* To take part in moderation meetings in your key stage.
* To keep parents updated, both informally and through parent consultations and information meetings.
* To organise special assemblies, performances, school trips and other events.
* To attend Leadership meetings as required, and report back to staff when necessary.
* Convey a positive “can do” attitude, and present a ‘united front’ to secure successful outcomes of school initiatives.
* Celebrate pupil achievement and promote the values of the school through the planned leadership of assemblies.
* To take responsibility for their own professional development and to keep up to date with research and developments in pedagogy and leadership.

**Performance Measures**

* To show that all pupils make best progress given their starting points
* To show that all pupils in your class are well-managed, safe and supported
* To show that pupils enjoy the learning they do in your class
* To show that you are helpful and supportive to parents/carers

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**Main Duties Teacher**

* Teaching and managing pupil learning
* Ensure effective teaching of whole classes, groups and individuals so that teaching objectives are met, challenge is maintained, and best use is made of teaching time
* Use teaching methods which keep pupils engaged, including stimulating pupils’ intellectual curiosity, effective questioning and response, clear presentation and good use of resources
* Set high expectations for pupils' behaviour, establishing and maintaining a good standard of discipline through well-focused teaching and through positive and productive relationships
* Following and implementing school policies and procedures.
* Play an active role in the general life of the school, in particular by leading a subject. In this case it is likely to be geography.
* Carry out supervision duties as appropriate
* Select and make good use of objects, books, ICT and other learning resources which enable teaching objectives to be met.
* Assess how well learning objectives have been achieved and use this assessment for future teaching.
* Mark and monitor pupils’ class and homework providing constructive oral and written feedback, setting targets for pupils’ progress.

**Planning and Setting Expectations/Pupil Achievement**

* Identify clear teaching objectives, content, lesson structures and sequences appropriate to the subject matter and the pupils being taught.
* Set appropriate and demanding expectations for pupils’ learning.
* Set clear targets for pupils' learning, building on prior attainment.
* Identify pupils who have special educational needs, and know where to get help in order to give positive and targeted support and keep records.
* Identify high ability/gifted pupils and implement strategies to stretch their learning.

**Manage Own Performance and Development**

* Take responsibility for their own professional development and to keep up to date with research and developments in pedagogy and leadership.
* Evaluate their own teaching critically and use this to improve effectiveness.
* Improve your practise by responding appropriately to feedback from lessons observations, training and performance management.

This job description is not a comprehensive definition of the post. Discussions will take place on a regular basis to clarify individual responsibilities within the general framework and character of the post as identified below. The conditions of employment of teachers in the School Teachers’ Pay and Conditions of Service Document apply to this post, whose holder is expected to carry out the professional duties of a teacher as circumstances may require, under the reasonable direction of the Headteacher. The duties, and age of children being taught may be varied to meet changed circumstances in a manner compatible with the post held, at the reasonable direction of the Headteacher. This job description does not form part of the contract of employment. It describes the way in which the teacher/middle leader is expected and required to perform and complete the particular duties as set out above.

***For Class Teacher Personal Specification (see below)***

Class Teacher Personal Specification

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| --- | --- | --- | --- |
| **Essential Criteria** | **Met** | **Desirable Criteria** | **Met** |
| **Qualifications**   * Qualified Teacher Status * Experience of teaching in KS1 or KS2 |  | * Good understanding of reading development * Evidence of further professional development. * Further qualifications |  |
| **Experience**   * Successful teaching in appropriate year groups or in teacher training placements. * Able to create a happy, challenging and effective learning environment. * Understanding of safeguarding and child protection procedures. * A thorough understanding of what constitutes effective teaching and learning in primary education. * An understanding of effective monitoring, evaluation and assessment. * Understand when and how to seek advice and support. * Adaptable and resourceful to meet new challenges. * Be creative and inspirational with high expectations of pupils. * ICT confident or competent. * Working successfully as part of a year group team to share planning. |  | * Good understanding of teaching the Key Stage 1 or Key Stage 2 curriculum * Experience of working with/ or developing links with parents and other outside agencies. |  |
| |  |  | | --- | --- | | **Skills**   * Well-developed interpersonal skills. * Able to communicate effectively orally and in writing to a range of audiences. * Able to plan, organise and prioritise. * The ability to enthusiastically and loyally promote the school’s vision through behaviour, words and actions. * The ability to make decisions in consultation with staff, governors, parents and the wider community as appropriate. * The ability to be proactive. * Have a flexible and positive approach to challenge and change. |  | |  |  |  |

Millbrook Park Church of England Primary School are committed to safeguarding, inclusive practice and equal opportunities for all. All job offers will be subject to successful DBS and reference checks.