

Information Pack



Oakfield Primary School

Gateway Multi-Academy Trust



SCHOOL
MEMBER



Key Information

| The Position | |
|-------------------------|---|
| Post Title: | Class Teacher (ECT) |
| Academy: | Oakfield Primary (Main) |
| Pay Range: | M1– M2 initially |
| Line Manager: | Senior Teacher |
| Team: | Teaching Team |
| Year Group: | KS2 Initially |
| Start Date: | 1 st September 2023 |
| Closes: | 12 noon Monday, 24 April 23 |
| Final Interview: | Wednesday, 3 May – Full Day |
| School Tour: | Contact Debbie Lailey to arrange |
| School Address: | Oakfield Primary School, Sylvia Crescent, Totton, Hampshire, SO40 3LN |

HR Administrator - Applications & Procedure

| | |
|----------------|--|
| Hazel Hampton: | jobs@gatewaytrust.org |
| | 01794 512334 |

School Administrator – Visits to School

| | |
|----------------|--|
| Debbie Lailey: | d.lailey@oakfield.hants.sch.uk |
| | 02380 862530 |



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Educating the
mind without
educating the soul
is no education at
all.

The Gateway Trust



www.gatewaytrust.org

'If you have the knowledge, let others light their candles in it' - Margaret Fuller.

The Gateway Trust was established in 2019 and is a small multi academy trust consisting of The Romsey School, Oakfield Academy and Romsey Community Services limited, including Little Sunlights nursery. It is a trust looking to grow and develop, focussed on making a difference to the unique communities that each school / setting serves.

As the trust grows and develops, opportunities to work across settings may become available. This particular post however is based at Oakfield Primary School.

For your reassurance, whilst we enjoy the freedom of Academy status for our school settings, we tend not to deviate significantly from STPCD and Hampshire terms and conditions. We are always very happy to answer any further questions that you may have at any stage of your application to come and work with us.

The Gateway Trust is a trust based on values underpinned by the 'common wealth' of working collaboratively to positively impact on young people and our communities. Whilst our Trust provides 'top cover', support, reassurance and guidance each of our schools is unique and serves its own community with autonomy, character and attention to detail. It is a trust focussed on its people...because it is the people that make a place.

A handwritten signature in black ink, appearing to read 'Gwennan Harrison-Jones', written over a white rectangular background.

Mrs Gwennan Harrison-Jones
CEO, The Gateway Trust
ceo@gatewaytrust.org



An Introduction To Oakfield



Thank you for your interest in Oakfield Primary School! This is a genuinely exciting opportunity to join us in a rapidly growing one-form-entry Primary School in Totton, Hampshire.

Being part of a small school, as an academy, historically 'inadequate' with the impact of a pandemic and Ofsted due shortly...ensures that we are always kept on our toes.

Since joining the Gateway Multi-Academy Trust in April 2019, we have gone from strength-to-strength; we are proud to be making a difference to the lives of so many within our community and our new popularity and reputation reflects this.

The recent investments in buildings, grounds and staffing have helped us to focus on what is most important: *our children*.

Whilst we have made significant improvements, **we're not done yet** and we are looking for the next great **inspirational teacher** to join us on our upward trajectory.

Whilst we don't underestimate what is to come, we do it with passion, love, laughter and most of all: team-work.

We look forward to meeting you, hearing about what you have to offer and showing you what makes us so special.

