



PURLEY CHURCH OF ENGLAND  
PRIMARY SCHOOL

*Let all that you do be done in love*  
1 Corinthians 16:14



*Learn to love, love to learn*

**Class Teacher  
Application  
Pack**

### **Purley Church of England Primary School**

Purley Village, Purley on Thames, RG8 8AF

School Website: [www.purleyprimaryschool.co.uk](http://www.purleyprimaryschool.co.uk)

[recruitment@purley.w-berks.sch.uk](mailto:recruitment@purley.w-berks.sch.uk)

### **Dear Applicant,**

Thank you for your interest in the Early Years Class Teacher position at Purley Church of England Primary School. We are delighted that you are considering becoming part of our warm, inclusive, and ambitious school community.

At Purley Primary, our small size is one of our greatest strengths. It enables us to form meaningful relationships with every child and foster a nurturing environment where each pupil is known, valued, and supported to thrive. As a Church of England school, our ethos is deeply rooted in Christian values—**love, courage, and wisdom**—which are lived out in all aspects of school life.

Our school consists of four classes: Hedgehog Class (Reception), Badger Class (Year 1/2), Owl Class (Year 3/4), and Falcon Class (Year 5/6). We benefit from a dedicated team of full-time and part-time staff, many of whom work in job-share arrangements. With a PAN of 15, our class sizes in Key Stage 2 typically reflect this, while numbers in Key Stage 1 and EYFS are slightly smaller. We currently offer daily nursery provision for children aged 3 and above and are actively exploring the possibility of introducing full-day nursery sessions from September.

Due to the upcoming retirement of our current EYFS teacher, we are seeking a passionate, reflective educator to lead our FS2 (Reception) class and oversee curriculum planning for FS1 (Nursery). This is a fantastic opportunity to help shape and further develop our Early Years provision—perfect for someone who values play-based learning, creativity, and high-quality interactions at the heart of early education.

You will be joining a committed and experienced school team who work collaboratively to ensure the best outcomes for all our pupils. We are proud of our

recent investment in the EYFS outdoor learning space and our ongoing commitment to staff development. This is an opportunity to make the role your own and to shape our EYFS provision. Whether you are an experienced EYFS teacher or an enthusiastic ECT with a strong early years vision, we would love to hear from you.

Included in this recruitment pack, you will find:

- The Advert
- The Person Specification
- The Job Description

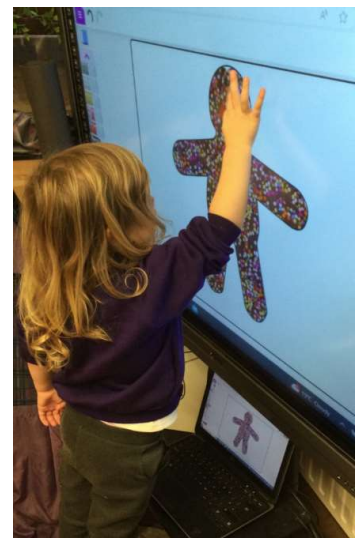
To find out more about our school, please visit our [website](#) or find us on [Facebook](#) and [Instagram](#). We warmly encourage you to arrange a visit to experience our school's welcoming atmosphere and see our fantastic children and staff in action. To book a visit, please contact us via the email address above.

Thank you once again for your interest in joining our team. We look forward to receiving your application and learning more about what you can bring to Purley Primary.

*Amy Holland*

**Mrs A Holland**

Headteacher





**Role:** Class Teacher **Start Date:** September 2025

**Location:** Purley Village, Purley on Thames, RG8 8AF

**Contract:** Permanent **Salary:** MPS/UPS

### **Inspire Young Minds – Join the Team at Purley Primary!**

Are you a passionate **Early Years teacher** who believes in nurturing creativity, confidence, and curiosity from the very start of a child's learning journey?

At **Purley Church of England Primary School**, we're a small, community-focused school with big ambitions. Due to the upcoming retirement of our current Early Years teacher, we are looking for a nurturing, forward-thinking professional to lead and shape our EYFS provision.

