

# Immaculate Conception

## Catholic Primary School Voluntary Academy



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## Job Description

- Primary School Class Teacher
- Starting September 2026
- Main Pay Scale (subject to experience)

### MAIN PURPOSE

1. To carry out the duties of a teacher in line with the current **Professional Standards Framework for Teachers** and any subsequent amendments.
2. To perform, in accordance with any directions which may be reasonably given to you by the Headteacher from time to time, such particular duties as may be assigned to you.
3. To teach pupils in the age range 4-11 years.

### CLASS TEACHER MAIN ACTIVITIES & RESPONSIBILITIES

1. To be supportive of and sensitive to the Catholic ethos of our school.
2. To be an active part of the whole school team and to share positively in its development and in that of the school, in its ethos and its activities.
3. To safeguard children both inside and outside of school; following school policies and procedures to ensure all pupils are safe, happy and healthy.
4. To be responsible for the education, spiritual, social and moral well-being of the children assigned to you.
5. To teach a challenging, broad and balanced curriculum that ensures progression and continuity.
6. To teach all subjects in the Immaculate Conception's Curriculum according to agreed curriculum policies and schemes of work, in a manner that is appropriate to the age, stage of development and experience of the children and that takes into account their differing learning styles.

7. To plan, monitor, review and evaluate programmes of work and other professional activities on a regular basis in order to enhance the quality of teaching and learning, in conjunction with teachers within your Key Stage or the whole staff, as appropriate.
8. To encourage independent, autonomous learners who are actively involved in their learning and progress.
9. To assess, record and report children's progress according to the school's Assessment and Reporting Policies.
10. To use formative assessment information to personalise the curriculum ensuring good progress for all children.
11. To create an exciting, stimulating, well-organised learning environment, both in and out of the classroom, that is child-centred, attractively presented and that supports and promotes children's learning in a positive way.
12. Develop a growth-mindset in yourself and the pupils in your care.
13. To have high expectations of the children in all aspects of their school life so that they are encouraged to achieve excellence in their work, to develop a strong sense of responsibility for themselves and their actions and to respect other people and their experiences, property and the environment.
14. To ensure that Equal Opportunities principles play an explicit, as well as implicit role in the classroom.
15. To organise equipment and resources for the classroom that support and develop the curriculum.
16. To develop professionally according to your personal needs, the needs of your classroom and the curriculum in relation to the needs of the whole school as identified in the School and Subject Improvement Plans.
17. To carry out all duties with an awareness and understanding of the Safeguarding requirements within the area of responsibility.

*Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not have been identified. Employees will be expected to comply with any reasonable request from their manager to undertake work of a similar level that is not specified in this description.*