



Job Description for a Class teacher

Knowledge and understanding

- Have a good knowledge of the relevant aspects of the National Curriculum and other statutory requirements.
- Know how to respond to subject-related questions which pupils raise and be able to ascertain the real point of the question.

Planning and setting expectations:

- Contribute to long term and medium term planning to ensure that the curriculum is broad, varied and relevant to the needs of the pupils.
- Set clear teaching and learning objectives that determine the content, lesson structures and sequences appropriate to the subject matter and the pupils being taught.
- Set appropriate yet challenging expectations for pupils' learning and motivation. Set clear targets for pupils' learning, building on prior attainment.
- Identify pupils who have special educational needs, and know where to get help in order to give positive and targeted support. Implement and keep relevant records.

Teaching and managing pupil learning:

- Ensure effective teaching of whole classes, groups and individuals so that teaching objectives are met, momentum and challenge are maintained, and best use is made of teaching time.
- Use teaching methods which keep pupils engaged, including stimulating pupils' intellectual curiosity, effective questioning and response, clear presentation and good use of resources.
- Provide opportunities within which pupils increasingly take responsibility for their own learning.
- Set high expectations for pupils' behaviour, establishing and maintaining a good standard of discipline through well-focused teaching and through positive and productive relationships.

Assessment and evaluation:

- Evaluate how well learning objectives have been achieved and use this to determine objectives for future teaching, in accordance with the school's assessment policy.
- Mark and monitor pupils' work providing effective oral and /or written feedback, setting targets for pupils' progress.
- Enable pupils to progress in their learning through being able to identify the objectives they have met.



Relations with parents and wider community:

- Promote positive relations with parents, carers and the wider community by encouraging a working partnership with the school
- Know how to prepare and present informative reports to parents.
- Recognise that learning takes place outside the school context and provide opportunities to develop pupils' understanding by relating their learning to real and work-related examples.
- Understand the need to liaise with agencies responsible for pupils' welfare.

Managing own performance and development:

- Understand the need to take responsibility for their own professional development and keep up to date with research and developments in learning for the subjects they teach.
- Understand their professional responsibilities in relation to school policies and practices.
- Set a good example to the pupils they teach in their presentation and their personal conduct.
- Evaluate their own teaching critically and use this to improve their effectiveness.

Managing and developing staff and other adults:

- Establish respectful and effective working relationships with all staff.

Managing resources:

- Select and make good use of books, technology and other learning resources which enable teaching objectives to be met.
- Ensure the safe use of all equipment at all times.

Health and safety:

- Be aware of and follow health and safety procedures for all staff and pupils at all times.
- Promote the safety and well-being of pupils, adhering to the school's and National safeguarding policy and requirements
- Teach all pupils that they also have a responsibility for their own health and safety.