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#### **What We Offer:**

- Small classes with strong adult–pupil relationships
- A recently refreshed outdoor learning environment
- Flexibility to shape the EYFS curriculum in line with your interests and strengths
- A collaborative, values-led, and supportive staff team
- Freedom to innovate and tailor the provision creatively
- Dedicated off-site PPA time and access to high-quality professional development

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Whether you're an experienced EYFS teacher or an enthusiastic ECT with a passion for inclusive and inspiring early years learning, we'd love to hear from you. We welcome job shares, creative staffing arrangements, and school visits.

**Be part of something small, special, and full of potential.**

More information about our school can be found on our website:

<https://www.purleyprimaryschool.co.uk> . To arrange a visit, and to request an application pack, please email [recruitment@purley.w-berks.sch.uk](mailto:recruitment@purley.w-berks.sch.uk).

**Closing Date for Applications:** Monday 19th May 2025, 12:00pm

Our School is committed to safeguarding and promoting the welfare of children and young people and vulnerable adults and expect all staff and volunteers to share this commitment. We will ensure that all our recruitment and selection practices reflect this commitment. All successful candidates will be subject to an Enhanced Disclosure and Barring Service (DBS) check along with other relevant employment checks. We are committed to securing genuine equality of opportunity in all aspects of our activities as an employer and education provider.

## Person Specification - EYFS Class Teacher

	Essential	Desirable
<b>Qualifications and Training</b>	<ul style="list-style-type: none"> <li>• Qualified Teacher Status</li> <li>• A degree qualification or equivalent</li> <li>• Evidence of continued CPD</li> </ul>	<ul style="list-style-type: none"> <li>• Early Years specialist training</li> <li>• Paediatric First Aid</li> </ul>
<b>Experience</b>	<ul style="list-style-type: none"> <li>• Early Years teaching experience</li> </ul>	<ul style="list-style-type: none"> <li>• Experience of creating an inspiring and enabling Early Years learning environment</li> <li>• Experience of partnership work with other professionals to enhance early years provision</li> </ul>
<b>Knowledge and Skills</b>	<ul style="list-style-type: none"> <li>• Firm knowledge of the Early Years Foundation Stage framework, profile and statutory requirements.</li> <li>• Knowledge required to plan and deliver a balance of formal and play based learning appropriate for both Nursery and Reception aged children.</li> <li>• To ensure that adult and child initiated learning is both enjoyable and challenging</li> <li>• Knowledge and understanding of behaviour management techniques</li> <li>• Ability to make accurate and consistent judgements about pupil attainment in relation to the Early Learning Goals and characteristics of learning</li> <li>• Ability to clearly articulate and track targets</li> <li>• Ability to lead a staff team to provide the best outcomes for the children</li> <li>• Excellent communication skills to work with parents and to keep them informed of their child's progress and development</li> <li>• Ability to reflect on own practice</li> <li>• Excellent technology skills for teaching, learning and personal organisation</li> <li>• Ability to safeguard and promote the welfare of children and provide a safe learning environment</li> </ul>	<ul style="list-style-type: none"> <li>• Knowledge of current educational issues relating to the Early Years Foundation Stage curriculum and assessment</li> <li>• Experience or qualification in leading outdoor learning e.g. Forest School</li> <li>• Willingness to lead a curriculum subject</li> </ul>



<b>Personal qualities</b>	<ul style="list-style-type: none"> <li>• Excellent communication and interpersonal skills</li> <li>• A strong team member – ability to lead and work well with colleagues</li> <li>• High aspirations and expectations of yourself</li> <li>• Enthusiastic and a sense of humour</li> <li>• Well organised with good time management skills</li> </ul>	<ul style="list-style-type: none"> <li>• Willingness to be involved in extra- curricular activities and events</li> </ul>
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# Job Description

**School:** Purley C.E. Primary School

**Location:** West Berkshire

**Job Title:** **Early Years Class Teacher** (FS2 Lead & FS1 Planning)

**Grade/Salary Range:** dependent on experience

**Contract Length:** Permanent

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## Job Purpose

- To provide high-quality education and care for children in the Early Years Foundation Stage (EYFS), with specific responsibility for leading the FS2 (Reception) class and planning for FS1 (Nursery).
  - To contribute to the continued development of outstanding EYFS provision across the school in line with the Teachers' Standards, the School Teachers' Pay and Conditions Document, and the school's vision and values.
  - To actively engage in professional development and use the learning to raise pupil achievement and support school improvement.
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## Position in the School Structure

