CLASS TEACHER JOB DESCRIPTION

Grade: MPS/UPS

Main activities & responsibilities:
The current School Teachers' Pay and Conditions document describes duties which are required to be undertaken by teachers in the course of their employment. In addition, certain particular duties are reasonably required to be exercised, and completed in a satisfactory manner. It is the contractual duty of the post holder to ensure that his/her professional duties are discharged effectively.

Essential Qualifications

- Educated to degree level
- Qualified teacher status

Experience
Will have had some experience of teaching in a multicultural inner city environment, ideally in more than one year group.

Particular Specific Responsibilities

- The post holder is responsible to their line manager for their duties, responsibilities and teaching tasks.
- The post holder will interact on a professional level with all colleagues and establish and maintain good working relationships which will promote the development and effective delivery of the school curriculum and maximise children's achievement.
- The post holder will be responsible for the supervision of the work of support staff and any students who may be on teaching practice or work placement.
- The post holder undertakes the teaching of the pupils in their class and the associated pastoral and administrative duties in respect of those pupils as well as the general responsibilities in the school as agreed with the Head Teacher.

Other Responsibilities
Teachers will be expected to undertake duties of a similar nature as may be reasonably directed by the Head Teacher from time to time. The duties and responsibilities of the post may vary from time to time according to the changing needs of the school.

CLASS TEACHER PERSON SPECIFICATION

We expect all teachers to:

- Adhere to the school's procedures and policies for the safeguarding of all children.
- Adhere to the Teaching Standards and our School Values.
- Ensure that the curriculum is adapted so that tasks and activities are matched to the ability of all children.
- Ensure careful and ongoing assessment of the pupils learning to inform further planning.
- Teach all pupils according to their educational needs and acknowledge that every lesson counts.
- Promote and encourage good behaviours for learning in line with the school's Positive Behaviour Policy.
- Ensure that equal opportunities are implemented in the classroom and throughout the school.
- Have excellent organisational skills, ability to meet deadlines and ability to prioritise.
- Undertake continuous professional development.
- Be creative and use their own initiative.
- Develop interpersonal relationships with children and staff.
- Use praise and encouragement to create a well-ordered and secure environment that will ensure the educational wellbeing of all children.
- Make effective use of IT to enhance learning and teaching.
- Complete all assessments and records as determined by school policy in a timely fashion.
- Work with school leaders to track the progress of individual children and intervene where pupils are not making progress.
- Work with school leaders to complete and teach individual pupil plans where pupils have specific needs.
- Develop and maintain positive relationship with parents to involve them actively in their children's education.
- Participate in planning and staff meetings.
- Contribute towards the development of the school and implementation of whole school policies.
- Contribute and co-operate with other staff and professional agencies as appropriate to the needs of the children.
- Undertake other duties which may be reasonably assigned by the Head Teacher to ensure the smooth running of the school.