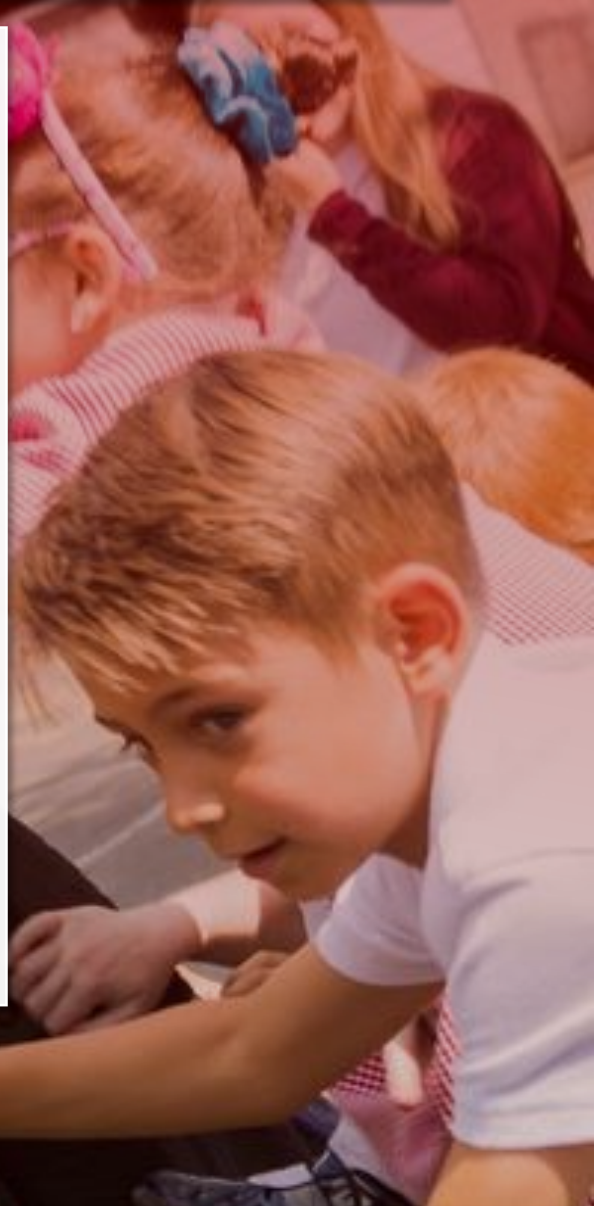

Mr H Mitton
Headteacher

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We don't believe a
child's postcode
should determine
their life chances.

Our Mission

Our mission is to develop children
of
good character,
who
achieve excellence
and are
prepared for their future
in order to
make a positive contribution
to their communities.



Our Vision

Live – Love – Laugh – Learn.

- Every day is new, be inspired to live it!
- Love learning, yourself and those around you.
- Laugh hard at yourself and with others
- Learn more than you thought possible.

Contextual Information

170 Children



88 Boys



82 Girls



43 children currently eligible for free meals.



45 children eligible for pupil premium



18 children have a special educational need or disability



2018 / 2019



2019 / 2020



2020 / 2021 +

Improvement Timeline



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Oakfield is a place
where everyone is
equal, but no one
is the same.

Advert

Class Teacher

We're looking for a **talented, passionate and committed person** to join our academy as a class teacher, initially in KS2.

We're leaving the role open as we are particularly interested in employing either:

1. An ECT / Those New To the Profession For A KS1/KS2 Class

If you are an ECT, we have the capacity and strength to ensure your career gets off to a strong start. Finding the right school that can offer you a balance between challenging you to do more than you thought was possible and supporting you to do it. Make no mistake, our school comes with a unique set of challenges and you will have 'multiple hats' to wear, even as an ECT...but you will be mentored and coached by a talented staff team who are genuinely motivated to ensure your success.

2. A Qualified Teacher For A KS1/KS2 Class

If you are looking for a change of scenery and the opportunity to lead a school subject that will impact all pupils, we may have what you are looking for. As a teacher in KS2 initially, you will be flexible and open to change... whilst we take year group preferences into account each year, we believe that it is important to keep learning and developing across the primary phase. As someone with a few years of experience under your belt, you will come with strong ideas and we are welcoming of initiatives that will help us to build on our successes and work on our next steps. We aren't your 'typical' school and you are encouraged to visit us to see why.

In any role at Oakfield, we look for, nurture, value and expect...

- **Resilience** – Bouncing back when things are challenging. Learning from mistakes to make it even better next time.
- **Creativity** – Thinking of new ideas that have value. Using initiative, experimenting, taking risks, innovating, making links and problem solving.
- **Self Management** – Planning & prioritising, being organised, taking responsibility and developing confidence.
- **Collaboration** - Working effectively a team through sharing, agreeing & debating, talking & listening, contributing & team work.
- **Empathy** – Understanding others through being compassionate, not judging but supporting all.
- **Curiosity**- Taking an interest, asking questions, inspiring & enquiring, listening and explaining.
- **Reflection** – Thinking deeply, reviewing and improving through the setting of targets, evaluating & analysing our learning.



We recognise that this role isn't for everyone, but if you've made it this far and you're still reading, we'd love to hear from you.

- We have biscuits in the tin, coffee in the pot and the occasional cake or two
- A commitment to ensuring a strong work-life balance (including flexible working in PPA)
- A lively "work-hard - play hard" talented team
- Supportive and active leaders - including the governing body - with high expectations but warm approach.
- A very supportive PTA
- Talented children that deserve you!