- The postholder will lead the FS2 (Reception) class and have oversight of curriculum planning and provision for the FS1 (Nursery) class.
  - Reports to: Headteacher
  - Works closely with: EYFS practitioners, FS1 team (L3 Teaching Assistant, plus other staff as required), SENDCo, other teaching staff, and senior leadership.
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## Key Responsibilities

### Learning & Teaching

#### Pupil Performance

- Lead the daily teaching and learning in FS2, ensuring a rich and engaging EYFS curriculum.
- Plan, in collaboration with FS1 staff, a coherent and progressive EYFS curriculum that ensures continuity between Nursery and Reception.
- Set high expectations for all children, identifying and supporting individual learning needs.
- Evaluate the impact of teaching regularly and adapt approaches to maximise progress.

## **Classroom Environment**

- Create a stimulating and well-organised Reception environment that supports continuous provision and child-initiated learning.
- Support FS1 staff to develop and maintain an equally engaging and purposeful nursery group setting.

## **Planning**

- Plan long, medium, and short-term learning for FS2 and provide oversight and guidance for FS1 planning, ensuring alignment with EYFS statutory framework and school policies.
- Use formative and summative assessment to inform planning and ensure progression for all pupils across the Foundation Stage.
- Collaborate closely with EYFS colleagues to ensure shared vision, consistency, and high standards.

## **Delivery of Lessons**

- Deliver high-quality teaching in FS2 using a balance of adult-led and child-initiated approaches.
  - Promote independence, curiosity, and resilience in early learners.
  - Model best practice to EYFS colleagues and support their professional development where appropriate.
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## **Assessment, Monitoring & Reporting**

- Lead assessment and tracking in FS2 and support accurate and meaningful assessment in FS1.
  - Provide clear and constructive feedback to pupils and parents.
  - Maintain records of progress and contribute to reporting procedures including EYFS profile and end-of-year assessments.
  - Monitor learning outcomes across EYFS to ensure consistency and progression.
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## **Inclusion & Support**

- Plan for and meet the diverse needs of children in FS2 and support inclusive planning in FS1.
  - Work collaboratively with the SENDCo and support staff to implement targeted interventions and support plans.
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## **Resources & Communication**

- Manage resources effectively in FS2 and support resource planning in FS1.
  - Foster strong communication across the EYFS team to support continuity and development of practice.
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## **Curriculum Leadership**

- Lead the strategic development of the EYFS phase, with a particular focus on transition between Nursery (FS1) and Reception (FS2).
  - Support monitoring and evaluation of EYFS provision through planning reviews, learning walks, and pupil voice.
  - Promote effective pedagogy and share innovative practices within the EYFS team.
  - Lead on other foundation subjects throughout the school (subject to discussion upon appointment)
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## **Professional Responsibilities**

### **Ethos and Conduct**

- Uphold and model the school's Christian ethos and values.
- Contribute to collective worship and actively promote the inclusive and nurturing ethos of the EYFS.
- Maintain high professional standards and a visible presence as a leader within the early years team.

### **Behaviour & Wellbeing**

- Promote positive behaviour using the school's behaviour policy, with a strong focus on emotional development and wellbeing in early childhood.

### **Health & Safety**

- Ensure the FS2 and FS1 environments are safe, secure, and compliant with health and safety regulations.
- Proactively manage risk and report any concerns to the Headteacher.

### **Relationships**

- Build strong and trusting relationships with children, families, and colleagues.
- Foster effective teamwork and communication within the EYFS and the wider school.



## **Professionalism**

- Maintain confidentiality and professional boundaries.
  - Follow safeguarding protocols and report concerns to the Designated Safeguarding Lead.
  - Participate in performance management and engage in ongoing professional development.
  - Remain informed about EYFS developments and contribute to whole-school initiatives.
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## **Review and Compliance**

- This job description will be reviewed annually in consultation with the postholder, usually during the autumn term.
- It aligns with:
  - The Teachers' Standards (DfE, 2012)
  - The annual School Teachers' Pay and Conditions Document
  - The school's general expectations for teaching staff