Class Teacher
Full Time/Permanent
Job Description

Post commences: September 2026
Post reviewed through annual performance management
Responsible to: Headteacher

Main Scale Salary + Outer London Allowance

At Grove Park Primary School:

- We have high expectations for all children, staff and governors
- We are proud of our diverse community and believe in equality
- We value trust, respect, empathy and enthusiasm for learning

As a teacher, you should make the education of your pupils, your first concern. You are accountable for achieving the highest possible standard of work and conduct. You should act with honesty and integrity; have strong subject knowledge; keep your knowledge and skills as a teacher up-to-date and be self-critical; forge positive professional relationships and work with parents in the best interest of your pupils.

This job description is to be read in conjunction with the National Professional Standards for Teachers as appropriate to the relevant level.

As a Class Teacher

- Carry out the duties of a teacher in accordance with the agreed policies of the school and with contractual obligations set out in the current teachers' pay and conditions policy
- Impart knowledge and develop understanding through effective use of lesson time
- Promote a love of learning and children's intellectual curiosity
- Teach the full range of subjects to a mixed ability class, demonstrating excellent practice as a role model for colleagues within the guidelines of the school's learning and teaching policy
- Plan and deliver a creative and stimulating primary curriculum which offers equality of opportunity in line with the policies of the school and to a mixed ability class.
- The school provides 10% of contracted teaching time for planning, preparation and assessment during part of which the class are taught music and PE
- Develop pupils' language, oracy, reading, writing, numeracy, ICT and critical thinking skills across the curriculum.
- Set challenging targets for learning that take into account children's needs and any barriers to accessing the curriculum

- Demonstrate an awareness of the physical, social and intellectual development of children and know how to adapt teaching to support children's education at different stages of development
- Know when and how to use adaptive teaching/differentiation appropriately, using approaches which enable pupils to thrive and achieve their best outcomes
- Have a clear understanding of the needs of all pupils, including those with special educational needs, those for whom English is an additional language, those who are working at greater depth and those with disabilities, and be able to use and evaluate distinctive teaching approaches to engage and support them all
- Have a secure understanding of how a range of factors can inhibit a pupil's ability to learn and how best to overcome these
- Share in the corporate responsibility for the safeguarding, social and emotional well-being of all pupils
- Create a stimulating learning environment and value children's work through display both in and out of the classroom
- To be able to effectively assess the relevant subject and curriculum areas and undertake formative assessment through marking, planning and assessments in accordance to the school policies
- Use a broad range of assessment data to monitor progress, set targets and plan lessons
- Set and mark appropriate homework in accordance with the school's policy
- Plan out of class activities to consolidate and extend the knowledge and understanding pupils have acquired
- Reflect systematically on the effectiveness of lessons and approaches to teaching
- Lead by example, taking care of the classroom environment and treating all members of the school community with respect - working with the children to do the same
- Offer care, guidance and support to all children in your care
- Ensure the safety of the children in your care and carry out risk assessments when appropriate, including risk assessment of any trip
- Give pupils regular feedback, both orally and through meaningful and purposeful marking and encourage pupils to respond to the feedback
- Manage behaviour effectively and ensure a good and safe learning environment.
- Have clear rules and routines for behaviour in classrooms and take responsibility for promoting good and courteous behaviour both in classrooms and around the school in accordance with the school's behaviour policy
- Be vigilant of safeguarding and child protection issues and inform the Headteacher immediately of any concerns

Accountability

- Provide information, advice and support to parents / carers about their child's progress and development
- Develop and maintain good relationships with parents and the local community
- Develop an effective relationship with the Board of Governors, provide information and attend meetings if required
- Liaise effectively with other schools, and external agencies as a two-way channel of school improvement
- Liaise effectively with the Headteacher and the Senior Leadership Team
- Work in harmony with other adults in your classroom and year group E.g. Teaching Assistants and external professionals, ensuring they are informed on planning, aware of assessments and able to work as a team to support the learning in the class and across the school

Specific responsibility as subject leader

- To be responsible for overseeing the teaching and learning of a specified subject area, including scrutiny of work, peer observations and feedback
- To be responsible for coordinating the resources and the efficient purchasing of resources related to this subject, within the constraints of the subject budget
- To ensure the maintenance and care of resources within that subject
- To liaise with the Senior Leadership Team on the future developments required for your subject and the budget implications in general terms.
- To offer support and inspiration on how to promote your subject in the wider community around our school
- To ensure your subject's intent is being implemented effectively so that it has a positive impact on all children's outcomes
- To lead your subject with passion and enthusiasm.

School responsibilities

- Undertake playground and lunch duties as required
- Attend curriculum development meetings, Team Meetings, admin meetings, and INSET on a regular basis and take responsibility for improving teaching through appropriate professional development, responding to advice and feedback from colleagues
- Make a positive contribution to the wider life and ethos of the school
- Develop effective professional relationships with colleagues, knowing how and when to draw on advice and specialist support
- Respect the needs and work of the cleaning staff
- Liaise with colleagues in and outside school in order to provide high quality provision and care for all pupils
- To monitor provision and practice for equal opportunities, race equality and related issues across the school
- Any other requirement of the Headteacher, analogous to the role of class teacher

Personal and Professional Conduct

A teacher is expected to demonstrate consistently high standards of personal and professional conduct. Teachers should uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside the school by:

- Treating pupils with dignity, building relationships rooted in mutual respect and, at all times, observing proper boundaries appropriate to a teacher's professional position
- Having regard for the need to safeguard pupils' well-being, in accordance with statutory provisions
- Showing tolerance of and respect for the rights of others
- Not undermining fundamental British values, including democracy, the rule of law, individual liberty and mutual respect and tolerance of those with different faiths and beliefs
- Ensuring that personal beliefs are not expressed in ways which exploit pupils' vulnerability or might lead them to break the law

Teachers must have proper and professional regard for the ethos, policies and practices of the school in which they teach and maintain high standards in their own attendance punctuality.

Teachers must have an understanding of, and always act within, the statutory framework which set out their professional duties and responsibilities.