We want to hear from you if you believe that you have the skills and experience to **make your mark**, but most importantly, to **make a difference**.



Job Description – Class Teacher

Purpose

To carry out the functions of a teacher in accordance with the Teacher Standards and the stated aims and objectives of the academy and the Department.

More Information

- At Oakfield, our small teams work hard together.
- Our staff have the freedom to design lessons that are rooted in a well-structured curriculum divided into academic and personal development.
- We use schemes to underpin the 'core' parts of our teaching content and to support staff wellbeing... but this doesn't come at the cost of creativity.
- Being in a small school does have advantages, without a 'year partner' to consider, you may have more planning to do... but you can shape this your own way.

Job Description

Organisation

1. in consultation with the SLT to plan, design and produce teaching materials and resources which are appropriate to age and stage of development
2. in accordance with schemes of work, plan, deliver and review lessons which are appropriate to the age and stage of the pupils so as to facilitate progression in pupils' learning
3. assess, record and report on the development, progress and attainment of the students assigned to him or her within the academy guidelines
4. manage the classroom and teaching equipment so as to create a positive learning environment which makes effective use of available resources.
5. attend meetings, carry out administrative tasks and duties as specified in the Staff Handbook
6. provide and facilitate the general progress and well-being of any individual student within any group of students assigned to him or her, providing guidance and advice to students on educational and social matters
7. implement the academy policy with regard to registration, student absence, dress code and enforce rules relating to behaviour and health and safety
8. participate in full staff team meetings and to contribute to academy decision making and consultation procedures
9. be involved in the Appraisal process, to engage in professional development activities so as to enhance personal performance, fulfil personal potential and be able to participate effectively in the implementation of the academy's goals and Development Plan
10. establish individual active links community in order to extend both pupil learning and own professional development

Additional Specific Responsibilities – (N/A To Ects)

1. Lead the development of (a) subject(s) and champion it/them across the school
2. Identify areas of strength and next steps through planned monitoring and reporting
3. Contribute to the academy's development plan and take ownership of implementing assigned areas

General Duties

1. to carry out a share of supervisory duties in accordance with published rotas
2. to participate in appropriate meetings with colleagues and parents relative to the above duties

Resources

1. Operate relevant equipment/ICT packages (e.g. MS Office, internet, intranet, Arbor, Dojo Google Classroom, E-mail)
2. Keep up-to-date knowledge of the range of external agencies and opportunities that can be used to provide extra support for pupils.
3. Direct and support assistant teachers in order to maximise their impact
4. Ensure effective communication with all colleagues (teaching and support staff)

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If our children don't learn
the way we teach, we will
teach the way they learn.



For an informal discussion
about the role or if you'd
like to visit please get in
touch!

02380 862530

Find us on Facebook



www.facebook.com/oakfieldprimaryschool

Next Steps



WHAT TO DO NOW

Candidates should visit the school and then complete the Application Form indicating how their qualifications and experience have prepared them for this post and identifying two people who can provide professional references at least one of whom should have direct knowledge of the candidate's current post. If you currently work in a school then one of the referees should be your Headteacher.



GMAT HR, The Romsey School, Greatbridge, Romsey,
Hampshire, SO51 8ZB



jobs@gatewaytrust.org

Applications are acknowledged (by email whenever possible)
within three working days of receipt

Applicant Information

SAFER RECRUITMENT

Gateway Multi Academy Trust is committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. We will ensure that all our recruitment and selection practices reflect this commitment. All successful candidates will be subject to Disclosure and Barring checks along with other relevant employment checks. GMAT is an equal opportunities employer.

GDPR

You should be aware that the information you have provided will be stored on GMAT's secure database and will only be used to process your application. It will not be passed to any other organisation.

PRIVACY NOTICE

The School collects information about you in order to provide you with recruitment and employment services. We will use the information for the recruitment and selection process and, if successful, to activate employment with the School. The legal basis for processing your personal data is that it is necessary for the performance of the employment contract or in order to take steps before entering into a contract and is necessary for the school to comply with a legal obligation. The legal basis for processing special category data is that processing is necessary for the purposes of carrying out the rights and obligations in the field of employment, that it is necessary for the reasons of substantial public interest and that it is necessary for the purposes of the assessment of the working capacity of the employee. You have some legal rights in respect of the personal information we collect from you. Please see the school's website for further details on their privacy notice and data protection policy. You can contact the Schools Data Protection Officer if you have a concern about the way they collect or use your data.

