

## Class Teacher - Job Description

### Based at Exeter – a learning community

**Post:** Class Teacher

**Responsible To:** Head Teacher

**Salary Range:** MPS/UPS

**Contracted Hours:** FULL TIME

### CORE DUTIES AND RESPONSIBILITIES

Exeter – A Learning Community is committed to safeguarding and promoting the welfare of children and young people, using attachment informed practice, and requires all staff to share this commitment.

#### Teaching and Learning

- Use an understanding of how children learn to plan and deliver lessons in all subjects that ensure children retain the essential knowledge from each lesson.
- Differentiate lessons to meet the needs of **all** children, including those with Special Educational Needs and Disabilities and those with English as an Additional Language. □ Plan and teach the full range of the primary curriculum in the year group assigned to teach within the context of the schools' plans, curriculums and schemes of work in order to achieve target levels of pupil attainment, progress and outcomes.
- Assess, monitor, record and report on the learning needs, progress and achievements of pupils taught. Use this information to plan for progression, set targets for individuals and groups of children and to ensure that **all** children reach their potential.
- Use feedback, following the school's feedback policy, to move learning on and help all pupils make progress.
- Where appropriate, set and provide feedback on work to be carried out by pupils elsewhere.
- Support children with Special Educational Needs and Disabilities by:
  - Identifying children who may need additional support and referring these children to the SENCo.
  - Using the school's support systems and documents, to write Additional Support Plans.
  - Differentiating lessons so that all children are able to access the learning and therefore make progress.
  - With the support of the phase leader, plan for interventions for children.
  - Engaging with other professionals who may be involved in the education of children, including Educational Psychologists.
- Create a high-quality and stimulating learning environment that will support children's learning.

### **Whole School Organisation, Strategy and Development**

- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures.
- Work with others on curriculum and pupil development to secure good outcomes for children.
- With support from a faculty lead and the curriculum lead, lead a subject from Foundation Stage – Y6. When allocating a subject to lead, specialist skills and previous experience will be taken into account.

### **Health, Safety and Behaviour Management**

- Promote the safety and well-being of pupils in accordance with the Keeping Children Safe in Education, the school's child protection policy and any other relevant policies. □ Support all children to self-regulate and manage their behaviours using attachment informed practice.

### **Management of Staff and Resources**

- Direct and supervise any support staff assigned to you and, where appropriate, other teachers.
- Contribute to the recruitment, selection, appointment and professional development of other teachers and support staff.
- Deploy resources delegated to you in accordance with the school's policies.

### **Professional Development**

- Participate in arrangements for the appraisal and review of your own performance and, where appropriate, that of other teachers and support staff.
- Engage with the professional development offered by both the school and the IFTL trust.

### **Communication**

- Develop effective and positive relationships with all stakeholders, including parents and carers.
- Communicate with parents and carers both verbally and in writing in accordance with the school's ethos, policies and practice.

### **Fulfil Wider Professional Responsibilities**

- Make a positive contribution to the wider life and ethos of the school.

Inspiring Futures Through Learning is committed to safeguarding and promoting the welfare of children. All employees are expected to share this commitment, to follow the Trust's safeguarding policies and procedures and to behave appropriately towards children at all times, both in work and in their personal lives.

**All school-based posts are defined as Regulated Activity and therefore this post is subject to an Enhanced with Barred List Criminal Records Bureau check.**

## TEACHER PERSON SPECIFICATION

Attributes	Essential	Desirable
Qualifications /Training	<ul style="list-style-type: none"> <li>Qualified Teacher Status</li> </ul>	<ul style="list-style-type: none"> <li>A degree or equivalent. Higher degree qualification, Postgraduate courses.</li> <li>Has undertaken or willing to undertake continuing professional development courses.</li> </ul>
Experience and Abilities	<ul style="list-style-type: none"> <li>Classroom Experience (either as a Classroom Teacher or Teaching Placements).</li> <li>Excellent teaching and class management</li> <li>A clear understanding of how to promote effective learning.</li> <li>Able to effectively use assessment to monitor &amp; evaluate the effectiveness of learning outcomes.</li> <li>Ability to use IT as a teaching tool.</li> <li>Able to meet the needs of all children whatever their abilities.</li> <li>Flexible and approachable. Resilient under pressure.</li> <li>Able to be an ambassador for the Trust and the individual academy.</li> <li>a commitment to school improvement and pupil achievement.</li> </ul>	

<b>Communication and Interpersonal Skills</b>	<ul style="list-style-type: none"> <li>• Ability to work effectively with the academy's Senior Management Team, colleagues and parents</li> <li>• Be an excellent communicator with strong interpersonal skills</li> <li>• Ability to communicate effectively in writing, orally and electronically.</li> </ul>	<ul style="list-style-type: none"> <li>• Positive and energetic approach to work.</li> </ul>
<b>Values</b>	<ul style="list-style-type: none"> <li>• Caring and Supportive of colleagues.</li> <li>• An understanding and appreciation of the</li> </ul>	<ul style="list-style-type: none"> <li>• An understanding of the way that academies can</li> </ul>
	value of the Trust's ethos.	promote values and a moral code.
<b>Equal Opportunities</b>	<ul style="list-style-type: none"> <li>• Commitment to equality of opportunity.</li> <li>• Commitment to race and gender equality and social inclusion.</li> </ul>	<ul style="list-style-type: none"> <li>• Understanding of the need to promote positive role models.</li> </ul>
<b>Preemployment checks and Safeguarding Children</b>	<ul style="list-style-type: none"> <li>• In addition to normal pre-employment checks the post-holder will be required to undertake an enhanced Disclosure and Barring Service (DBS) check as well as Child Protection Training.</li> </ul>	