



WE ARE ASTREA

**CLASS TEACHER (EYFS)
APPLICANT BRIEF**

ATLAS ACADEMY
Part of
ASTREA ACADEMY TRUST





Open Letter from Executive Principal

Dear Candidate,

Thank you for your interest in this post at Atlas Primary Academy.

Atlas Primary Academy is a culturally diverse, vibrant community. We actively seek to provide the best opportunities for our children to flourish across all areas of the curriculum. We are dedicated to providing a stimulating, inclusive and nurturing learning environment for our children and their families.

Every child is special and we aim to provide them with rich learning experiences so that they develop into confident, capable, resilient and independent learners. We expect our children to foster a love of learning and want them to be aspirational and motivated across all areas of the school's curriculum.

Atlas is part of the wider Astrea Academy Trust - a family of 27 schools with a proven 100% track record of school improvement. The trust have a commitment to provide wider opportunities for children through their 'Astrea Promise' where children experience education beyond the classroom.

Visits to the school are warmly welcomed and can be arranged by contacting the office or myself at jonathan.moody@astreatlas.org. Evidence of a negative Covid test will be required on arrival.

I look forward to receiving your application and hopefully discussing further with you at our selection process in due course.

Best Wishes

Jonathan Moody
Executive Principal, Atlas Primary Academy



JOB DESCRIPTION

SALARY	MPS/UPS
CONTRACT TYPE	Fixed Term (1 year)
WORKING PATTERN	Monday – Friday
HOURS PER WEEK	32.5

Purpose

- To teach primary age children and to undertake associated pastoral and administrative duties as well as other general responsibilities in the school as agreed with the Principal.
- Curriculum coordinator of a subject throughout the school.
- Liaison with pyramid, secondary colleagues and the MAT.

Key Responsibilities

- Create a caring atmosphere in which effort and achievement are rewarded but where it is safe to fail.
- Create a challenging environment in which learning takes place.
- Organise classroom resources in such a way that encourage self-reliance and independence on the part of the child.
- Provide mainly first hand experiences as a stimulus for learning.
- Provide a variety of practical tasks to reinforce development and encourage understanding.
- Ensure that all children receive the broad, balanced curriculum to which they are entitled including the National Curriculum.
- Plan topics, tasks and experiences, including visits outside school, to take account of the individual needs, aptitudes and abilities of all the children,
- Produce written evidence of short and long term curriculum planning.
- Gather evidence and record the development and progress of each child.
- Promote and develop good relationships with parents and other agencies.
- Provide equality and opportunity for all children.
- Keep up to date by attending courses, in-service days and reading relevant materials.
- Take shared responsibility by promoting good behaviour throughout school.
- Register the attendance of pupils in accordance to D.f.E.S. and L.A. regulations.
- Supervise ancillary staff and parents when helping in your classroom.
- Supervise, organise, allocate tasks and encourage students working in your classroom.
- Supervise and, as far as practicable, teach any pupils whose teacher is absent without prior notice when the Headteacher is unavailable to take an absentee's class.
- Use wisely any capitation allowance or school fund money when purchasing items for school use.
- Inform the Headteacher of new items you would like to introduce into school.
- Accept responsibility for curriculum areas negotiated between yourself and the Headteacher.
- To carry out duties in accordance with the Health and Safety at work Act, adopting safe working practices, in accordance with the Council's Safety Policy.
- To undertake other duties and responsibilities as required from time to time commensurate with the



grade of the post.

As Subject Lead

- Keep abreast of national and local requirements and initiatives and disseminate these to colleagues and incorporate into school policy if appropriate.
- Monitor and evaluate subject work throughout the school with particular regard to coverage, continuity and progression.
- Lead the staff in discussion appertaining to good policy and to review such policy as appropriate.
- Work co-operatively with colleagues to ensure planning, delivery and evaluation of the curriculum.
- Act as advisor.
- Cascade via staff meetings any relevant information/ideas following appropriate courses attended.
- Collect and organise appropriate resources.
- Lead on the development of assessment without levels in subject



PERSONAL SPECIFICATION

Experience

- Successful classroom experience in a primary setting
- Effective teaching and learning strategies
- Experience in interpreting statistics to support school improvement
- Involvement in School Improvement Strategies
- Knowledge of Child Protection procedures
- Successful team member in a professional setting
- Experience of curriculum design (desired)
- Understanding of the role of the Governors (desired)
- Knowledge of Local & National policies/initiatives (desired)
- Wide and varied experience across the primary age range (desired)

Qualifications

- Degree 2:1 or above
- NPQML or NPQSL (desirable)
- Recent CPD in primary education

Behaviours & Knowledge

- Excellent classroom practitioner
- Ability to raise standards in literacy & numeracy
- Good communicator with strong interpersonal skills
- Ability to motivate staff and foster a team spirit
- Ability to plan & organise effectively
- Experience of using ICT in management & data handling
- Use of ICT in teaching and learning
- Ability to manage change
- Ability to raise school achievement through wider professional input

This is not exhaustive.

Astrea Academy Trust is committed to safeguarding and promoting the welfare of children and young people. We expect all staff and volunteers to share this commitment. Posts are subject to enhanced DBS checks. For further details on the recruitment process, please review our Recruitment Pack. This can be found attached to each vacancy or requested by emailing recruitment@astreaacademytrust.org